

St. Andrew's United Church, North Bay, Ontario  
Ministry and Personnel (M&P) Committee

The Chairperson's Role:

- **The Chairperson** ensures the committee acts under the guidelines of the [Manual of The United Church of Canada](#)

The Ministry and Personnel Committee functions around three roles, which are :

- the consultive and supervisory role,
  - the healthy relationships role, and
  - the supervisory role which also includes quarterly individual staff meetings followed up with annual performance appraisals.
- **The Chairperson** provides resources and support for the staff and the community of faith with respect to any issue affecting staff of our church, including ministry personnel and lay employees.
  - **The Chairperson** ensures the committee works to build on positive and trusting relationships between staff and members and adherents of the community of faith
  - **The Chairperson** acts on all praise or concerns about staff, both ministry personnel and lay employees, which are shared in signed correspondence with the committee.

All issues must be treated confidentially by the M&P Committee, who will recommend action.

March 7, 2026