

St. Andrew's Council Meeting
 Lois E. Carey Parlour
 Tuesday June 14th, 2022 at 7:00 p.m.

Welcome and Opening (7:00 p.m.)	After enjoying some social time and ice cream sundaes, Doug McCausland welcomed everyone and opened the meeting.
Attendance	Elizabeth Brownlee, Kim Delarosbel, Lorie Fairburn, Marg Fleming, Garth Goodhew, Karen Gooch (Secretary), Bill Ingwersen, Donna Landry, Doug McCausland (Chair), Rev. Lillian Roberts (Interim Minister), Kimberly Robinson, Derek Stott, Howard Wurster (13)
Regrets	Pat Kirton-Bailey
Opening	Lillian Roberts led a brief worship. She began by lighting a candle. She offered a reading from Lamentations (3:22-23), providing a moment of hope as we move forward. Thinking about things in the same old way, leaves little room for anything new and so we are encouraged to greet each day with the hope that God brings new possibilities. Remember that every day is new. Lillian then offered a prayer to open the meeting.
Touchstones	Doug McCausland read our Touchstones aloud.
Agenda	Motion 062/22 Marg Fleming/ Elizabeth Brownlee moved that the agenda be accepted with a couple of additions – discussions about restarting committee work and goal setting, who should be signing contracts and pastoral care coverage for the summer. Carried
Minutes of Previous Meeting	Motion 063/22 Karen Gooch/ Elizabeth Brownlee moved that the minutes from May 17 th , 2022 and May 31 st , 2022 be accepted as circulated. Carried
Correspondence	None
Business Arising	
Loaves & Fishes	Elizabeth Brownlee and Lorie Fairburn met with Dennis Chippea from the Gathering Place to see if there was anything he could do to support our Loave & Fishes program. Our volunteers feel they can manage things on their own for the month of July without a coordinator. In the short term, Dennis offered to share some of the food from the Gathering Place's food rescue which collects 150,000 pounds of food worth \$2.8 million per year. We will receive weekly deliveries of bread, dairy products and frozen meat. There was also an offer to provide a driver pick up our weekly order from Freshco. These initiatives will enable our food bank to provide more to each client. The search continues for a new coordinator, but it is hoped that maybe one of the existing volunteers can be encouraged to take on that role beginning in the fall.

- Council Retreat** It was agreed that we will hold an evening Council retreat on Wednesday July 13th from 6:00 – 9:00 p.m. We will discuss goal setting, how communication will work under the new Council structure and how to get our committees meeting again. Bill Ingwersen offered to facilitate the discussions. Liaisons are encouraged to connect with the Committee Chairs to get a sense of how things are currently working. Karen Gooch will check with the church office about the availability of an appropriate meeting space at the church. Elizabeth Brownlee offered to approach Will Kunder at Omond Memorial if we need to meet off-site.
- Upcoming Meetings** It has been confirmed that our Pastoral Charge Supervisor, Kathie Smith is available for a Council meeting on Tuesday July 19th. Kathie has requested that we consider changing our regular meetings day in the fall as Tuesdays are not the best day for her. It was agreed by consensus that we will hold our regular meetings on the 3rd Wednesday of the month starting on September 21st, 2022. We will have further discussions about a meeting in August at the July meeting.
- Regional Council Representative** Bill Ingwersen agreed to be our second Canadian Shield Regional Council Representative.
Motion 064/22
Elizabeth Brownlee/ Donna Landry moved that St. Andrew's Council appoint Bill Ingwersen as the second Canadian Shield Regional Council Representative effective immediately. **Carried**
- Brick Campaign** Discussion about a brick fundraising campaign for the belfry was deferred. Please speak to Doug McCausland if you know of anyone who is interested in working on this.
- United Church Conversation** As discussed at the May 31st meeting, Doug McCausland will write a letter to the Chairs of the North Bay United Churches to let them know of our interest in participating in joint talks regarding our future.
- Ukraine Refugees** There has been informal discussions amongst some North Bay United Church members as more information becomes available about refugees from Ukraine. The process for helping refugees is much more informal than it has been in the past and there is little government support. Housing is a big issue to deal with. Kim Delarosbel and Lorie Fairburn will reach out to Lisa Blais from Trinity.

New Business

- Financial Report** A current financial report was not available.
- Liaison Reports** Facility – Howard Wurster informed us about items related to the facility:
- The hope is that the gym floor will be completed by the middle of July. It was agreed that floor markings will only be done if it is covered by the insurance. Due to the condition of the floor in the Church School room it is recommended that rugged carpeting be laid instead of tiles. There are still electrical issues to fix – the lights downstairs and the lift are not working. Generally, the renovation work is taking longer due to supply and labour issues.

- Garth Goodhew will investigate if we can make an insurance claim for any lost rental income due to the fact that groups are not able to use the lower level of the building.
- Thanks to those who took part in the outdoor clean-up last weekend. If there are ongoing issues with people 'camping' on our property the city should be informed as they have resources available to help.

Spiritual Life – Elizabeth Brownlee reported the following:

- Plans for worship are in place until the end of July with some details still to be worked out. Guest speakers include: Brenda McClay Kathleen McCallum, Dennis Chippa and Donna Sinclair.
- Members from Trinity will read the scriptures during July and anyone from St. Andrew's interested in reading at Trinity during August should contact Liz.

Living Mission – Derek Stott offered the following:

- The Inclusivity Committee will play a role in the Pride service on June 26th.
- The *Together* newsletter will continue to be distributed into the summer. Derek will work with Janet Ross to put this together, but it is not up to Janet to generate content. Items for the newsletter should be forwarded to Janet or Derek by Wednesday. Karen Gooch will provide Council highlights from this meeting for next week's edition.

Administration – Lorie Fairburn provided the following update:

- The financial records are almost up-to-date and a review of the 2021 statements is being completed. The CRA charity return will be completed before the June 30th deadline.
- Hydro bills from the last couple of years have been complied so the insurance company can determine how much they will reimburse St. Andrew's for extra expenses incurred because of the flooding. The hydro costs for 2022 have so far been approximately \$17,000. Costs for 2020 and 2021, costs were between \$2,500 and \$3,000.
- Looking forward, the search for members of the Finance Committee is ongoing. Lorie will be meeting with Administration Team members to set some goals and will be investigating grant possibilities specifically for churches.
- The *Cooking with St. Andrew's* online fundraiser will be happening on June 22nd with a goal to raise \$2,500.

M&P Committee

Appendix I

Donna Landry highlighted a number of items from the written report found in Appendix I. The Committee suggests that keeping the clutter down will help the cleaners with their job. Perhaps an indoor clean-up day could be planned and/or a list of areas requiring attention could be posted. Volunteers should be encouraged to help keep the church tidy.

Other Business

Pastoral Care

We reviewed the plans for pastoral care coverage and holiday for the next couple of months.

- Lillian Roberts will provide pastoral care coverage until June 24th with Tracy Davis covering June 19th to 21st when Lillian is away. Kathleen McCallum will

provide coverage from July 24th to June 30th. As is our usual practice, Trinity will provide coverage during August when St. Andrew's is closed.

- Our Office Administrator is on holidays from June 20th to June 27th and she will also be away July 5th and 6th. During these times, the office will be closed and Karen Gooch will monitor emails while Donna Landry will monitor the phone messages. Anyone in need of pastoral care will be put touch with the appropriate person.

Contracts There are several contracts that need to be signed (notably the rental agreement for the hot water tank). Currently, we have no formal policy about who should be signing on behalf of St. Andrew's. It was agreed that going forward, all contracts should be signed by whichever Liaison has oversight for the content of the contract.

Motion 065/22

Karen Gooch/ Kim Delarosbel moved that St. Andrew's Council authorize the Liaisons to sign any contracts related to their area of oversight on behalf of St. Andrew's.

Carried

Round Table Doug McCausland invited everyone to speak briefly about any thoughts arising from the meeting.

Adjournment Lillian Roberts offered a prayer and the meeting adjourned at 9:10 p.m.

Next Council Meeting Tuesday July 19th, 2022 at 7:00 p.m.

Lois E. Carey Parlour

Retreat Wednesday July 13th, 2022

6:00 - 9:00 p.m.

Chairperson, Doug McCausland

Secretary, Karen Gooch

Appendix I

June 14, 2022

Report from the Ministry & Personnel Committee

Committee: Donna Sinclair, Lo Masson & Donna Landry (chair)

- The M&P Committee when newly formed met with the Reverend Lillian Roberts. Lillian outlined to the committee the responsibilities.
- All the committee members attended a training course offered by the Canadian Shield Regional Council.
- The committee put into place the yearly compensation increases as outlined in the Council minutes.
- The committee continues to build relationships with the members of St. Andrew's staff.
- Janet Ross, Office Administrator has requested vacation time, June 20-27 and also a couple of sick days, July 5 and 6 when recuperating from dental surgery. The office will be closed and message on phone will indicate who to call in emergency.
- Peter Haddow, the food bank co-ordinator will be finished the end of June. The M&P Committee is thankful for Peter's dedication to this job. The food bank volunteers will keep things running smoothly through out July. August it is closed. Looking for a permanent co-ordinator starting September.
- The cleaners, Andrea Church and Kelly Miles are happy that some issues that had prevented them from doing their job have been solved. I believe it is necessary for us all to pull together to deal with the clutter that has accumulated in our building since pandemic, belfry and flood. As with the outdoor work bee, I suggest we have similar bees to deal with inside of the building. Not a responsibility of M&P but will definitely help to keep Andrea and Kelly motivated.

Donna Landry, Chair