

**St. Andrew's United Church Congregational Meeting  
Held in the Sanctuary, North Bay, ON  
Sunday October 2<sup>nd</sup>, 2022 at 11:30 a.m.**

---

<b>Welcome (11:30 a.m.)</b>	Doug McCausland welcomed everyone and called the meeting to order.
<b>Attendance</b>	Thirty-three members and adherents from St. Andrew's attended this Congregational in-person meeting held in the sanctuary. Pastoral Charge Supervisor Kathie Smith was in attendance.
<b>Chair/ Secretary</b>	<b>Motion 073/22</b> Pat Kirton-Bailey/ Stuart Bailey moved that Doug McCausland be appointed as Chair of this meeting and Lorie Fairburn be appointed as Secretary. <b>Carried</b>
<b>Opening</b>	Bill Ingwersen led attendees in prayer.
<b>Agenda</b>	<b>Motion 074/22</b> Garth Goodhew/ Bill Ingwersen moved that the agenda be accepted as circulated. <b>Carried</b>
<b>Council Structure</b>	<b>Appendix I</b> The proposed new Council structure that was approved in principle at the March 27 <sup>th</sup> , 2022 Annual General Meeting was circulated before the meeting with the recommendation from the current Council that a Financial Liaison be added to oversee all money related committees and activities. A motion was presented to permanently adopt the new structure. <b>Motion 075/22</b> Pat Kirton-Bailey/ Marg Fleming moved that St. Andrew's adopt the proposed Council structure with the changes recommended by the current Council, as presented. <b>Carried</b>
<b>Search Committee</b>	Louise Ells presented the following update from the Search Committee. <ul style="list-style-type: none"> <li>• The other Committee members are: Donna Sinclair, Judy Borden, Jennifer Barnett, Kathy Payne, and Bill Ingwersen. They meet on a regular basis and most recently on September 21<sup>st</sup>, at which time, the Canadian Shield Regional Council (CSRC) Pastoral Relations Minister Rob Smith attended. They have not yet found a minister, but are confident they will. Louise on behalf of the Search Committee thanked everyone for their patience, support, and faith in the committee as they continue their search.</li> </ul>
<b>Other Business</b>	
Committee Members	Doug McCausland invited anyone who is interested in becoming involved in the church to let him know and he would ensure to connect them to the right committee.
<b>Adjournment</b>	Kathie Smith, our CSRC appointed Pastoral Charge Supervisor offered congratulations to the congregation on the great work done on the new Council structure and offered a closing prayer.

**Motion 076/22**  
Tim Robertson/ Gina McCausland moved that the meeting be adjourned.

---

<b>Next Council Meeting</b>	Wednesday, October 19 <sup>th</sup> , 2022 at 7:00 p.m.	Lois E. Carey Parlour
-----------------------------	---	-----------------------

---

Chairperson, Doug McCausland

---

Acting Secretary, Lorie Fairburn

## Appendix I

### PROPOSED CHANGE TO ST. ANDREW'S GOVERNANCE STRUCTURE

At a special meeting on July 13, 2022, the Council examined the governance structure and proposed the following changes to the [Draft Constitution](#) adopted at the March 2022 Congregational Meeting:

- Add an additional team group designated as **FINANCE/STEWARDSHIP TEAM**.
- **FINANCE, STEWARDSHIP, PLANNED GIFTS and MEMORIAL COMMITTEES** move from **ADMINISTRATION** to the new **FINANCE /STEWARDSHIP Team**
- **BUILDING USE** moves from **FACILITY** to **ADMINISTRATION Team**
- **FUN(d)RAISING** moves from **SPIRITUAL LIFE** to new **FINANCE/STEWARDSHIP Team**

#### OLD STRUCTURE

##### Administration

- Finance
- Administration
- Communication
- Nominations
- Stewardship
- Historian

Planned Gifts  
Memorial

##### Spiritual Life

- Worship - CD
- Pastoral Care
- Congregational Life

Fun(d)raising

##### Facility

- Property
- Building Use

##### Living Mission

- Outreach
- Inclusivity
- Accessibility Officer
- Privacy Officer

#### PROPOSED NEW STRUCTURE

##### Administration Team (Liaison: TBD)

- Administration Committee (Karen Gooch)
- Building Use Committee (Karen Gooch)
- Communications Committee (Derek Stott)
- Historian (Bethany Brownlee)
- Nominations Committee (TBD)

##### Finance/Stewardship Team (Liaison: Lorie Fairburn)

- Finance Committee (Lorie Fairburn)
- Fun(d)raising Committee
- Memorial Committee (no chair)
- Planned Gifts Committee (rotating Chair)
- Stewardship Committee

##### Facility Team (Liaison: Howard Wurster)

- Property (Reid Milne)

##### Spiritual Life Team (Liaison: Elizabeth Brownlee)

- Congregational Life Committee (Elizabeth Brownlee)
- Pastoral Care Committee
- Worship/ Christian Development Committee (Kim Delarosbel/ Ralph Johnston)

##### Living Mission Team (Liaison: Derek Stott)

- Accessibility Officer (Derek Stott)
- Inclusivity Committee (Donna Sinclair)
- Outreach Committee/M&S (Stuart Bailey)
- Privacy Officer (Stuart Bailey)