

**St. Andrew's Council Meeting**  
Lois E. Carey Parlour  
Tuesday May 31<sup>st</sup>, 2022 at 7:00 p.m.

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<b>Welcome and Opening (6:34 p.m.)</b>	Kim Delarosbel agreed to chair this meeting in Doug McCausland's absence. She opened the meeting in the Lois E. Carey Parlour and welcomed everyone. One member joined the meeting electronically. This meeting was called to complete the agenda of the May 17 <sup>th</sup> meeting which was truncated because of time.
<b>Attendance</b>	Elizabeth Brownlee, Kim Delarosbel (Acting Chair), Lorie Fairburn, Marg Fleming, Garth Goodhew, Karen Gooch (Secretary), Bill Ingwersen, Donna Landry, Rev. Lillian Roberts (Interim Minister), Howard Wurster (10)
Regrets	Pat Kirton-Bailey, Doug McCausland (Chair), Kimberly Robinson, Derek Stott
<b>Opening</b>	Lillian Roberts opened the meeting by lighting a candle and reminding us that worship and work are one. She then offered a Pentecost prayer entitled <i>To Make Things New that Never Were</i> , from <i>Awed to Heaven, Rooted in Earth: Prayers of Walter Brueggemann</i> .
<b>Touchstones</b>	Karen Gooch read our Touchstones aloud.
<b>Agenda</b>	<b>Motion 051/22</b> Elizabeth Brownlee/ Garth Goodhew moved that the agenda be accepted with a couple of additions – discussion about a social time at the June meeting, the Loaves & Fishes Coordinator position and the Affirm United Conference. <span style="float: right;"><b>Carried</b></span>
<b>Minutes of Previous Meeting</b>	Approval deferred.
<b>Correspondence</b>	A letter dated May 30 <sup>th</sup> , 2022 was received by email from the Pastoral Relations Committee of the Canadian Shield Regional Council to inform us that Kathie Smith from St. Andrew's, Sturgeon Falls has been appointed as our Pastoral Charge Supervisor effective July 1 <sup>st</sup> , 2022. Kathie needs to be present at any Council or Trustee meeting in order to have quorum until new Ministry Personnel is appointed. Karen Gooch will send Kathie a letter to welcome her and confirm that she will be available to attend any upcoming meetings we have scheduled.
<b>Business Arising</b>	
Brick Campaign	It was agreed to defer further discussion about this until the June meeting. Members were asked to consider who will head up this project. Is there someone from outside Council willing to take this on?
Self Assessment Update	Kim Delarosbel has begun work on this and will need to consult with Karen Gooch to complete the task. It is hoped that we will end up with a complete policy binder once this exercise is completed.
United Church Conversation	Lillian Roberts reported that all the United Churches in the city have passed a motion at their AGM to agree to participate in discussions about the future of the United Church in North Bay. The last joint conversation was held in the fall of 2019 and

progress was derailed by the pandemic. Trinity is currently engaging in a vision exercise, including a review of the condition of their building. It was agreed that we are interested in moving forward with this in the fall and that a letter of interest should be written by our Chair to the Chairs of the other churches. It was noted that the volunteers at St. Andrew's are few in numbers and are currently working at full capacity. Thus, regrettably we are not in a position to spearhead these discussions but we will ensure we have representatives who are willing to participate.

**Motion 052/22**

Elizabeth Brownlee/ Marg Fleming moved that a letter be sent by our Chair to the Chairs of the Councils of the North Bay United Churches to inform them that we are interested in participating in further conversations about the future of the United Church in the city but that we do not have the volunteer power available to spearhead the discussions. **Carried**

Transition Report The final report from the Transition Team was circulated by email ahead of this meeting for Council members to review. This report was shared with the Profile Committee and this helped shaped their recommendations. The main recommendation from the Transition Team is that an implementation working group be established to work towards completion of the Team's goals as outline in the report. Participation from people outside the Council circle should be encouraged.

**Motion 053/22**

Bill Ingwersen/Elizabeth Brownlee moved that the Transition Team's final report be received with gratitude and that an implementation working group be set up to complete the work of the Team. **Carried**

**Motion 054/22**

Donna Landry/Garth Goodhew moved that the Transition Team be disbanded. **Carried**

The full report can be found at:

[Transition Page – St. Andrew's United Church \(standrews-northbay.ca\)](https://standrews-northbay.ca)

M&P Report Donna Landry reported that she has been busy learning the ropes. Lu Mason has been checking in with the custodians but their work has been mostly self-directed. There has been some frustration trying to work around the renovation crew activity. Janet Ross is now up to speed with her bookkeeping duties.

Liaison Reports Facility – The following items related to the facility were discussed:

- Renovation Update – The hope is that the flood renovations will be completed by the end of July. The new boilers are operational as of this date. However, it was discovered that some of the radiator pipes are leaking and will need repairs. There is still a lack of hot water in the building and there are several electric issues to deal with, including making the lift operable. The plywood is down on the gym floor and the hardwood will be laid soon. We will plan to celebrate the completion of the renovations with a *Linger Lunch* to be held on Rally Back Sunday on September 11<sup>th</sup>. If everything is ready, we will hold *Lemonade in the Gym* on the last Sunday in July.
- Outdoor Cleanup – There is work to be done around the exterior of the building including cleaning the windows, weeding the gardens and a general clean up. It was agreed that a work day will happen on Saturday June 11<sup>th</sup> from 9:30 – 11:30

a.m. A list of specific jobs will be compiled and a verbal announcement will be made at Sunday worship. People will be encouraged to join in the cleanup for however long they are able. Thanks was offered to Andrew Neil who has volunteered to cut the lawn for the season. Lucy Emmot has offered to help out in the past and will be approached about washing the windows.

Administration – No Report

Spiritual – Elisabeth Brownlee reported the following:

- Plans for worship are in place until the end of July with some details still to be worked out.
- There will be a change in the mask policy beginning June 19<sup>th</sup>. Masks must be worn to enter the church for worship, but may be removed once people are seated. Social distancing while in the building will be encouraged. The policy will be subject to review if public health advice changes.

Living Mission – No Report

## Other Business

Loaves & Fishes Coordinator Lorie Fairburn presented a proposal related to the replacement of the Loaves & Fishes Coordinator.

- With the resignation of our Loaves & Fishes Coordinator on June 30<sup>th</sup>, we may need to think creatively to find a replacement. Lorie has spoken with Dennis Chippa who runs the Gathering Place about the possibility of forming a partnership with the Gathering Place. It was agreed that this idea should be explored further - with caution. It is felt that Loaves & Fishes is a very important part of our public identity and that we do not want to be taken over by Gathering Place. To that end, Lorie and Elisabeth Brownlee agreed to meet with Dennis to do an assessment of the situation during the coming weeks. This would include having Denis attend our program on a Thursday morning to see how it is currently operated.
- Elisabeth stated that none of the current volunteers would be willing and/or able to take over the coordinator position, but added that they could manage to operate the food bank for the month of July. As is customary, the food bank will not operate in August when the church is closed. This will give us some time to explore what the options are going forward in September.

### **Motion 055/22**

Elisabeth Brownlee/ Donna Landry moved that Lorie Fairburn will spearhead preliminary discussions with Dennis Chippa about the possibility of forming a partnership between Loaves & Fishes and the Gathering Place. **Carried**

Affirm United Kim Delarosbel will remind the Inclusivity Committee that we are required to file an annual report with Affirm United. She also brought the upcoming Affirm United AGM to our attention. Anyone who is interested in attending should contact Kim for details.

Upcoming Meetings A discussion was held about upcoming meetings.

- It was agreed that we will have time of fellowship and dessert before the June 14<sup>th</sup> meeting, our final one with Lillian Roberts. Lillian and Liz Brownlee will organize the food. We will gather at 6:30 p.m.
- We talked about the possibility of meeting during the summer since we have much work to complete. We agreed to schedule a meeting for July 19<sup>th</sup>, pending confirmation that our new Pastoral Supervisor, Kathie Smith is able to attend. We left open the possibility of holding a meeting in August.

Lillian Roberts We requested that Lillian leave the room for a few minutes so that we could discuss plans for her final Sunday with us on June 12<sup>th</sup>. Elizabeth Brownlee has a framed piece of art by a local artist (a forest scene titled *Be Still*) to present to Lillian on behalf of the congregation. Council members offered several suggestions for a gift certificate(s) to add to the presentation, leaving the final decision up to Elizabeth's discretion. The presentation will be made by Doug McCausland and Pat Kirton-Bailey during worship so that it can be part of the recorded service. A small reception will be planned for after worship.

Round Table Kim Delarosbel invited everyone to speak briefly about any thoughts arising from the meeting.

### Adjournment

Lillian Roberts offered a prayer and the meeting adjourned at 9:05 p.m.

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### Next Council Meetings

Tuesday June 14<sup>th</sup>, 2022 at 6:30 p.m.  
Tuesday July 19<sup>th</sup>, 2022 at 7:00 p.m. (To be confirmed)

Lois E. Carey Parlour  
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### Congregational Meeting

Sunday June 5<sup>th</sup>, 2022 following worship

Sanctuary

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Chairperson, Doug McCausland

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Secretary, Karen Gooch