

St. Andrew's Council Meeting
Held by *Zoom*, North Bay, ON
Tuesday January 18th, 2022 at 6:30 p.m.

Welcome and Opening (6:40 p.m.)	Pat Kirton-Bailey opened our <i>Zoom</i> meeting and welcomed everyone.
Attendance	Stuart Bailey, Elizabeth Brownlee, Marg Fleming, Karen Gooch (Secretary), Pat Kirton-Bailey (Chair), Rev. Lillian Roberts (Interim Minister), Derek Stott (Acting Executive Member), Natalie Wilson (08)
Regrets	Samantha Gravel (Treasurer)
Guest	Doug McCausland
Worship	<p>Lillian Roberts opened a brief worship by lighting a candle and offering a reading from Philippians 4 which reminds us not to be anxious. We have many things to be anxious about right now – flooding, being unable to gather for in-person worship, finances, what happens beyond June, finding new leadership. We should try and shift our focus to blessings and thanksgiving. Lillian invited members of Council to offer things they are thankful for:</p> <ul style="list-style-type: none"> • beauty of creation • Lillian's leadership • love of family and friends • for the space I'm in • home that feels like home • that people are trying to find a way to move forward • insurance
Agenda	<p>Motion 003/22 Natalie Wilson/ Derek Stott moved that the agenda be accepted as circulated. Carried</p>
Minutes of Previous Meeting	<p>Motion 004/22 Elizabeth Brownlee/ Karen Gooch moved that the minutes from the December 14th, 2021 Council meeting be accepted as circulated. Carried</p>
Correspondence	<p>The following correspondence was received:</p> <ul style="list-style-type: none"> • An email dated December 26, 2021 was received from Lois Carey offering her resignation as Historian, effective January 1st, 2022. We will discuss how to thank her for all of her work in this role and as past Council Secretary at the upcoming Council meeting – including recognition at the AGM. Lois provided Pat Kirton-Bailey with a job description, although she stated to job is what you make it.
Business Arising	None
New Business	

- Financial Report Karen Gooch had a conversation with Samantha Gravel before the meeting and reported the following:
- Samantha has given verbal notice of her intention to resign her position as Treasurer and has been asked to provide written notice to confirm that she is finished as of January 31st, 2022.
 - Samantha will be working with Janet Ross between now and the end of the month as she takes over bookkeeping duties.
 - After issues with the payroll system in November, everyone has received the pay owed to them in December.
 - Samantha was unable to be part of this meeting but indicated she will provide a year-end financial statement for distribution as soon as possible following this meeting.
 - It was pointed out that we are currently saving money on gas because we are not using the boilers, at a time of year that our gas bills are normally the highest. The insurance will also cover some of the extra hydro costs from the use of electric heaters. The calculation will be based on how much we are over our usual average energy cost.
- Flooding Update The following items related to the basement flooding were highlighted:
- Although the support groups who use our building are allowed to meet under public health guidelines, they have been informed that as a result of the flooding, they will not be able to gather at the church until at least the end of January. We may allow them to meet upstairs if heating and security issues can be addressed. Currently there is minimal heat and the offices are being kept open to improve air circulation.
 - People are asked to avoid going into the church unless prior arrangements have been made. The basement is a construction zone and there is temporary wiring throughout the building to operate the electric heaters. There is also the possibility of mold developing.
 - The tiles in the basement hallway will need replacement and they are currently being tested for asbestos. If it is found, an asbestos abatement team will have to be called.
 - The gym floor will need replacement and the contractors have already started removing the old floor. They are currently waiting for replacement floor boards to be delivered.
 - A determination about the condition of the boilers has not yet been made. The current boilers are approximately 20 years old and may need replacement. One proposal would be to install 5 small energy efficient units which would allow for the temperature to be independently controlled in various zones of the building.
 - Lillian Roberts advised people to be careful if they are using the church parking area as she discovered some debris left behind by the restoration company which could have damaged her vehicle.
- Transition Report A Congregational meeting was held on January 16th using *Zoom*. The hope was that we would have at least 5 people from the congregation willing to form a Profile Committee to begin the work of hiring a new minister. This committee will update our Living Faith Story and complete the required financial viability review before developing a recommendation regarding future staffing. Once a staffing model is

approved by the congregation, a search committee will be setup. Two names were brought forward at the meeting and after the meeting 3 more people agreed to take on this task. The 5 people are: Donna Sinclair, Bill Ingwersen, Stuart Bailey, Kathy Payne and Beth Ward (from the Transition Team). Karen Brophy will serve on the committee as the Liaison from the Canadian Shield Regional Council. It was agreed that the committee can come back to Council for approval to add up to 2 more people if they feel this would be advantageous.

Motion 005/22

Marg Fleming/ Karen Gooch moved that St. Andrew's Council appoint the following people to the Profile Committee: Donna Sinclair, Bill Ingwersen, Stuart Bailey, Kathy Payne and Beth Ward. The committee members are invited to approach Council to appoint up to 2 more members if they feel it is advantageous. **Carried**

AGM The Executive recommended that the AGM be held on March 27th. The preference is to hold the meeting in-person after Sunday worship, but this will depend on whether there are still public health restriction in place that would prevent this.

Motion 006/22

Stuart Bailey/ Derek Stott moved that St. Andrew's hold its Annual General Meeting on Sunday March 27th, 2022. **Carried**

Committee Reports The following committees offered reports:

- M&P Committee – Janet Ross spend time in the next couple of weeks training with Samantha Gravel as she takes over the bookkeeping duties. She has been offered the opportunity for further paid training courses if she feels the need. The Committee has been in communication with our custodians and has found some work for them as the basement repairs continue. They are flexible and work well together. They may be able to make up some lost time as a complete cleanup will be required following the repair work. Thanks was offered to Andrea Church for quickly getting in touch with the appropriate people following her discovery of the flooding.
- Property Committee – Thanks was offered to Property Chair Reid Milne for his oversight of the flooding restoration work. He has spent many hours at the church.
- Worship & CD Team – Online worship will continue until at least January 30th. The Worship Team will be meeting January 26th and will make a determination about a return to in-person worship at that time. Trinity has offered the use of their space for recording purposes if our building is too cold to do that. Previously recorded choir music is being used for the time being. Worship themes have been planned until Lent. There is a plan to provide Valentine's Day greetings to the congregation from the children and others who may wish to take part in this project.

Other Business

March Council Meeting We will need to adjust the date of our March Council meeting in order to accommodate Lillian Roberts' time off.

Adjournment

Pat Kirton-Bailey offered a prayer and the meeting adjourned at 7:45 p.m.

Next Executive Meeting	Tuesday February 8 th , 2022 at 6:30 p.m.	TBA
Next Council Meeting	Tuesday February 15 th , 2022 at 6:30 p.m.	TBA

Chairperson, Pat Kirton-Bailey

Secretary, Karen Gooch