


**ST. ANDREW'S
UNITED CHURCH**
North Bay, ON
standrews-northbay.ca

WELCOME TO ONLINE WORSHIP!
SUNDAY DEC. 20, 2020
Morning Service of Lessons & Carols



**ST. ANDREW'S
UNITED CHURCH**
North Bay, ON
standrews-northbay.ca



WELCOME TO ONLINE WORSHIP!
SUNDAY NOV. 29, 2020
First Sunday in Advent



**St. Andrew's
Emmanuel
Trinity**
United Churches
(North Bay ON)

**SUNDAY
JULY 26th
2020**

ONLINE
WORSHIP
SERVICE


**ST. ANDREW'S
UNITED CHURCH**
North Bay, ON
standrews-northbay.ca

WELCOME TO ONLINE WORSHIP!
SUNDAY DEC. 6, 2020
Second Sunday in Advent



**ST. ANDREW'S
UNITED CHURCH**
North Bay, ON
standrews-northbay.ca

WELCOME TO ONLINE WORSHIP!
We are glad that you're here!
SUNDAY NOV. 15, 2020
Children's Sunday

**ST. ANDREW'S
UNITED CHURCH**
NORTH BAY, ONTARIO



... and now a feature report from
MISSY MACANOODIE
(aka Mackenzie Hewitt)
St. Andrew's Roving
Good News
Reporter
(JULY 2020)



**ST. ANDREW'S
UNITED CHURCH**
North Bay, ON
standrews-northbay.ca

WELCOME TO ST. ANDREW'S
We are glad that you're here!
SUNDAY NOV. 1ST, 2020
ALL SAINT'S SUNDAY



**ST. ANDREW'S
UNITED CHURCH**
North Bay
standrews-northbay.ca

ONLINE WORSHIP SERVICE
SUNDAY SEPT. 13, 2020

**ANNUAL
REPORT
2020**



**ST. ANDREW'S
UNITED CHURCH**
North Bay
standrews-northbay.ca

WELCOME TO OUR
ONLINE WORSHIP SERVICE!
SUNDAY SEPT. 27, 2020



**ST. ANDREW'S
UNITED CHURCH**
North Bay, ON
standrews-northbay.ca

WELCOME TO ONLINE WORSHIP!
SUNDAY DEC. 20, 2020
Morning Service of Lessons & Carols



**A SERVICE OF
LESSONS AND CAROLS**
St. Andrew's United Church
North Bay, ON
December 20, 2020 7:30 pm



St. Andrew's United
Church (North Bay) in
co-operation with Trinity
and Emmanuel United
Churches invite you
to join them for a
time of ...

ONLINE SUNDAY WORSHIP



**SUNDAY
JULY 5th
2020**

**St. Andrew's
United Church**
North Bay, Ontario




Christmas Eve, 2020




**ST. ANDREW'S
UNITED CHURCH**
North Bay, ON
standrews-northbay.ca

WELCOME TO ONLINE WORSHIP!
We are glad that you're here!
SUNDAY NOV. 8, 2020
Remembrance Sunday



**ONLINE WORSHIP
SERVICE**



**SUNDAY
JULY
12th
2020**

**St. Andrew's
Trinity
Emmanuel**
United Churches
(North Bay ON)







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Annual Report cover page designed by Derek Stott.
Report compiled by Karen Gooch.

FROM THE CHAIR OF ST. ANDREW'S COUNCIL

2020, what a year!

We started the year with the worries of our belfry falling down and an estimate from our architects for the repairs of over \$750,000.00. Jane Howe, our Minister of 22 years had retired and our Visioning Committee was still trying to determine what our new direction should be.

Just before the AGM, our Council Secretary of 33 years Lois Carey stepped down from her position. Karen Gooch stepped up and is now the Council Secretary. Lois is still my go-to person if I need information, and she remains on the Memorial Committee and continues as our Church Historian.

On March 8, 2020 we held our Annual Meeting. At that meeting the Visioning Committee presented a recommendation which was approved by the Council that we do an internal search for a minister. This recommendation was passed with a strong majority after much discussion. A Search Committee was struck to follow through on this motion. We called Tracy Davis to become our full-time Minister.

That was also the meeting at which I was elected Chair of the Church Council. The next Sunday after our service we had an emergency council meeting at which the decision was made that we close the church due to the COVID19 virus.

With the church closed from March 22 until September we had to learn to be inventive in our ways of reaching out to our congregation. From March until July, we shared ministry with Trinity as they did online services. Then our fabulous Worship Committee took up the challenge of producing our own online services. In September, the COVID restrictions were loosened and we could open our doors once again for in-person services, but with strict guidelines as to how many people we could allow in the church at one time, how close they could sit to each other etc. A Reopening Committee was struck. The Sanctuary was measured and cleaned, and our doors opened for services. We stayed open through to Christmas Eve.

Of course, just because the church was under lockdown didn't mean that things stopped happening or that bills didn't have to be paid. Because people couldn't come to church services our offerings were down. We do thank those who continued their PAR donations, and those who made the effort to drop offerings at the church or make e-transfers.

Marg Reid, 15 years of serving as our Treasurer, resigned her position before last summer. She deserves the break. Samantha Gravel has taken up the position of Treasurer. It has been a steep learning curve for her, but she is settling into the job well.

Other long-time members have also stepped back from their work on Council, and we are working hard to find new people to step up. We will be presenting the list of council members at the AGM for approval.

And of course, the belfry has been an ongoing project. Priestly Demolition took it down last summer. They gave us a good price, but it was still expensive. The work was filmed by *Salvage Kings* and will air on the History Channel soon. The roof has been capped. Brick work will be done soon, along with some electrical work. In order to do the work, we have had to borrow

...continued

from various places. A Fundraising Committee headed up by Bruce Downey and Doug McCausland has been set up to raise funds to pay back what was borrowed. It seems like this project has been all-consuming forever, but there is an end in sight.

In December, Tracy Davis gave her notice, as she was called to another ministry. It was quite a shock to us all, and she is being missed.

2020, what a year. We made it through, there may have been times when we didn't think we would, but with our Heavenly Parent walking with us we are moving forward into new and wonderful adventures. May Her wings wrap us in the spirit of love and wonder.

Yours in Christ



Pat Kirton-Bailey

FROM LILLIAN ROBERTS' DESK

2020 was quite the year on many counts! Though I did not walk through the past year with you, here is a reminder of how it looked.

We all learned what it was like to live in pandemic times. Our normal patterns of interaction have been re-shaped by social distancing and the stay-at-home orders that happened during 2020.

Like congregations across the country and world, St. Andrew's had to adapt its ministry to the realities of the time. Worship shifted to online gathering shared with Trinity and Emmanuel at times, then moving to St. Andrew's own *YouTube* channel, and in the fall of 2020 accommodating a blend of in-person worship and online option. Staff and volunteers learned new skills and gave many hours to ensuring a continuing worship life for the congregation. Congregational meetings were held through technology, a new experience for everyone.

For most of 2020 the building has been closed to outside groups due to public health restrictions. It has been difficult to have the connections with the user groups disrupted and the congregation looks forward to welcoming back when circumstances permit.

Loaves & Fishes (the food bank program) continued throughout the year. Flexibility has been the guiding word for the volunteers and staff that had to adapt the program continually in order to meet public health regulations while continuing to serve those using the ministry.

But even apart from the challenges of being church in a pandemic, the congregation also had to face ministry challenges. The structural problems with the Belfry had to be addressed in a time when information sharing and decision making were hampered by moving to online tools. The work was mostly completed in the fall of 2020, with a few small finishing touches to be done this spring. The congregation was able to use designated funds to ensure payment of the restoration, but also undertook a plan for a major capital fundraising effort which is ongoing.

...continued

As the year was closing, staffing changes also changed the face of the congregation. Tracy Davis who had been appointed to the full-time ministry position in June 2020 gave notice that she would be leaving. Tracy first served the congregation as a staff associate, and then undertook the education to become a Designated Lay Minister of the United Church and served the congregation part-time in that capacity before being selected for the full-time position. It was with sadness that the congregation viewed her last Sunday worship time via *YouTube* on January 10th, 2021. There are plans in the work for inviting Tracy to be with the congregation for an outdoor old fashioned Church Picnic during the summer when hopefully there will be fewer restrictions on gathering.

There were also support changes in late 2020. The custodial staff, Lucy Emmott gave notice that she would be concluding her time and Tracy (Star) McGregor, the Office Administrator also left her position at the end of the year. The congregation is thankful for the service they gave and wishes them well in their new endeavours. Kelly Miles and Andrea Church were hired in December to share the custodial duties and there is currently a search underway for an Office Administrator.

2020 was a year of change to say the least! The congregational family has been under stress while trying to meet the demands of adapting and learning to function. The stress has meant that some have experienced a sense of disconnection. The stress has meant that some volunteers took on tremendous work load in order to keep the “ship afloat”. The stress has meant that people missed being with their church family and supporting each other through the hard times. The stress has meant worry about financial commitments. Part of the story of 2020 is that it was a hard time.

As this annual report wraps up the work and ministry of 2020, perhaps it also offers the opportunity to recount some moments of grace during the year that was. There were legacy gifts from persons who had so valued their spiritual home at St. Andrew's that they directed significant resources in their estate planning. There were willing volunteers who undertook video production, online newsletters, property oversight, Loaves & Fishes, worship leadership and so many other unseen tasks. There were phone calls to each other to check-in and offer support. For those grace-moments we give thanks.

The St. Andrew's family enters 2021 as a time of transition, a time of living in between life before the pandemic and all the changes of the past couple of years and the time that will be with a new vision for the future and new leadership. In many ways our whole world is caught in a transition time between life before the pandemic and the hope of life post-pandemic. The “new normal” is still emerging for everyone. We know things will never be as they once were, but we know they will not be as they now are. A new future will come to be. Our opportunity is to be intentional in shaping that future so it reflects our faith in God's presence with us, Christ's call to share the gospel of love and the Spirit's encouragement to walk with courage.

Lillian Roberts, Transitional Supply Minister

HISTORIAN'S REPORT

A YEAR TO REMEMBER – 2020

This year of 2020 will indeed be a year to remember. Not because it was full of the interesting and special events that we usually have, but because we didn't in fact have many of them at all!

Unfortunately, the coronavirus changed church life as we know it.

First it was allowing only 35 people in the sanctuary for a service who couldn't talk to each other. Then it became only having services to watch on our computers.

These new kinds of services were beautifully put together by some of our Worship Team people – Ralph Johnston, Derek Stott, Tracy Davis, Liz Brownlee, Kim Delarosbel and Treanor Greer-Delarosbel. Though there couldn't be a full choir – just three members, which included Derek Stott, Liz Brownlee, Sheila O'Brien and Lise Anne Boissoneault would sing to the music played by Ralph Johnston. You never had to miss a service as they played for many days.

This year, after 33 years of being the Church Council Secretary, I felt that those numbers were telling me – time to step down. So, with the agreement of Karen Gooch who agreed to take on this job, I felt sure that the work was going to be in very good hands. I stepped down the end of March.

It has been interesting over all those years being a part of gathering with other council members to help deal with issues arising. This may seem hard to believe, but in those 33 years I sat beside 16 different Chairs of Council taking the minutes.

A job that I continue to work on is the church history. Not as easy as it used to be, but I take pictures every Sunday of our services on the computer and create the same binders of what is going on at St. Andrew's. Last count there were 99 history binders in the church library area.

One of the things I recorded for history this year was the work on the belfry – what an amazing piece of work that was. So interesting to take photos of that job. And there was a St. Andrew's member there every day, all day, to help out in any way he could. That member was Reid Milne who had the title of Restoration Project Manager. We thank Reid for representing St. Andrew's in such a caring manner. Priestly Demolition was the company doing the work which started October 13th and was finalized in November. There will be more work on the top of the belfry in the spring. Bruce Downey is in charge of fundraising for the project.

There are so many people here at St. Andrew's who see Sundays at St. Andrew's as an important part of their life. May it always be here to welcome them.

Lois Carey, Historian



MINISTERS OF ST. ANDREW'S

1884-1885	Rev. D.L. McKechnie (from Mattawa, supervising Mr. J. Hayes, student)	1 years
1885-1888	Rev. Wm. J. Hewitt	3 years
1888-1889	Rev. Rondeau	1 year
1889-1891	Rev. J.M. Goodwillie	2 years
1893-1895	Rev. J.W. McMillan	2 years
1895-1898	Rev. Thos. MacAdam	3 years
1898-1910	Rev. G.L. Johnston	12 years
1910-1919	Rev. T.J.S. Ferguson	9 years
1919-1922	Rev. R.S. Johnston	3 years
1922-1929	Rev. J.M. Pritchard	7 years
1929-1931	Rev. J.D. Parks	2 years
1931-1935	Rev. Geo. S. Easton	4 years
1935-1949	Rev. M.N. Omond	14 years
1949-1960	Rev. F.L.H. Stymiest	11 years
1960-1971	Rev. Wesley Cope	11 years
1962-1965	Rev. E.R. May (Assistant Minister)	3 years
1971-1976	Rev. John Harries	5 years
1976-1978	Rev. P.J. Pace	2 years
1979-1998	Rev. James Sinclair	19 years
2000-2002	Rev. D. Linkletter	2 years
1997-2019	Rev. Jane Howe	22 years
2012-2021	Tracy Davis, DLM	9 years



ST. ANDREW'S INTERNS – WHERE ARE THEY NOW?

St. Andrew's was privileged to be the training congregation for eighteen theological interns and four lay interns in the 80's and 90's. These people are now spread across the country from one coast to the other and many points in between. It's always a pleasure to have visits with these ministers when they are in the area, to receive correspondence from them or to read about their present ministries in *Broadview*. Here is an update on these friends.

<u>THEOLOGICAL INTERNS</u>	<u>ST. ANDREW'S</u>	<u>PRESENT PASTORAL CHARGE OR LOCATION</u>
1. Rev. Rod Sykes	1980	Calgary AB
2. Rev. Bob McDowell	1980/81	New Maryland NB
3. Rev. Sharyl Marriott Lowry	1981/82	Hamilton ON
4. Rev. Dawn Vaneyk	1982/83	Sudbury ON (Retired)
5. Rev. Louise Cummings	1983/84	Cheam View United Church, Chilliwack BC
6. Rev. Gordon McFadyen	1984/85	Edmonton AB
7. Rev. Kim Gilliland	1985/86	Cottam United Church, Cottam ON
8. Rev. Ria Van Holten	1986/87	Coquitlam BC (Retired)
9. Rev. Catherine Moore	1987/88	London ON
10. Rev. Kevin Annett	1988/89	Vancouver BC
11. Rev. Kate Crawford	1989	Huron Shores United Church, Grand Bend ON
12. Rev. Marietta Marshall	1990/91	Guelph ON (Died July 10 th , 2020)
13. Rev. Elizabeth Frazer	1992/93	Lac-Brome, QC (Retired)
14. Rev. Deborah Elliott	1993/94	Warkworth ON
15. Rev. Meridith Marple	1994/95	Forbes Memorial Pastoral Charge, Antigonish NS
16. Rev. Toni Birtch	1995/96	Smithville ON
17. Rev. Gary Jones	1996/97	Lions Head ON
18. Rev. Jan Schenell	1997/98	Beamsville ON (Died February 12 th , 2020)
<u>LAY INTERNS</u>		
1. Gerri (Preston) Butler	1986/87	Retired Lay Pastoral Minister, Rutherglen ON
2. Cindy Floyd	1989/90	Lay Pastoral Minister, Sudbury ON
3. David Melhorn-Boe	1991	Music Director, Chalmers United, Kingston ON
4. Rev. Mary (Rowe) Tingley (ordained 2002)	1997	Sheffield Pastoral Charge, Lakeville Corner NB

CANDIDATES FOR MINISTRY FROM ST. ANDREW'S

CANDIDATE	DATE RECEIVED	ORDAINED/COMMISSIONED/RECOGNIZED	SERVED
Cecil Hobin	June 10 th , 1973	Ordained June 5 th , 1977 Laurentian University, Sudbury	<ul style="list-style-type: none"> ▪ Lay Minister, Carmichael-Phelps-Feronia, 1971-1973 ▪ South Porcupine United, South Porcupine ON, 1977-1996 ▪ Christ The King Chapel, CFB North Bay, 2001-2005 ▪ Retired October 31st, 2005 ▪ Deceased July 8th, 2006
Kathy Toivanen	1976	Commissioned Diaconal Minister May 28 th , 1978, New Liskeard	<ul style="list-style-type: none"> ▪ Northminster, Oshawa ON, 1978-1984 ▪ Streetsville United, Mississauga ON, 1984-1988 ▪ Erin Mills United, Mississauga ON, 1988-2017 ▪ Retired
Malcolm Huffman	May 26 th , 1976	Ordained May 22 nd , 1981 North Bay/Cathedral	<ul style="list-style-type: none"> ▪ Knox United, Cobalt/Latchford, 1981-1982 ▪ Knox United, Alton/Caledon, 1983-1984 ▪ Deceased 1992
Bea Arnill	1987	Commissioned Diaconal Minister May 24 th , 1992	<ul style="list-style-type: none"> ▪ St. James Centennial, Parry Sound ON, 1992-1994 ▪ Trinity United, Capreol ON, 1994-2002 ▪ Retired June 2002, Barrie ON ▪ Massey Pastoral Charge, Massey ON 2008-2009 ▪ St. Mark's, Sudbury ON, 2009- ▪ Retired, Barrie and Manitoulin Island
Gerri (Preston) Butler	1994	Recognized Lay Pastoral Minister May 28 th , 1995	<ul style="list-style-type: none"> ▪ Nipissing-Restoule, Nipissing ON, 1995-1998 ▪ Dungannon Union Pastoral Charge, Dungannon ON 1999-2004 ▪ Kingscourt United, Kingston ON, 2004-2007 ▪ Spiritual Direction, Tamworth ON, 2008-2012 ▪ Retired, Rutherglen ON
Mary (Rowe) Tingley	September 21 st , 1997	Ordained May 25 th , 2002 St. Andrew's, North Bay	<ul style="list-style-type: none"> ▪ Hillsborough NB, 2002-2004 ▪ River John NS, 2004-2006 ▪ Tatamagouche NS, 2006-2007 ▪ Nashwaaksis Pastoral Charge, Fredericton NB, 2008-2011 ▪ Keswick Ridge Pastoral Charge, Keswick Ridge NB, 2011-2013 ▪ Carleton Pastoral Charge, St. Catharines ON 2013-2015 ▪ Sheffield Pastoral Charge, Lakeville Corner NB 2015-
Teresa Jones	October 14 th , 2001	Commissioned Diaconal Minister 1986 Saskatchewan Conference Ordained May 25 th , 2002 St. Andrew's, North Bay	<ul style="list-style-type: none"> ▪ Interim Minister, St. Paul's, Sudbury ON, 2002-2003 ▪ Editor, Voyageur, 2002 ▪ Director, Camp Lorraine, 2001-2003 ▪ Powassan Pastoral Change, 2006-2019 ▪ Retired, North Bay

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AGENDA

2021 ANNUAL MEETING AGENDA

Tuesday, April 27th, 2021

6:30 p.m. using *Zoom*

1. Call to Order
2. Appointment of Chair and Secretary
3. Welcome and Tech Instructions
4. Opening Worship and In Memoriam (pg. 38)
5. Voting Privileges
6. Adoption of Agenda
7. Adoption of Minutes
 - Annual Congregational Meeting, March 8th, 2020 (pg. 12-18)
 - Congregational Meeting, June 30th, 2020 (pg. 19-24)
 - Congregational Meeting, July 30th, 2020 (pg. 25-30)
 - Congregational Meeting, October 1st, 2020 (pg. 31-33)
 - Congregational Meeting, November 26th, 2020 (pg. 34-36)
8. Council Report and Acceptance of Committee Reports
9. Financial Report for 2020 (pg. 63-66)
10. Operating Budget for 2021 (pg. 67-69)
11. Mission & Service Goal for 2021
12. Slate of Officers and Trustees for the 2021-2022 (pg. 37)
13. Ministry & Personnel Committee Affirmation
14. Regional Council Representatives
15. Belfry Report
16. Transition Team Report and Small Group Discussion
17. New Business
18. Courtesies
19. Closing

ST. ANDREW'S MISSION STATEMENT

St. Andrew's is an inclusive and affirming Christian community of faith worshipping God and serving others. Inspired by Holy Scripture and guided by tradition, reason and experience, we share the ministry of Jesus Christ by nurturing spiritual growth, caring for creation and being with those in need.

MOTIONS FOR 2021 AGM

APPOINT CHAIR AND SECRETARY

... moved that Patricia Kirton-Bailey act as Chair and Karen Gooch as Secretary for this congregational meeting.

EXTENDING VOTING PRIVILEGES

... moved that in accordance with *The Manual 2021* (Section 5.2.3.) voting privileges be extended to all those who are adherents of St. Andrew's United Community of Faith and participating in this *Zoom* Annual General Meeting.

APPROVAL OF AGENDA

... moved that the agenda (as printed on page 9 in the 2020 Annual Report) be approved as the agenda for this meeting.

APPROVAL OF MINUTES

... moved that the minutes from the 2020 Annual General Meeting on March 8th, 2020 (as found on pages 12-18 of the 2020 Annual Report) be approved as printed.

... moved that the minutes from the Congregational *Zoom* Meeting on June 30th, 2020 (as found on pages 19-24 of the 2020 Annual Report) be approved as printed.

... moved that the minutes from the Congregational *Zoom* Meeting on July 30th, 2020 (as found on page 25-30 of the 2020 Annual Report) be approved as printed.

... moved that the minutes from the Congregational *Zoom* Meeting on October 1st, 2020 (as found on page 31-33 of the 2020 Annual Report) be approved as printed.

... moved that the minutes from the Congregational *Zoom* Meeting on November 26th, 2020 (as found on page 34-36 of the 2020 Annual Report) be approved as printed.

APPROVAL OF COMMITTEE REPORTS

... moved that the written reports of the committees with the exception of the Financial Reports be accepted for information.

2020 FINANCIAL REPORT

... moved that the December 31st, 2020 financial statement (as found on pages 63-66 of the 2020 Annual Report) be accepted for information and that the Council be given the authority to approve the reviewed financial statements once the review has been completed.

2021 OPERATING BUDGET

... moved that the 2021 budget with a deficit of \$2,700.00 and expenditures of \$209,700.00 (as found on pages 67-69 of the 2020 Annual Report) be approved as presented.

M&S 2021 GOAL

... moved that our Mission & Service goal for 2021 be \$14,000.00, as recommended by Council.

SLATE OF OFFICERS FOR THE 2021-2022 COUNCIL

... moved that the Slate of Officers for 2020-2021 (including members of Council and current Trustees for the St. Andrew's United Church, as published on page 37 of the 2020 Annual Report) be approved as presented.

MINISTRY & PERSONNEL COMMITTEE AFFIRMATION

... moved that the members of the St. Andrew's Church Ministry & Personnel Committee for 2020-2021 are Natalie Wilson (Chair), and Lucien Masson.

REGIONAL COUNCIL REPRESENTATIVES

... moved that the Canadian Shield Regional Council Representatives for St. Andrew's Church for 2020-2021 are Karen Gooch and Peter Haddow.

AUTHORIZATION TO FILL VACANCIES

... moved that the Church Council have authority to fill Council vacancies during 2021-2022.

2020 ANNUAL CONGREGATIONAL MEETING

2020-36-AM

Minutes of the Annual Congregational meeting of St. Andrew's United Church
held Sunday, March 8th, 2020, 12:00 p.m. in the gym

Welcome

Tracy Davis welcomed the sixty-six participants attending the meeting and offered a prayer. She acknowledged that this has been an important transitional year with many struggles and that there is still some healing to do.

Appointment of Chair and Secretary

MOVED by Tracy Davis and SECONDED by John Balfe that Bill Ingwersen be the Chair of this Annual Meeting. CARRIED

MOVED by Tracy Davis and SECONDED by Olive Cote that Karen Gooch be the Secretary for the Annual Meeting. CARRIED

Adoption of Agenda

MOVED by Olive Cote and SECONDED by Natalie Wilson that the following agenda be adopted for this Annual Meeting. CARRIED

- | | |
|---------------------------------------|--|
| 1. Opening and Welcome | 7. Mission & Service Goal for 2020 |
| 2. Appointment of Chair and Secretary | 8. Slate of Officers for the 2020-2021 Council |
| 3. Adoption of Agenda | 9. Visioning Committee Report |
| 4. Adoption of Minutes | 10. Ministry & Personnel Committee Affirmation |
| -March 3, 2019 (AGM) | 11. Trustee Affirmation |
| -May 12, 2019 | 12. North Bay & Area United Churches Futuring |
| -October 6, 2019 | 13. Belfry Report |
| -November 24, 2019 | 14. In Memoriam |
| -Business arising from the minutes | 15. New Business |
| 5. Financial Report for 2019 | 16. Courtesies |
| 6. Operating Budget for 2020 | 17. Closing |

Adherents

MOVED by Stuart Bailey and SECONDED by Elizabeth Brownlee that adherents can vote on motions at this meeting. CARRIED

Adoption of Minutes

MOVED by Kim Delarosbel and SECONDED by Betty Hurley that the minutes of the March 3, 2019 Annual Meeting be accepted as presented. CARRIED

MOVED by Jeff Archambeault and SECONDED by Pat Kirton-Bailey that the minutes of the May 12, 2019 congregational meeting be accepted as presented. CARRIED

MOVED by John Balfe and SECONDED by Kim Delarosbel that the minutes of the October 6, 2019 congregational meeting be accepted as presented. CARRIED

MOVED by Pat Kirton-Bailey and SECONDED by Jeff Archambeault that the minutes of the November 24, 2019 congregational meeting be accepted as presented. CARRIED

Business Arising

None

Financial Report 2019

Julia Morton, Chair of the Finance Committee presented the financial statement for the period ending December 31, 2019 (Appendix A/pages 2020-43-AM to 2020-45-AM or pages 50-52, 2019 Annual Report) which indicated the following:

2020-37-AM

Minutes of the Annual Congregational meeting of St. Andrew's United Church
held Sunday, March 8th, 2020, 12:00 p.m. in the gym

Budget for 2019	247,021.00	Surplus for 2019	11,298.00
Total Income 2019	246,973.00	Debt Carried from 2018	40,121.00
Total Expenses 2019	235,675.00	Total Deficit 2019	28,823.00

Money in specific funds end of 2019

Capital Fund	6,273.00	Loaves & Fishes Fund	42,756.00
Planned Gifts Fund	157,681.00	Choir Fund	68,799.00
Building Restoration Fund	5,221.00	Mission & Service Fund	0.00

Julia made note of the following:

- There was a surplus of \$11,298. This was largely due to the fact that 10% (or approximately \$10,000) of the generous donation from the estate of Trish Schweitzer went to the General Fund. The rest of her bequest went to the Planned Gift Fund.
- The Capital Fund was at \$6,273 at the end of the year, but this money has already been spent on the scaffolding that was needed to investigate the steeple problem.
- Loaves & Fishes had a balance of \$42,756 as of December 31, 2019, but half of its funding comes from the *John Carl MacIsaac Foundation* in Sudbury. The rest comes from local donations.
- The Choir Fund also received a bequest from Trish Schweitzer, which must be spent by the choir.

MOVED by Julia Morton and SECONDED by Pat Kirton-Bailey that the financial statement as of December 31, 2019 be accepted as presented. CARRIED

Budget 2020

Margaret Reid presented the proposed budget for 2020 of \$237,398.00, which is an increase of \$1,723.00 from the 2019 expenses, as recommended by Council (Appendix B/page 2020-46-AM also pages 53-55, 2019 Annual Report).

Margaret highlighted the following:

- The personnel budget was reworked based on the current recommendations for staffing from the Visioning Committee. The reworked numbers are about \$2,000 less than the numbers that were presented at the time the budget was prepared.
- Most other committees have budgets that are about the same as the last few years. However, the budget for the Inclusivity Committee has increased due to the \$500 Affirm United membership - an increase of \$400.

MOVED by Margaret Reid and SECONDED by Julia Morton that the budget for the year 2020 of \$237,398.00 be accepted. CARRIED

Treasurer

Julia Morton offered a thank you to Margaret Reid for her fifteen years of service as our Treasurer, a job for which she was offered an honorarium that she has never taken. The members at the meeting responded with a standing ovation.

Mission & Service Objective 2020

MOVED by Stuart Bailey and SECONDED by Elizabeth Brownlee that our Mission & Service objective for 2020 be \$18,000.00, as recommended by Council. CARRIED

Planned Gifts Proposal

Frankie Syme brought forth a proposal to temporarily change the terms of reference for the Planned Gifts Fund (PGF) so that all future undesignated funds are added to the PGF Building/Capital during the steeple repair project. She provided the following background information:

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- Currently, an undesignated donation of \$10,000 would be allocated as follows: 10% or \$1,000 would go to the general fund and 90% or \$9,000 would be split evenly between PGF Outreach/Worship/Education (\$4,500) and PGF Building/Capital (\$4,500).
- At the 2019 year-end there was \$108,441 in PGF Outreach/Worship/Education and \$49,240 in PGF Building/Capital.
- Because of the expenses we will incur to repair the steeple, the Finance Committee is recommending the above change to PGF until this work is paid for. This has been approved by the PGF Committee and the church council.

There were several comments from the floor:

- We need to remember that our general fund commitments still need to be met. We cannot sustain our congregation on special gifts and bequests.
- There is currently not nearly enough money in PGF to pay for the steeple repairs.
- There is an ongoing dialogue with other United Churches in North Bay about our joint future. The discussion includes both spiritual needs and physical needs (i.e. how to deal with old buildings).

Because 2/3 of the votes are needed to pass a motion changing the terms of reference of PGF, a count of hands was done for the following motion:

MOVED by Frankie Syme and SECONDED by Julia Morton that the terms of reference for the Planned Gifts Fund be changed so that future undesignated gifts go to the Planned Gifts Fund Building/Capital only and that this remain in effect until the steeple repairs are completed, at which time the terms of reference will revert back to those dated March 4, 2018. CARRIED (Yes - 47, No -11, 1 abstention)

Slate of Officers for Council 2020/2021

Bill Ingwersen presented the following slate of officers for Church Council for 2020/2021:

EXECUTIVE

Chair	Pat Kirton-Bailey
Vice Chair	Vacant
Past Chair	Bill Ingwersen
Secretary	Lois Carey
Treasurer	Vacant
Designated Lay Minister	Tracy Davis

CHAIRS OF COMMITTEES

Accessibility	Derek Stott
Administration	Karen Gooch
Building Use	Karen Gooch
Christian Development	Kim Delarosbel
Congregational Life	Elizabeth Brownlee
Finance	Julia Morton
Fund Raising	Elizabeth Brownlee and Liz Westbrook
Inclusivity	Treanor Greer Delarosbel
Memorial	Greg Wright
Ministry & Personnel	John Balfe
Mission	Judi Brewer
Outreach	Stuart Bailey
Pastoral Care	Margie Howard and Barbara Van Herk
Planned Gifts	Rotating

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Property	Olive Cote
Stewardship	Rotating
Worship	Ralph Johnston

REPRESENTATIVES

Choir	Marg Fleming
Friendship Group	Joyce Boston
Regional Council	Karen Gooch
Regional Council	Peter Haddow

MEMBERS AT LARGE

Betty Hurley	Howard Wurster
Frankie Syme	

There are two vacant positions: Vice Chair of Council and Treasurer.

Bill Ingwersen asked if there were any further nominations. None were forthcoming.

MOVED by Stuart Bailey and SECONDED by Bob Morton that the Slate of Officers for 2020/2021 be accepted as presented. CARRIED

MOVED by Pat Kirton Bailey and SECONDED by Elizabeth Brownlee that council have the authority to fill the vacant positions for the 2020/2021 Slate of Officers.

Visioning Committee Recommendations

- **ChurchHub** - Derek Stott spoke about the new ChurchHub which is an online portal that has been set up by the United Church of Canada. Each community of faith will be asked to post a profile, demographic information and financial data. All ministry personnel will also be invited to join ChurchHub. Access to ChurchHub is password protected and will be used as part of the process for ministry personnel and communities of faith to search for calls and appointments, among other things.

<https://www.united-church.ca/leadership/supporting-ministry/churchhub>

All the documents related to the Vision Committee motions can also be found on the St. Andrew's website.

<http://standrews-northbay.ca/>

- **Living Faith Story** – All communities of faith will be required to create a Living Faith Story, to be posted on ChurchHub that outlines the community's ministry focus. This is considered a document that will evolve over time and will be updated as a community of faith moves along its faith journey. The document must be shared with the Canadian Shield Regional Council to aid in their work of supporting congregations. The Visioning Committee has created a Living Faith Story for St. Andrew's. (Appendix C/pages 2020-47-AM to 2020-48-AM)

MOVED by Derek Stott and SECONDED by Olive Cote that the congregation of St Andrew's Church approve the Living Faith Story prepared by the Visioning Committee, which has been approved by the Canadian Shield Regional Council and the Church Council. CARRIED

Financial Viability Review – The Visioning Committee has also created a Financial Viability Review for St. Andrew's which will also be posted on ChurchHub. It was created using our financial data from the last 8 years and answers a series of prescribed questions. A question was asked if this review shows how financially viable we are. The point of this document is to provide a full picture of a community of faith's finances which will hopefully lead to some discussion about financial viability. This document must be posted by any congregation searching for ministry personnel, who will then be able to review it when searching for a position. (Appendix D/pages 2020-49-AM to 2020-56-AM)

2020-40-AM

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MOVED by Derek Stott and SECONDED by Elizabeth Brownlee that the congregation of St Andrew's Church receive for information the Financial Viability Review prepared by the Visioning Committee, which has been accepted by the Church Council. CARRIED

- Visioning Committee Members – It was noted that the following members listed in the Annual Report (pg. 24) are no longer members of the Visioning Committee: Jennifer Barnett, Julia Morton, Margaret Reid and Kevin Smith.
- Staffing Profile – After a lot of consultation with members of the congregation using a survey, interviews and discussion groups, the Visioning Committee recommends that St. Andrew's hire one full-time ministry personnel and one part-time Congregational Designated Minister (CDM). The term CDM comes from the Regional Council and applies to a lay person. It is the equivalent of what was formerly called a Staff Associate. The CDM will work within our staffing team looking after Christian Development and Volunteer Coordination. The CDM is accountable to our community of faith, and supervised by the M&P Committee. Their responsibilities do not extend to the wider church, the sacraments, leading worship or representing St Andrew's within the wider church and community. Bella Barbeiro will end her paid work with the Church School on May 1st, 2020.

MOVED by Pat Kirton-Bailey and SECONDED by Kimberley Robinson that St. Andrew's Church congregation accept the recommendation of the Visioning Committee and approved by Church Council that the ministry staffing profile consist of two positions, one full time Ministry Personnel and one part time Congregational Designated Minister (CDM). CARRIED (Yes - 34, No - 4, 9 abstentions)

- Job Descriptions - Two job descriptions were presented for approval. The full-time ministry personnel will work 40 hours. The part-time CDM will split their time evenly between Christian development and volunteer coordination. (Appendix E & F/pages 2020-57-AM to 2020-63-AM)

MOVED by Pat Kirton-Bailey and SECONDED by Olive Cote that St. Andrew's Church congregation accept the recommendation of the Visioning Committee and approved by Church Council for the full time Ministry Personnel position description and the part time Congregational Designated Ministry position and the accompanying remuneration for each. CARRIED (Yes - 42, No - 3, 6 abstentions)

- Search Committee – Since the recommended staffing profile was approved, the next step is to set up a search committee. The Visioning Committee is recommending that this committee start with an internal search for a ministry personnel and then conduct an external search for a DCM. The committee members must undergo training with Lillian Roberts.

MOVED by Gailand MacQueen and SECONDED by Kay Heuer that the vote to strike a search committee as recommended be held by secret ballot. CARRIED

Bob Morton, Betty Hurley and Barb Van Herk acted as scrutineers.

There was a discussion about the meaning of an internal search (where candidates who are current staff will be invited to apply) and an external search (where job posting is widely circulated). Some asked if it would be possible to alter the motion. Pat Kirton-Bailey informed us that the motion must be voted on as presented. If it is defeated, then it would have to go back to the Visioning Committee and Council to be revisited.

MOVED by Pat Kirton-Bailey and SECONDED by Peter Haddow that St. Andrew's Church Council strike a Search Committee to be named by Council and be given the directive to conduct an internal search for the full-time ministry personnel position in the first instance; and if unsuccessful to then conduct an external search. As well, that the same Search committee also conduct an external search for the part time Congregational Designated Minister. CARRIED (Yes -44, No – 16, 1 abstention)

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MOVED by Olive Cote and SECONDED by Tim Robertson that the ballots used for the above motion be destroyed after 24 hours. CARRIED

- Search Committee Members - A list of names of prospective members of the Search Committee was presented by Pat Kirton-Bailey.

MOVED by Pat Kirton-Bailey and SECONDED by Jeff Archambeault that the following people be named to the Search Committee for both positions in the staffing model: Jack Aiton, Mike Ivany, Treanor Greer Delarosbel, Stuart Bailey, Natalie Wilson plus one member from the M&P Committee. The recommendation regarding the full-time ministry personnel position is to be presented to the congregation for approval. The recommendation for the part time Congregational Designated Minister to be presented to the Council for approval. CARRIED

- Search Committee Budget

MOVED by Pat Kirton-Bailey and SECONDED by Bethany Brownlee that the Search Committee be given a budget of \$1,000 to be spent at the committee's discretion. CARRIED

- Motion of Thanks - A round of applause was offered after the following motion was passed.

MOVED by Gailand MacQueen and SECONDED by Margaret Paul that the thanks be offered to the members of the Visioning Committee. CARRIED

Ministry & Personnel Committee Affirmation,

MOVED by Pat Kirton Bailey and SECONDED by Kim Delarosbel that the members of the M&P Committee for 2020/2021 are John Balfe (Chair), Gail Thomsen, Jean Jamieson. CARRIED

Trustees Affirmation

MOVED by Elizabeth Brownlee and SECONDED by Kimberly Robinson that the Trustees are Bill Morland and E.J. Roche (appointed for life), Garth Goodhew, Bill Ingwersen, Julia Morton and Ed Mounce (appointed for five-year renewable terms from March 8, 2020) and Tracy Davis, DLM, Ex officio. CARRIED

North Bay & Area United Churches *Futuring*

Bill Ingwersen offered the following:

A group of people has been meeting to discuss the future of the United Churches in North Bay. Trinity initiated this *futuring* exercise with meetings being held at the Regional Conference office and chaired by Will Kunder. There have been 2 meetings so far and more are planned in the coming months. All the churches have representatives taking part including Bill, Julia Morton and Gailand MacQueen from St. Andrew's. The group is looking at things such as demographics, building issues and identifying shared challenges. There were four questions that participants were asked to consider:

- What is one thing that your church does that makes a distinctive witness to the people outside the congregation? What makes it distinctive? Who are the people it reaches?
- What pressing issues face your congregation?
- Tell your "partnership story." Are there blockages to sharing ministry with other congregations? What are they?
- Gather stories of times when people experience God at work in the congregations and or in your neighbourhood. Consider sharing a scripture story that illustrates this.

Bill asked those present at this meeting to consider these questions and offer feedback to those attending the *futuring* sessions. Participants were also asked to think about what it might be like to worship in one of the other North Bay United Churches once a month.

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Tracy Davis added the following:

The *Futuring* Committee has asked for the support of the local ministry personnel in this process. It is hoped that these meetings will help us to get to know one another better. An open mind is needed to look at all the possibilities in order to keep a viable United Church presence in North Bay – even amalgamation has to be considered. There has been positive feedback about this process, but there are still logistics to work out

Belfry Report

Olive Cote, Property Committee Chair, provided an update about the steeple, which will have to be taken down. Critchley Hill Architecture has been instructed to put out a tender for the project. The results will then be reviewed by council who will then approve a contractor. The congregation and the Canadian Shield Regional Council also must approve the bid before work can begin. The job will cost between \$500,000 and \$700,000. The job will be time consuming since the steeple will have to be taken down almost brick by brick. Ralph Johnston informed us that the 'bells' in the steeple are not actually bells but a couple of speakers. We will have to figure out how to mount the speakers outside once the steeple comes down.

In Memoriam

Tracy Davis read the In Memoriam list of nine persons and offered a prayer as we remembered what a gift they were to this Community of Faith. (See page 25, 2019 Annual Report.)

New Business

Treanor Greer Delarosbel has done a number of paintings of St. Andrew's, one of which was used for the cover of the Annual Report. A number of people have expressed an interest in buying one of them and so Treanor has offered to give some original paintings to St. Andrew's to auction off as a fundraiser.

Courtesies

Bill Ingwersen acknowledged the extra burden that has been on the council and committee heads this past year as we adjusted to life without Jane Howe. Over the past few months we have discovered the behind the scene contributions she made to our community of faith and we thank her. Bill asked for names of people that those in attendance would like to thank: **Bill Ingwersen**, Chair of Council, **Star McGregor** for taking on extra work at Loaves & Fishes, **Ralph Johnston**, our Music Director, **Derek McIntyre** for always asking 'What can I do?', **Kim Delarosbel** and **Derek Stott** for their work on the Visioning Committee, **Lois Carey**, Secretary of Council, **Elizabeth and Bethany Brownlee** for their work on the Lenten Booklet, **Tim Robertson** for his tech work, **Jack Aiton**, driver for Loaves & Fishes, **Bella Barbeiro** for her work with the Church School, **Julia Morton** and **Frankie Syme** for their work on the Finance Committee, **Bob Syme** for his work with the Ushers, and our minister **Tracy Davis**.

Bill added his personal thanks to the following people: Tracy Davis, Bob and Frankie Syme, Elizabeth and Bethany Brownlee, Reid Milne, Joyce MacQueen Julia Morton, Margaret Reid, Lois Carey and the members of the Visioning Committee.

Closing

Tracy Davis thanked everyone for taking the time to attend the meeting and then closed the proceedings with prayer at 2:25 p.m.

JUNE 30TH, 2020 CONGREGATIONAL MEETING

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St. Andrew's Congregational Meeting

Held by *Zoom*, North Bay, ON
Tuesday June 30th, 2020 at 6:30 p.m.

Welcome and Opening (6:35 p.m.)	Rob Smith and Melody Duncanson-Hales welcomed everyone to the meeting and thanked Susan Whitehead, Administrator from the Canadian Shield Regional Council (CSRC), for her technical help. Susan and Melody offered tips on using <i>Zoom</i> .
Attendance	There were 62 members and adherents from St. Andrew's attending the first Congregational <i>Zoom</i> meeting.
Guests	Rev. Rob Smith, Rev. Melody Duncanson-Hales, with technical support from Susan Whitehead.
Agenda	The agenda was circulated electronically through our website ahead of this meeting.
Touchstones/ Holy Manners	<p>Rob Smith read our Council Touchstones aloud:</p> <ol style="list-style-type: none">1. Give and receive welcome2. Be present as fully as possible3. No fixing, saving, advising or correcting4. Observe deep confidentiality5. Trust and learn from silence6. When the going gets tough, turn to wonder <p>Rob then spoke about the principal of <i>Holy Manners</i>. We were reminded to keep God at the center of our interactions, to separate people from problems and to honour the group decisions we make. Listening is important so we can really hear the story and recognize the gift of the holy spirit.</p>
Traditional Territory/ Affirming Statement	<p>Tracy Davis read an acknowledgement of Traditional Territory written by Treanor Greer-Delarosbel:</p> <p>We live on the Traditional Land of the Nipissing First Nation, the custodians of this land, lost to them via the Robinson-Huron Treaty of 1850. The Nishnaabeg People have lived for seven generations and more between two watersheds: at a crossroad. We now find ourselves living at that same crossroad, both from a physical and metaphorical sense. The memories of the Ancient Ones; the knowledge of the Elders and the Seven Generations yet to come, guides us to understand their cultural heritage, their beliefs, and their relationship with the land. We acknowledge that the recognition of Indigenous Territorial Land is a small step along the long road of Truth and Reconciliation. We will continue this journey with our Indigenous neighbours as we weave our paths together as one along a new path.</p> <p>She then read the St. Andrew's Affirming statement from May 5th, 2013:</p> <p>We, the congregation of St. Andrew's United Church, declare publicly our commitment to creating a safe, inclusive and nurturing community where all people are welcome not only to enter these doors, but also to take part in every aspect of our church life including membership, leadership, celebrating life's passages and marriage.</p> <p>We delight in God's goodness as expressed through variations in age, gender, race, sexual orientation, gender identity, gender expression, family configuration, differing abilities, ethnic background or economic circumstance - even as such rich diversity may challenge us. We pray for God's spirit to guide us as we work for reconciliation and justice for all persons.</p>

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Worship

Tracy Davis offered a brief worship based on a Eugene Peterson paraphrase of Matthew 10:1-10. She invited us to take a moment to pause and listen. She also asked us to let go of the day and whatever is holding us captive. What is preventing us from moving forward? As we continue our faith journey remember to travel light and look to those outside ourselves for help.

New Business

- | | |
|----------------------|--|
| Meeting Purpose | Rob Smith spoke about the purpose of this meeting: <ul style="list-style-type: none">• This meeting is an opportunity to provide the congregation with information regarding the belfry issue. The meeting is not intended as a time to make decisions but it is a time to get people thinking about the future.• This is the beginning of a discernment process. People will be invited to reflect and prepare for a fuller discussion at a second meeting later in the summer.• People will be given a brief chance for discussion during virtual small groups later in the meeting. Feedback from these discussions can be given to the whole group through the <i>Zoom</i> chat feature.• Rob lit a candle to remind us we are trying to find what God is asking of us. |
| Trustee Resignations | Letters of resignation were received by the Council at our last meeting from Julia Morton and Bill Ingwersen, two of St. Andrew's trustees. The following motion was passed by the congregation:
Motion 098/20
Elizabeth Brownlee/ Kim Delarosbel moved that St. Andrew's congregation accept the resignations of Trustees Julia Morton and Bill Ingwersen with regret and thanks for their years of service to our Community of Faith. Carried |
| Property Status | Peter Haddow provided an overview of the issue regarding the belfry: <ul style="list-style-type: none">• The belfry tower is crumbling and Architects Critchley Hill have given an initial cost estimate of approximately \$750,000 to do the repairs. This will involve removing the tower and capping it with a flat roof above the level of the balcony staircase. The City of North Bay has given a deadline of January 2021 to obtain a building permit with the completion date for the work of September 2021.• Several people expressed concerns about the high cost. We will not have a firm cost unless we decide to go to tender. Another architect and engineer were consulted. They did not provide cost estimates, but agreed removing the tower is the best course of action.• We have paid out less than \$5,000 to date for inspections and consultation. An additional \$10,000 was paid for scaffolding used during the inspections however it was also needed to repair a mold issue. The architects are currently preparing drawings.• We have not investigated sources of funding yet however it is very unlikely we will receive funding from the United Church since all grant programs are on hold so money will be available to help congregations in need because of the COVID19 crisis.• Use of the building will be restricted after the reopening and the balcony will be off limits. We are in the process of installing safety fencing around the Algonquin Street side of the building as required by the city. |

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- Documentation related to the belfry issue can be found on our website.
<https://standrews-northbay.ca/belfry-tower/>

Finances Derek Stott spoke briefly about the financial situation of St. Andrew's:

- There was a Financial Viability Report prepared by the Visioning Committee with data up to December 2019 which indicates that we have not met our operating expenses for 5 of the last 8 years.
<https://standrews-northbay.ca/wp-content/uploads/2020/06/Financial-Viability-Review-end-2019.pdf>
- It is still uncertain how the COVID19 crisis will affect the finances for this year. The May 31st, 2020 financial statement indicates our expenses are \$17,143.76 more than our revenue. At this time, we also have \$290,200.27 in Planned Gift Funds and \$126,909 in the manse Fund that we could potentially access.
<https://standrews-northbay.ca/wp-content/uploads/2020/06/OperatingStatement-May-2020.pdf>
- Derek reminded people that ongoing financial support is still needed and encouraged people to consider regular donations through PAR.

Discernment Rob Smith and Melody Duncanson-Hales talked about important things to think about as we consider how we will move forward.

- In reality there are two choices to consider: staying with the building or leaving the building and re-establishing the congregation in a new form.
- What are your gut reactions to these two ideas?
- What would either option mean? What could we dream about?
- There is no need to rush – take time to digest all the information that is put forth – but there is a timeline to consider.
- Is this the last major repair for the building? There will always be some issues with old buildings and it is known that the buttresses will need attention at some point.

Small Group **Appendix I**

Discussion The people at the meeting were placed randomly into virtual groups of four and given 15 minutes to discuss how they are feeling by answering two questions:

- What are your questions?
- What are your initial reactions?

People were invited to use the Zoom chat to record their comments and questions or pass them on in written form to Council Secretary Karen Gooch after the meeting. A list of questions and comments from the discussions can be found in Appendix I.

Next Steps Rob Smith offered some advice about what's next:

- He invited people to take their questions and feelings and sit with them.
- We will plan another online meeting about a month away.
- Think about what it means to be St. Andrew's.
- What do we as a congregation have the energy to do?
- Pray for guidance as we discern God's plans for us.

Other Business

None

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Adjournment Tracy Davis offered a closing blessing. Peter Haddow moved that the meeting be adjourned at 8:15 p.m.

Congregational Meeting Tuesday July 30th, 2020 at 6:30 p.m. *Zoom*

Next Council Meeting The council will continue to meet over the summer. TBA

Next Executive Meeting TBA

Chairperson, Pat Kirton-Bailey

Secretary, Karen Gooch

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Appendix I

These are the questions and comments that came from the small group discussions:

From the Zoom chat:

- How many quotes do we have?
- What would an unsafe order produce if we let deadlines pass
- What would the final design look like?
- Have we investigated whether it is possible to close the adjacent streets to bring the structure down?
- Is there any avenue for funding from the Province, City or group?
- If the city can close the streets for filming, why not for us.
- Any chance this is the last expense we'll see in a while or should we be preparing ourselves for more building maintenance needs in the near future?
- A breakdown of the engineering costs?
- What is involved in selling the building? How much time? Does St. A's have access to the money given that the UCC owns the building?
- What is the futuring scheme for North Bay overall (united church in North Bay)?
- What is our building worth?
- Our group debated how much we may have to pay to keep the aging building going when the true spirit of St. Andrew's is its people and our mission. The essence of St. Andrew's can be moved as opposed to going deeper in debt to keep the building viable.
- What about moving St. Andrew's as a community and renting space elsewhere?
- The questions we had focused on the estimated cost, the need perhaps to look for another architect to look for other quotes.
- We learned that we are more than a building. We want to stay as a faith community until we discern our future if it means another place.
- We are hopeful that something wonderful will come out of this difficult and challenging time.
- We talked too about moving to a storefront and seeing our work in action, but we also recognized that there are pieces of heritage there...beauty, that we would hate to lose or leave behind.
- What happens if we can't afford to fix and we can't find someone to purchase within the timeline given by the city?
- We have to decide whether or not to cut our losses and find a new place to worship or dump more money into a building. If we decide to not dump more money where to go in short term and in the long whether to join with other churches or go it alone.
- How do you sell a building with a projected repair of 750,000?
- Would a "clean site" make a difference to the sale of the building?
- Are there other funding options such as Heritage funding that we can explore, or other community-based organizations such as Rotary who would support this project?
- If we want to move are we still saddled with the cost of fixing the bell tower so that it isn't a hazard to citizens?
- Would we be putting so much energy into fundraising that we would lose a lot of our outreach and stewardship volunteers because we are trying so hard to raise this amount of money?
- Where do we get the leadership from the congregation to get all these questions asked and answered?
- If we leave the building, do we lose our Affirming status?
- Can we sell the building without doing the repairs?
- A congregation is more than its building.

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From Group #6:

- This crisis has revealed a conversation about the future of the congregation that has been going on for a long time at St Andrew's ... for decades. It's been travelling along under the surface, and now it is really out in the open.
- I need to hear more information.
- I am listening hard to what people are saying and praying for good and respectful engagement between us all.
- I used to have a real emotional attachment to the St Andrew's space but it's mostly because of the people I have known there. It's been generational. But I have those memories in my heart. I am prepared to re-purpose a part of the building or to move.
- \$750,000.00 is a lot of money, an unimaginable amount to be raised through fundraising to be put into a building. Can you imagine what we could do with that amount of money if it were applied to the Loaves and Fishes program, or to staffing?
- I am concerned about the downtown folk, and how we can continue to serve there.
- I am seeing "the end of life" for the building. Almost always, it is a crisis that causes change. This will mean a big change but we need to change.
- People in the congregation, I think, are feeling overwhelmed by "the belfry problem," and disconnected because of COVID19.
- The \$750,000.00 will divide us as a congregation—those choosing the building vs those choosing mission. That is not good.
- We need to focus on the mission of the church, on the people in the congregation and the community at large.
- We need at least a two-prong approach going forward: 1) supporting the present ministry of the congregation (ensuring the congregation stays together, maintaining worship, making sure pastoral care is happening etc.) AND 2) forward-planning tasked with establishing and putting wheels under a long-term plan.
- Where is the leadership going to come from to fundraise for the belfry project?
- If we are not able to raise the money to repair the belfry, or sell the building, where does that leave us?
- Could a portion of the building be redeveloped for housing?

JULY 30TH, 2020 CONGREGATIONAL MEETING

Congregational, Page 20137

St. Andrew's Congregational Meeting

Held by *Zoom*, North Bay, ON

Tuesday July 30th, 2020 at 6:30 p.m.

Welcome and Opening (6:35 p.m.)	Rob Smith welcomed everyone to the meeting and thanked Susan Whitehead, Administrator from the Canadian Shield Regional Council (CSRC), for her technical help. Susan and Melody offered tips on using <i>Zoom</i> . Pat Kirton-Bailey, Chair of St. Andrew's Council called the meeting to order.
Attendance	There were 49 members and adherents from St. Andrew's attending this Congregational <i>Zoom</i> meeting.
Guests	Rev. Rob Smith, Rev. Melody Duncanson-Hales, with technical support from Susan Whitehead.
Agenda	The agenda was circulated electronically through our website ahead of this meeting.
Touchstones/ Holy Manners	<p>Rob Smith read our Council Touchstones aloud:</p> <ol style="list-style-type: none">1. Give and receive welcome2. Be present as fully as possible3. No fixing, saving, advising or correcting4. Observe deep confidentiality5. Trust and learn from silence6. When the going gets tough, turn to wonder <p>Rob then spoke about the principal of <i>Holy Manners</i>. We were reminded to keep God at the center of our interactions, to separate people from problems and to honour the group decisions we make. We are encouraged to welcome the conflict of ideas. Listening without interruption is important so we can really hear the story and recognize the gift of the holy spirit.</p>
Traditional Territory/ Affirming Statement	<p>Tracy Davis offered an acknowledgement that we meet on Traditional Territory. She then read the St. Andrew's Affirming statement from May 5th, 2013:</p> <p>We, the congregation of St. Andrew's United Church, declare publicly our commitment to creating a safe, inclusive and nurturing community where all people are welcome not only to enter these doors, but also to take part in every aspect of our church life including membership, leadership, celebrating life's passages and marriage.</p> <p>We delight in God's goodness as expressed through variations in age, gender, race, sexual orientation, gender identity, gender expression, family configuration, differing abilities, ethnic background or economic circumstance - even as such rich diversity may challenge us. We pray for God's spirit to guide us as we work for reconciliation and justice for all persons.</p>
Worship	Tracy Davis offered a brief worship based on her grandmother's words: "This too shall pass". We need to trust that offering our burdens to God is the way forward as we balance contemplation and action. During this time of great change remember that fluctuation is normal. Faith, hope and love are important ideas to hold on to.

St. Andrew's Congregational Meeting
Held by *Zoom*, North Bay, ON
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New Business

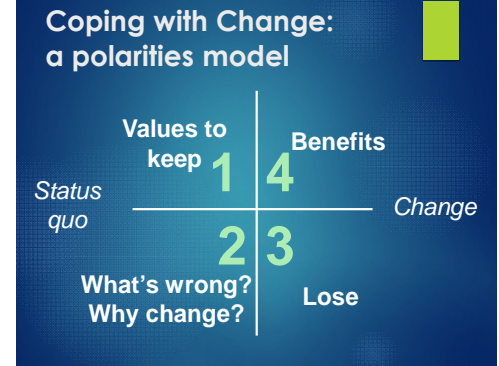
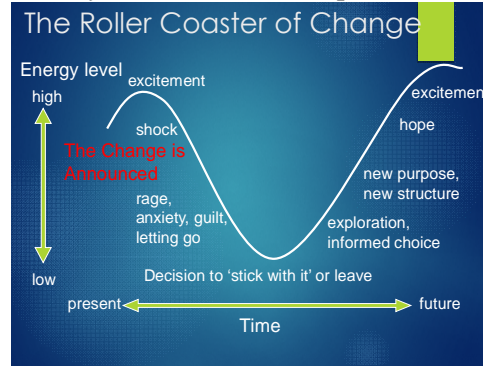
- Meeting Purpose Melody Duncanson-Hales spoke about the purpose of this meeting:
- This meeting is an opportunity to clarify any issues that arose from our last congregational meeting on June 30th.
 - We will be invited to think about the mission of our congregation.
 - People will be given a chance for sharing and discussion during virtual small groups later in the meeting. Feedback from these discussions can be given to the whole group through the *Zoom* chat feature.

- Feedback and Questions Melody Duncanson-Hales reviewed the questions that arose from the last meeting along with some answers provided by Church Council. Those in attendance were offered the chance to ask further questions or provide comments:
- Rob Smith stated that the United Church has created a corporation to assist churches who are trying to sell their buildings. He communicated with them about our situation and their cursory estimate is that our property is worth \$250,000 with or without repairs.
 - The idea of developing an affordable housing project or a mental health partnership was discussed briefly. These options could require high level involvement from the congregation for lengthy period of time.
 - Several members have reached out to community contacts for possible funding ideas and cost estimates. It was suggested that we talk with *Invest North Bay* and quotes are being sought from several companies. There will be some follow-up.
 - A common idea is, that it is not worth repairing a car if the repair costs more than 30% of its value. Should we continue to put money into the building?
 - Can we gift the building to the city? This would involve following CRA rules about charities giving to non-charities and may not be possible or practical.
 - We must consider that there are other repairs on the horizon – including the buttresses, the gym floor and the boiler. As with any older building there will always be ongoing maintenance issues.
 - The topic of amalgamation was discussed. There have been low level talks with the other North Bay churches that were interrupted by the pandemic. The intent is to lay the groundwork for future cooperation. If an amalgamation occurred, we would not retain our Affirming status, but could go through the Affirming process with our new partner.
 - It would be nice to get to a place where we are not trying to play catch-up. We are at a tipping point at this time. Renting a space will provide us with a short-term solution until we can chart a more permanent path, using our reserve funding to start the process of making St. Andrew's a viable community.
 - A question was asked about the search for a part-time Congregational Designated Minister (CDM). Council has been discussing this and the feeling is that Tracy Davis is not able to provide the leadership we need on her own, especially under the challenging conditions we are now dealing with. The Search Committee is meeting to prepare a job description and will make a recommendation.
 - Several people expressed the view that St. Andrew's has meant a lot to them personally and to the wider community.
 - Documentation related to the belfry issue can be found on our website.
<https://standrews-northbay.ca/belfry-tower/>

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Next Steps Melody Duncanson-Hales spoke about the *Roller Coaster of Change*:



- St. Andrew's is not going to be the same a year from now.
- We will have to work through the change.
- We need to remember who we are and what we want to keep.

Rob Smith offered some things to think about as we move forward:

- Take a step back and look at our mission/purpose. Why do we exist?
- What is God calling us to do given the resources that we have? Unfortunately, we don't have unlimited resources to be all things to all people.
- We are entering a new chapter that is complicated by the pandemic.
- The place where God calls us is the place where deep gladness and deep hunger meet.
- The mission of the church is to love the world. How does the building help or hinder this?
- Rob suggested reading Susan Beaumont's book *How to Lead When You Don't Know Where You're Going*.

Small Group Discussion **Appendix I**

The people at the meeting were placed randomly into virtual groups of four and given 15 minutes to discuss how they are feeling by considering the following questions:

- What about St. Andrew's is most important to you?
- What are you willing to leave behind to ensure that those values remain?
- Why should St. Andrew's change?
- If money were no object, what would be your 'best case scenario'?

People were invited to use the Zoom chat to record their comments and questions or pass them on in written form to Council Secretary Karen Gooch after the meeting. A list of questions and comments from the discussions can be found in Appendix I.

Other Business

None

Next Meeting

Tuesday September 22nd, 2020 at 6:30 p.m. has been proposed as the next congregational meeting date. It is likely we make a decision about what direction we will take in order to allow time for Regional Council approval and to meet the January deadline that has been set by the City of North Bay. Please watch for further details. A *Survey Monkey* will be prepared and circulated before this meeting to help gauge how people are feeling and to help formulate a motion concerning the belfry.

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Adjournment Tracy Davis offered a closing blessing. Rob Smith moved that the meeting be adjourned at 8:33 p.m.

Congregational Meeting	Tuesday September 22 nd , 2020 at 6:30 p.m.	TBA
Next Executive Meeting	Tuesday, August 11 th , 2020 at 4:45 p.m. Sunday, September 13 th , 2020 at 12:00 p.m.	Pat Kirton-Bailey's House St. Andrew's
Next Council Meeting	Tuesday, August 18 th , 2020 at 6:30 p.m. Tuesday, September 15 th , 2020 at 6:30 p.m.	<i>Zoom</i> <i>Zoom</i>

Chairperson, Pat Kirton-Bailey

Secretary, Karen Gooch

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Appendix I

These are the questions and comments that came from the small group discussions:

From the Zoom chat:

- St. Andrew's is the 'gateway to the downtown'.
- St Andrew's is a neighbour, important to the city of North Bay.
- St. Andrew's is the 'building of a community', a soul of the downtown. Always a dichotomy between heart and head - but this is between our heads and our souls.
- It has a particular identity in inclusivity, social justice, offers a special way of ministering to the downtown.
It's a place that combines social justice and a progressive theology
- A place where we can live out our understanding of how God is calling us to live together
- That does not necessarily mean the building. Love the shape of the sanctuary, the architecture, but it isn't necessary. But the ministry to the downtown community is important - so where St. Andrew's 'lives' is vitally important to its identity
- St. Andrew's offers connection - spiritual, social, creativity.
- St. Andrew's is a second family
- St. Andrew's can rise to meet challenges as they occur, in 130+ years, we're still here, we still have hope
- The heart of the church is the people. We need to nurture the people, fix the people, heal the people, share conversation with the people and not the building. The people are St. Andrews.
- Care for the earth, Respect for Creation is an important ministry that is valued
- St Andrews has a history of identifying critical community, social issues and to take and materialize them into life in the community of faith and the city of North Bay. Affirming status is just one of these. We are deep into community outreach in so many ways. Our mission means to be available to those in need regardless of their faith level and persons are supported to move towards deeper understanding of the sacred. St. Andrew's helps me see everyone at different levels of values and abilities to contribute. People are allowed at their own depth and level of faith and humanity. We have to realize the wonder in each UC in North Bay. We have to be careful not to become elitist
- Who are our neighbors and in what way are they stakeholders, to the viability of the building, to the viability of the congregation and its mission? Choirs, the university (by association), social service organizations, food bank, people who benefit from Linger Lunch, etc. In what ways are they involved in the discussion, in generating solutions, in committing and contributing?
- What is the broader role of the church and building and as cultural anchor in providing stability at the north end of downtown, given the ongoing decline of the downtown core in terms of use, engagement, and perceived safety? So, what happens to the downtown if St. Andrew's isn't physically present there? Is the city therefore a direct stakeholder, and if so, how should it be engaged in this process?
- The building is not really directly comparable to a car, when discussions of repair and continuation are concerned, because it is a people and a historical and cultural entity as well as a building. However, that said, and following on what Stuart Bell said: Looking backward to the present to establish a pattern of growth and/or decline in membership, participation, financial circumstances, etc., will the congregation have the capacity to deal with the known coming problems (roof, gym, buttresses) in, say, 5 years, particularly if the bulk of its reserves have been committed to the belfry repair? E.g. If there were identified a decline in capacity of 50% from 2010 to 2020 (just to pick a number), then we can project in an informed way that it is likely that that capacity will decline another 25% by 2025.

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From Group #8:

Individual responses to the following questions: Who are we? How have we loved our neighbours? What do our neighbours need?

- People would miss the beauty of the building but they would also miss what we do as a congregation such as providing a food bank, listening and offering support especially to our downtown neighbours and marginalized individuals;
- Being an Affirming, inclusive community for all -- LGBTQ2S, Blue Umbrella, etc.
- Providing a fortress of solitude, of peace, a safe place for all who need and want a place of sanctuary;
- A place that gathers others beyond the congregation, that brings the city together for events like Turkey Fest, concerts, Town Hall meetings; the entire city benefits from St Andrew's presence in the downtown and in the community.

Individual responses to the question: What is next for St Andrew's, and what are we willing to do to help get there?

- Sell the building and focus on mission;
- Fundraise and repair the belfry by approaching businesses and individuals that would make large donations towards the cost, such as the film industry, start a GO FUND ME page, etc.
- Try to obtain the best possible quote for repairing the belfry, then fundraise such as is mentioned above to pay for it, as long as there is a firm commitment on the part of the congregation that then the work begins to establish a medium-range plan which might include one or more of the following options: a) redevelop the building or a portion, thereof; b) sell the building and set up shop elsewhere; c) amalgamate with another congregation; d) something else that might emerge in the visioning/planning process. Right now, there's too much pressure to decide the future too quickly. Repairing the belfry buys some time, as long as the congregation is committed to future planning not waiting for the next building crisis.

OCTOBER 1ST, 2020 CONGREGATIONAL MEETING

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St. Andrew's Congregational Meeting
Held by Zoom, North Bay, ON
Tuesday October 1st, 2020 at 6:30 p.m.

Welcome (6:35 p.m.)	Rob Smith welcomed everyone to the meeting and thanked Susan Whitehead, Administrator from the Canadian Shield Regional Council (CSRC), for her technical help. Rob Smith lit a candle in memory of Greg Brewer.
Attendance	There were 42 members and adherents from St. Andrew's attending this Congregational Zoom meeting.
Guest	Rev. Rob Smith. Rob was acting Chair for this meeting.
Agenda	The agenda was circulated electronically through our website ahead of this meeting.
Holy Manners	Rob Smith spoke about the principal of <i>Holy Manners</i> . We were reminded to keep God at the center of our interactions, to separate people from problems and to honour the group decisions we make. We are encouraged to welcome the conflict of ideas. Listening without interruption is important so we can really hear the story and recognize the gift of the holy spirit.
Traditional Territory	Rob Smith offered an acknowledgement that we meet on Traditional Territory.
Affirming Statement	Karen Gooch read the St. Andrew's Affirming statement from May 5 th , 2013.
Opening	Rob Smith opened the meeting with a reading by Joyce Rupp about gratitude.
New Business	
Search Committee	Treanor Greer-Delarosbel offered a report for information from the Search Committee: <ul style="list-style-type: none">• The committee has completed the first part of their mandate with the recommendation that we hire Tracy Davis to be our full-time minister, which was approved by Council and the CSRC.• The second part of their mandate as approved at the AGM was that we hire a part-time Congregational Designated Minister (CDM). The committee feels strongly that Tracy needs assistance and supports hiring a CDM however at this time there are concerns about our financial position.• The committee will put its search on hold until we have a clearer picture of the finances. There may need to be further discussion about the length of any contract as well as the number of hours per week.
Belfry Update	Several people provided an update for the belfry project and members of the congregation were given a chance to ask questions: <ul style="list-style-type: none">• Pat Kirton-Bailey stated that we have signed a contract with Priestly Demolition for \$259,000 to remove the top 18 - 20 feet of the belfry tower. The work is scheduled to begin on October 13th and will take 2-4 weeks. They will weatherproof the remaining section and we will then proceed with the rest of the project, including roofing and masonry work. There is ongoing discussion about the timing of any further work.

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- Reid Milne offered a brief history of the whole project to date. He has been working closely with Ian Hill from Critchley Hill Architects and engineers Al Evans and Rob Suppa. He has spent time with managing staff from Priestly Demolition. They are arranging sidewalk and road closure permits and they should be able to maintain access to the Algonquin Street entrance throughout the demolition. Priestley will be saving some of the bricks for use during the final phase of the project - repair work on the lower portion of the tower.
- Reid has also spent time with a film crew from the *Salvage Kings*. They plan to air the footage in an episode next April. They may be interested in the old carillon speakers that were found in the belfry.
- Reid is also planning to speak with reporters from *Bay Today* and *Cogeco News*. This will bring the project to the attention of the community which may help with fundraising efforts. It is important that we use the next few months to profile St. Andrew's and all of its history in the community as well as the many local outreach projects we have been engaged in.
- Bruce Downey has volunteered to work on a capital matching campaign to raise money and has started to reach out to members of the wider community. He also hopes to connect with people who may have been married or baptized at St. Andrew's or may have a long-standing family connection to the church.
- Bruce thanked Reid for all of the work he has put into this project.
- We will need to get quotes for the rest of the project. Bruce made the suggestion that we consider hiring one company to oversee the rest of the project. Another suggestion from Garth Goodhew is that we should be very clear about deadlines for quotes to avoid confusion.
- Garth also spoke about the role of the trustees and believes there is some misunderstanding about this. They are required to follow the direction of Council and only in exceptional circumstances can they challenge a Council decision. He also is recommending that it would be a good idea if the trustees were represented at Council meetings so they can have more understanding about what is happening with the congregation.
- Rob Smith added that there is also misunderstanding of the role the regional council plays when it comes to projects such as this one. They take action based on recommendations from the church councils and cannot overturn decisions.
- There was a question about how long this project will take to complete. It depends on a number of factors however we do not want to drag things out too long since this may lead to higher costs.
- Reid will be discussing the issue of reinstalling the carillons with Ralph Johnston and Al Evans and a plan will be developed to incorporate this into the design.
- Documentation related to the belfry issue can be found on our website.
<https://standrews-northbay.ca/belfry-tower/>.

Financial Update Karen Gooch provided a brief outline of our financial situation:

- The investments as outlined in the July 4th, 2020 letter from Margaret Reid and Julia Morton are invested in money market funds which are generally unaffected by stock market volatility. <https://standrews-northbay.ca/wp-content/uploads/2020/07/SAUC-Financial-position-May-2020.pdf>
Some of this money will need to be re-designated to use for the belfry project, but there is almost enough to cover the demolition costs if required. Fundraising

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will be needed to cover the rest of the project. The choir has agreed to provide \$30,000 of their designated funds for this project and may provide more if required. We have also been given approval from the CSRC to borrow from our Manse Fund. As well we are applying for loans from the United Church of Canada and the federal government in the form of the business pandemic loan.

- Unfortunately, our new Treasurer, Samantha Gravel has not yet had time to prepare a statement of income and expenses to date for the General Fund. We still have some money in our bank account and have not yet had to make use of our \$50,000 line of credit, but we are likely running a deficit for this year since it appears as if donations are down from last year. We have however, received many generous donations to *Loaves & Fishes* which has seen an increase in the number of clients.
- Karen Gooch, Council Secretary will be working with Samantha as she gets set up in her new position.

Other Business None

Adjournment Rob Smith offered a closing blessing and the meeting adjourned at 7:40 p.m.

Executive Meetings Tuesday, October 13th, 2020 at 5:30 p.m.
Tuesday, November 10th, 2020 at 5:30 p.m.

St. Andrew's
St. Andrew's

Council Meetings Tuesday, October 20th, 2020 at 6:30 p.m.
Tuesday, November 17th, 2020 at 6:30 p.m.

Zoom
Zoom

Chairperson, Pat Kirton-Bailey

Secretary, Karen Gooch

NOVEMBER 26TH, 2020 CONGREGATIONAL MEETING

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St. Andrew's Congregational Meeting
Held by *Zoom*, North Bay, ON
Tuesday November 26th, 2020 at 6:30 p.m.

Welcome (6:35 p.m.)	Tracy Davis welcomed everyone to the meeting.
Attendance	There were 37 members and adherents from St. Andrew's attending this Congregational <i>Zoom</i> meeting.
Zoom Voting	Karen Gooch offered instructions about how to vote using the <i>Zoom</i> interface. Beth Ward assisted with the vote counting during the meeting.
Chair/ Secretary	<p>Tracy Davis brought forth motions to appoint a Chair and Secretary for this meeting:</p> <p>Motion 155/20 Derek Stott/ Peter Haddow moved that the Chair for this meeting be Pat Kirton-Bailey. Carried</p> <p>Motion 156/20 Derek Stott/ Peter Haddow moved that the Secretary for this meeting be Karen Gooch. Carried</p>
Opening	<p>Tracy Davis offered a brief reading from <i>Kneeling in Bethlehem</i> by Ann Weems entitled <i>This Year Will Be Different</i>. We are reminded to approach the season with joyful abandon and not let the best of intentions get the best of us.</p> <p>https://www.dioala.org/dfc/newsdetail_2/3182755</p>
Agenda	<p>Motion 157/20 Stuart Bailey/ Olive Cote moved that the agenda be accepted as circulated. Carried</p>
Trustees	<p>Motion 158/20 Olive Cote/ Jennifer Barnett moved that the Congregation accept the resignation of E. J. Roche as a Trustee of St. Andrew's Church. Carried</p> <p>Motion 159/20 Stuart Bailey/ Karen Gooch moved that the Congregation appoint John Wallace as a Trustee of St. Andrew's Church for a 5-year renewable term, effective November 26th, 2020. Carried</p>
New Business	
Financial Report	<p>Appendix I Since this is her first Congregational meeting as our new Treasurer, Samantha Gravel offered a brief bio of herself. She then offered a financial statement for information dated October 31st, 2020 which shows a year-to-date deficit of \$16,673.89. (Appendix I). This will be posted on our website.</p>
Search Committee	At the October 1 st , 2020 Congregational meeting, the Search Committee reported that its members felt that the search for a Congregational Designated Minister (CDM) should be put on hold until we have a better handle on the church's finances. A discussion was held about whether or not we might move forward with this:

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- Questions have been asked about whether we need to review the number of hours and/or the job description given that our situation has changed due to the pandemic and our recent belfry demolition. If this is what we want to do, then the Visioning Committee will have to be reconvened, as they are the ones responsible for developing the job description.
- The CDM position has been defined as a split between Christian Development and volunteer coordination. It would be easy to fill up the 18 hours currently proposed. How would a reduction in hours affect this work?
- Tracy Davis was given a chance to speak about the situation. She has been working hard to keep the church operating and is currently feeling very tired. She has accumulated 400 hours of overtime and has spent a great deal of time cleaning to ensure that we are meeting current health protocols. It has become quite difficult to manage the number of people that are dropping into the church every day. She feels that since we have been staff heavy in the past, people have developed expectations that she is not able to meet without help. How do we want her to use her time? Do we want her to spend time cleaning or do we want her to be connecting with the members of the congregation? People need to step up and help. She is worried that the congregation is very disconnected. Rebuilding is extremely important at the moment and that takes a personal touch.
- Money is a big worry currently. Can we afford not to hire someone? Would hiring extra help increase our revenue? We are currently under the budget for personnel spending this year. It is hard to separate support for Tracy with our worries about money, but are we willing to step up and support Tracy without spending money?
- After this discussion, the consensus was that we need more time to consider things and it should be revisited at the next Congregational meeting.

Financial Update **Appendix II**

Samantha Gravel presented information about money that we can potentially access to pay for the belfry project. To-date we have raised \$23,266.63 towards our \$486,000 fundraising goal. On top of direct donations, we have received money through CanadaHelps (on our website), our GoFundMe page and e-transfers. We can access up to \$234,538.66 of the money that is currently invested at Assante Wealth Management (mostly under the terms of our Planned Gift Fund). We have been approved to borrow \$40,000 through the federal government pandemic business loan (CEBA) program (\$10,000 of which may be forgivable.) We have also received approval from the Canadian Shield Regional Council to borrow from our \$127,409.45 Manse Fund if required.

Motion 160/20

Olive Cote/ Derek Stott moved that the St. Andrew's Congregation use money that is currently invested at Assante Wealth Management (not including money in the Choir Fund) to help pay for the belfry project with the intention that it be repaid using money raised during our fundraising campaign.

Carried

Belfry Update

- Doug McCausland spoke briefly about the fundraising campaign. He is working with Bruce Downey and they have prepared promotional material that is currently being distributed. They hope to directly contact church members and members of the wider community. They also hope to raise some money by selling some of the original 1904 bricks and the scrap metal from the demolition.
- Reid Milne offered an overview of the project to date. Priestly Demolition has completed their work and the flat roof should be completed in the next few

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weeks. The repairs to the masonry on the remaining portion of the tower will be completed in the spring of 2021 since it is costly to do this work in the cold weather. Bricks were saved from the demolition to use for these repairs. Reid also spoke about some of the challenges that have been faced, including finding asbestos and some roof damage from falling bricks. These are not unexpected complications in a job such as this.

- The following motions were introduced:

Motion 161/20

Doug McCausland/ Bethany Brownlee moved that the Congregation affirm the decision of the Council to accept the quote from Designed Roofing for \$8,500.00 to put a flat roof on the remaining portion of the belfry tower. **Carried**

Motion 162/20

Stuart Bailey/ Natalie Wilson moved that the Congregation accept the quote from Brolga Construction for \$20,000 to repair the masonry on the remaining portion of the tower in the spring of 2021. **Carried**

Motion 163/20

Adam Adler/ Stuart Bailey moved that the Congregation empower the Council to review and approve any further quotes to complete the roof along with any plumbing, electrical and inside repair work that may be required for completion of the belfry project. **Carried**

- Documentation related to the belfry project can be found on our website.
<https://standrews-northbay.ca/belfry-tower/>

Other Business

Proposed Architect Ian Hill and engineer Al Evans are drawing plans (at no cost) for a proposed
Spire lighted spire to top the remaining portion of the tower which can be done at any point in the future. The Council has voted to add reinforcement to the flat roof to accommodate this addition since to do so later would add considerable expense. The spire will only proceed with congregational approval. There is no cost estimate yet.

Adjournment John Balfe offered a closing prayer and the meeting adjourned at 8:30 p.m.

Next Executive Meeting	Tuesday, December 8 th , 2020 at 5:30 p.m.	St. Andrew's
Next Council Meeting	Tuesday, December 15 th , 2020 at 6:30 p.m.	<i>Zoom</i>

Chairperson, Pat Kirton-Bailey

Secretary, Karen Gooch

SLATE OF OFFICERS AND TRUSTEES FOR 2021-2022

EXECUTIVE

Chair	Pat Kirton-Bailey
Vice Chair	Beth Ward
Past Chair	Vacant
Secretary	Karen Gooch
Treasurer	Samantha Gravel
Transitional Supply Minister	Rev. Lillian Roberts

CHAIRS OF COMMITTEES

Accessibility	Derek Stott
Administration/ Building Use	Karen Gooch
Christian Development/ Worship	Kim Delarosbel and Ralph Johnston
Congregational Life/ Fun(d)raising	Elizabeth Brownlee and Liz Westbrook
Finance	Vacant
Inclusivity	Vacant
Memorial	Vacant
Ministry & Personnel	Natalie Wilson
Mission	Vacant
Outreach	Stuart Bailey
Pastoral Care	Vacant
Planned Gifts	Rotating
Property	Vacant
Stewardship	Rotating

REPRESENTATIVES

Choir	Marg Fleming
Friendship Group	Vacant
Regional Council	Karen Gooch
Regional Council	Peter Haddow

MEMBERS-AT-LARGE

Cathy Coleman	Kimberly Robinson
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TRUSTEES

Garth Goodhew (March 8 th , 2025)	Ed Mounce (March 8 th , 2025)
John Wallace (November 26 th , 2025)	Rev. Lillian Roberts (Ex Officio)

OUR LIFE TOGETHER

The following names are part of the story of 2020 at St. Andrew's.

BAPTISMS



There were no baptisms in 2020.

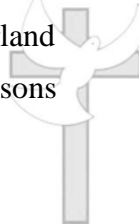
MEMBERSHIP

No new members were welcomed in 2020.

IN MEMORIAM

Ann Lewis
Marilyn Goodhew
Shirley Atkin
Gregory Brewer

Dorothy Beattie
William Morland
Margaret Parsons
Grace Hull



Chuck Barrett
Donald Brouse
Mae Adshead

MARRIAGES

Lawrence Cecil Bain
Zachary Raymond Bamford
Stephen Andrew William Houser
Stefano Edward Ammerata

Tamara Christina Matthews
Amanda Doris White
Sheena Theresa Hummel
Linda Marie Mattingly Turgeon



PASTORAL CHARGE INFORMATION FOR 2020

	<u>2018</u>	<u>2019</u>	<u>2020</u>
1. Number of households under pastoral care			
Member and Adherent	478	437	444
2. Number of people under pastoral care			
Adults	613	553	548
Children	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>
Totals	613	553	548
3. Number of baptisms			
12 Years of age and over	0	0	0
Under 12 years of age	5	2	0
4. Number of Marriages	11	10	4
5. Number of funerals and memorial services			
Members	3	2	7
Adherents	7	3	3
Other	<u>6</u>	<u>4</u>	<u>1</u>
Totals	16	9	11
6. Members received by profession of faith (confirmation)			
Under 18	0	0	0
Age 18 or older	0	0	0
7. Members received by Certificate of transfer	2	4	0
Otherwise (reaffirmation & clerical update)	2	0	0
8. Members removed by death	3	2	7
9. Members removed by Certificate of transfer	0	0	0
Otherwise	0	0	0
10. Total confirmed membership ¹			
Resident	246	242	235
Non-Resident	73	65	65
11. Number of identifiable givers to local expenses	184	185	187
12. Number of households giving to local expenses	176	179	181
13. Number of identifiable givers to Mission & Service fund	53	54	52
14. Number of PAR givers	75	74	72
15. Number of new Households	0	0	0
Number of new Adults	0	0	0
16. Average weekly attendance Sunday services (Oct & Nov)	99	94	109

¹ Only people with a St. Andrew's assigned roll number

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CHAIRS OF COUNCIL

1. Ken Hull	September 1971 – December 1972	1½ years
2. Ed Capstick	January 1973 – January 1976	3 years
3. Galen Driver	February 1976 – January 1977	1 year
4. Tim Scorer	February 1977 – December 1978	2 years
5. Eunice Phillips	January 1979 – December 1980	2 years
6. Ivan Clysdale	January 1981 – December 1982	2 years
7. Andy Boothroyd	January 1983 – June 1984	1½ years
8. Bob Hunter	July 1984 – December 1984	½ year
9. Marie Liddle	February 1985 – May 1987	2½ years
10. Hugh Drouin	June 1987 – June 1988	1 year
11. Doug Walsh	July 1988 – May 1990	2 years
12. Wanda Wallace	June 1990 – June 1992	2 years
13. Garth Goodhew	July 1992 – August 1994	2 years
14. Mike Marrs	September 1994 – August 1996	2 years
15. Al Cunningham	September 1996 – August 1998	2 years
16. Stephen Glass	September 1998 – August 2000	2 years
17. Marie Pyper	September 2000 – August 2001	1 year
18. Doug McCausland	September 2001 – August 2004	3 years
19. Pat Kirton-Bailey	September 2004 – August 2008	4 years
20. Derek Stott	September 2008 – August 2010	2 years
21. Gordon Hamden	September 2010 – August 2012	2 years
22. Howe Saunders	September 2012 – August 2014	2 years
23. Joyce Boston	September 2014 – August 2016	2 years
24. Gail Thomsen	September 2018 – August 2018	2 years
25. Bill Ingwersen	November 2018 – March 2020	1½ years
26. Pat Kirton-Bailey	March 2020 –	

COMMITTEES AND TEAMS

This is a list of those who served on the various Committees and Teams of St. Andrew's in 2020. An asterisk denotes those who will not be continuing in their role in 2021 and we thank them for the service to our Community of Faith.

STANDING COMMITTEES

EXECUTIVE COMMITTEE

Pat Kirton-Bailey	(Chair)
Beth Ward	(Vice-Chair)
Karen Gooch	(Secretary)
Samantha Gravel	(Treasurer)
Bill Ingwersen*	(Past Chair)
Lois Carey*	(Past Secretary)
Margaret Reid*	(Past Treasurer)
Julia Morton*	(Finance Chair)

ACCESSIBILITY

Derek Stott	(Chair)
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ADMINISTRATION/ BUILDING USE

Karen Gooch	(Chair)
Stuart Bailey	
Julia Morton*	
Frankie Syme*	

CONGREGATIONAL LIFE/ FUN(D)RAISING

Elizabeth Brownlee	(Co-chair)
Liz Westbrook	(Co-chair)
Larry Amyott	
Janet Crites	
Rod Desjardins	
Peter Haddow	
Betty Hurley	
Reid Milne	
Kim Robinson	
Frankie Syme	
Velma Yackobeck	

FINANCE COMMITTEE

...	(Chair)
Samantha Gravel	(Treasurer)
Ellen Ramsey	
Betty Hurley*	
Julia Morton*	(Past Chair)
Donna Landry*	
Margaret Reid*	(Past Treasurer)
Frankie Syme*	

INCLUSIVITY COMMITTEE

...	(Chair)
Larry Amyott	
Jennifer Barnett	
Gailand MacQueen	
Donna Sinclair	
Natalie Wilson	
Treanor Greer-Delarosbel*	(Past Chair)
Katie Davis*	
Tracy Davis* (DLM)	

MEMORIAL COMMITTEE

....	(Chair)
Lois Carey	(Secretary)
Joan Wurster	(Treasurer)
Helen Cole	
Greg Wright*	(Past Chair)

MINISTRY & PERSONNEL COMMITTEE

Natalie Wilson	(Chair)
Lucien Masson	
John Balfe*	(Past Chair)
Treanor Greer-Delarosbel*	(Past Chair)
Jean Jaimeson*	
Gail Thomsen*	

MISSION COMMITTEE

...	(Chair)
Karin Robertson	
Jim Sinclair	
Beth Ward	
Judi Brewer*	(Past Chair)

OUTREACH COMMITTEE

Stuart Bailey (Chair)
Meggie Goodwin
Kay Heuer
Ellen Ramsay
Karin Robertson

PASTORAL CARE COMMITTEE

... (Chair)
Joyce Boston
Doris Cole
George Cole
Mary Marrs
Kathy Payne
Gail Thomsen* (Past Chair)
Margie Howard* (Past Co-chair)
Barb VanHerk* (Past Co-chair)

PROPERTY COMMITTEE

... (Chair)
George Etches
Reid Milne
Mike Morrison
Olive Cote* (Past Chair)

WORSHIP/ CHRISTIAN DEVELOPMENT TEAM

Ralph Johnston (Co-chair)
Kim Delarosbel (Co-chair)
Bethany Brownlee
Elizabeth Brownlee
Rod Desjardins
Peter Haddow
Jillian Hewitt
Pat Kirton-Bailey
Kim Robinson
Derek Stott
Rev. Lillian Roberts
Tracy Davis* (DLM)
Judi Brewer*

SPECIAL COMMITTEES

PLANNED GIFTS COMMITTEE

Pat Kirton-Bailey (Chair of Council)
Stuart Bailey (Outreach)
(Property)
Kim Delarosbel (Worship/Christian
Development)
Samantha Gravel (Finance)

STEWARDSHIP COMMITTEE

Bethany Brownlee
Derek Stott

REOPENING COMMITTEE

(Ad Hoc)
Liz Brownlee
Kim Delarosbel
Peter Haddow
Pat Kirton-Bailey
Derek Stott
Tracy Davis* (DLM)

BELFRY/FUNDRAISING COMMITTEE

(Ad Hoc)
Bruce Downey
Doug McCausland
Reid Milne

SEARCH COMMITTEE

(Disbanded)
Treanor Greer-Delarosbel (Chair)
Jack Aiton
Stuart Bailey
Mike Ivany
Natalie Wilson

INTERIM SUPPORT & ADVISORY COMMITTEE

(Support for Tracy Davis, DLM)
Beth Ward (Chair)
John Balfe
Elizabeth Brownlee
Kim Delarosbel
Bruce Downey

COUNCIL HIGHLIGHTS

It seems like a long time since our AGM last year on March 8th. It was only a few weeks later that COVID19 was declared to be a worldwide pandemic and everything changed. I had agreed to take over as Council Secretary from Lois Carey and was going to start in September 2020. However, since we had to consider a whole new way of doing things, including holding all our meetings using *Zoom*, it seemed appropriate for me to start at the end of March. We thank Lois for her 33 years on the job.

Below are some of the major decisions made by the Council in 2020. During the pandemic the United Church empowered Church Councils to make some decisions on behalf of the congregations, due to the challenges of holding in-person Congregational meetings. For a more complete picture of the Council's work, minutes from our meetings are now posted on our website after they are approved at a subsequent Council meeting.

[St. Andrew's Church Council – St. Andrew's United Church \(standrews-northbay.ca\)](http://standrews-northbay.ca)

- In March we established the Reopening Committee to make decisions and recommendations about closing or opening the building depending on pandemic restrictions.
- On March 19th, 2020 we voted to establish the signing officers for St. Andrew's as the Council Chair, the Council Vice-Chair, the Church Treasurer, the Council Secretary, the Finance Committee Chair and the Office Administrator. Any two of these are required to sign.
- In May the Council approved the application for the Canadian Emergency Wage Subsidy (CEWS) and we received \$12,066.82 from this program in 2020.
- The Council approved an application for the federal government pandemic business loan program (CEBA). We have received \$60,000 and \$20,000 of which is forgivable if we meet the repayment timeline. (see the Finance Committee Report on page 61 for further details.)
- The Council made several staffing decisions.
 - In June we hired Samantha Gravel as our bookkeeper and in September she added the role of Treasurer to her duties.
 - In June we also reappointed Tracy Davis, DLM to St. Andrew's full-time. Unfortunately, we accepted her request for a change of pastoral relations in December.
 - In November we hired Andrea Church and Kelly Miles as our new custodians. They have been sharing part-time hours.
- In 2021 we have made further staffing decisions. We appointed Rev. Lillian Roberts as Transitional Supply Minister, hired Peter Haddow as a Temporary Office Administrator and will soon approve a new Office Administrator as recommended by the M&P Committee.
- The Council also authorized several contracts to undertake belfry the restoration work.

Submitted by Karen Gooch, Council Secretary

ADMINISTRATION/ BUILDING USE COMMITTEE

In November of 2020, the Council voted to combine several committees in an effort to consolidate the workload. Thus, the Administration and Building Use Committees became one. Since a large part of the Administration Committee's work involves acting as a support and resource for the Office Administrator and the Building Use Committee's work involves working with the Office Administrator to ensure the Building Use Policy is adhered to, it made sense to combine the two committees.

As with much of the work of the church, the administrative work changed during the pandemic. We thank Office Administrator Star McGregor for her willingness to adapt. She was able to ensure that the essential things got done – whether working from the church office or working from home. She also took on extra duties such as extra cleaning (when the church was open) to help keep everyone safe and taking reservations for in-person services. Unfortunately, Star left her position at the end of the year. We thank her for keeping things going during difficult times.

Once the lockdowns started in March 2020, the use of the building was limited at various times due to health restrictions, so rental income was down from previous years. When restrictions eased somewhat, we had several movie companies that used our facilities as a staging area. We also had a group in the gym playing pickleball for a number of weeks through the summer.

Once we return to more normal times our building will again become available for use by the many groups that we have been welcoming over the years. When the time is right, contact the church office to arrange a booking. Our Building Use Policy and rental rates are available on the church website.

[Renting Space at St. Andrew's – St. Andrew's United Church \(standrews-northbay.ca\)](http://standrews-northbay.ca)

Submitted by Karen Gooch, Chair

*Detailed Drawing of St. Andrew's
by Gord Hamden*



BELFRY PROJECT

REMEDICATION OF ST. ANDREW'S BELFRY

In early summer of 2018, it became evident that the upper portion of St. Andrew's Church belfry tower was deteriorating. Small shards of brick were found in the grass of the lawn when it was being mowed. Examination by binoculars showed cracks and spalling of the brick high up on the tower. In addition, internal water damage to ceiling tiles over the stairs leading to the balcony in the lower portion of the tower indicated water leakage from somewhere higher up in the tower.

The extent and seriousness of the problem became evident through a series of investigations:

1. A drone was hired to inspect the high exterior of the tower and make photographs for analysis.
2. Scaffolding was rented and installed in the stairwell. This gave safe access to the hatch in the ceiling above the staircase allowing inspection of the upper reaches of the interior of the steeple.
3. Several knowledgeable professionals made inspections and photographs of the upper interior of the tower and the news delivered on the structural integrity of the top 20 – 30 feet of the tower brickwork was not good.

Given the negative analysis of the tower's structural strength, the local architectural firm Critchley Hill was engaged to effect solutions and manage the project. Their conclusions were that 20 – 30 feet of the tower would have to be removed. Estimates for the cost of the project were as high as \$750 000.

As part of their profession obligations, Critchley Hill notified the City of North Bay of the structural concerns for the steeple. The City issued a requirement that the tower problems be addressed by the beginning of January 2021.

Critchley Hill were able to engage Priestley Demolition, (a Southern Ontario company extremely experienced in this kind of work), to demolish the top portion of the tower and cap it with a temporary roof. The quote for this work was \$350 000 (including tax). The crew from Priestly was on site to begin the height reduction project on Oct. 13, 2020. The reduction was finished in early November. The demolition of the spire of the steeple revealed asbestos paper used as an underlay for the shingles applied in 1904. The company dealt with this problem with speedy professionalism and work on the project was stalled for only a couple of days. The height of the tower was reduced by some 26 feet to what it is now. A flat roof/cap was installed to make the tower waterproof.

Subsequently, Designed Roofing, and Bernard Rochefort Ltd. (both North Bay Companies) were engaged. Designed Roofing and Bernard Rochefort Ltd. did work to manage water runoff, contouring the roof and providing a drainage pipe to take the water away. Rochefort's also did necessary electrical work inside the tower.

A water leakage problem in the Narthex was attributed in part to the demolition. Designed Roofing patched the holes discovered in the roofing membrane to make it watertight again. An agreement was made with Priestly Demolition to cover a major portion of the cost for this.

Thermo Coustics Ltd. (another North Bay Company) was involved at various stages to mitigate asbestos problems found inside the tower and staircase sections. Plaster and tile from the early days of the Church contained asbestos and that problem was dealt with by this company.

The last step involves installing finishing brickwork on the top of the tower. This will be done this Spring by Brolga Construction, a local company very experienced in this type of work.

The total cost of The Steeple Remediation Project is of the order of \$400 000 to this date.

THE NEXT PHASE

There is one more possible step to complete the project. There is a proposal in the works that would recreate the memory of the spire that stood looking out over the City of North Bay since 1904.

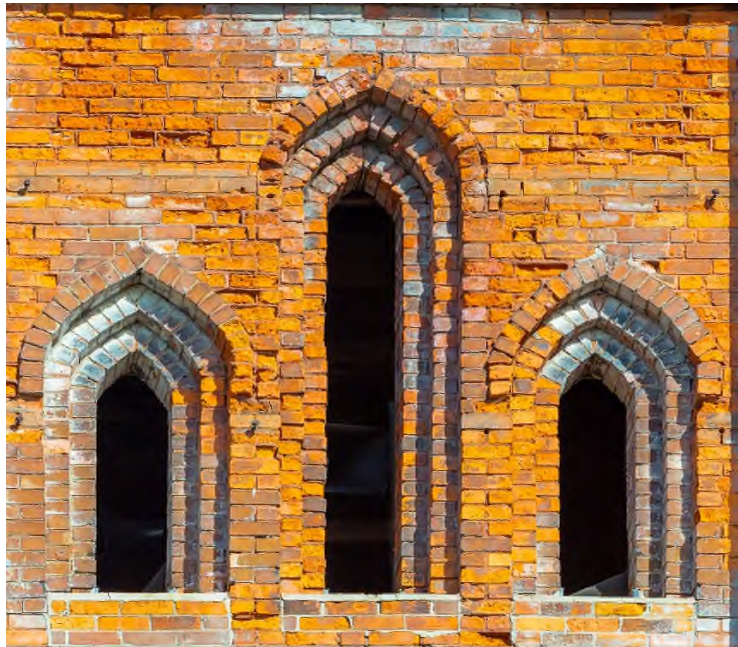
It is visualized as an open cage outline reminiscent of the shape of the old spire.

Opportunities exist to install speakers and light the structure and will be investigated.

Design of the cage will be done pro bono by Critchley Hill.

Fabrication would be done using a local firm and mounting would be handled by a local company.

This part of the project can be completed at any point in the future and would require congregational approval before any work can be done. There are no cost estimates or drawings available yet.



Respectfully submitted by Reid Milne

FUNDRAISING

The popular TV show *The Salvage Kings*, will be focusing an entire spring episode on St. Andrew's United Church - our history (thanks to Jim Sinclair's research), St. Andrew's recent renovations and how we are moving forward. It will air on the *History Channel* May 24th, 2021 coast to coast. The producer of this popular show told us his brother was baptized at St. Andrew's in the 1960's. The production crew were so pleased that St. Andrew's was being restored, while many older churches across Canada are being demolished.

Doug McCausland and Bruce Downey are Co-chairs of our Fundraising Committee, Bill Ingwersen heads up the Phone Committee, while Reid Milne leads the Capitol Brick Campaign. We are planning on selling the original 1904 terra-cotta clay bricks from the tower. These experienced individuals are committed however it is obviously slow going with the ongoing COVID19 restrictions. Donations are always welcome via CanadaHelps through our website ([Donations & Gifts – St. Andrew's United Church \(standrews-northbay.ca\)](https://www.donationsandgifts.ca/standrews-northbay.ca)), by e-transfer (donatetostandrews@cogeco.net) or cheque. Further details are listed on the St. Andrew's website and the banner displayed along the Cassels Street side of St. Andrew's. Once the restrictions expire, we will be hosting an official media launch.

Submitted by Bruce Downey

BELFRY PROJECT STATEMENT

The statement below reflects the income and expenses of our Belfry Project to December 31st, 2020.

Opening Balance		\$0.00
Income		
Designated Donations		
	Cheques or Cash	43,300.35
	CanadaHelps	3,868.51
	E-mail Transfers	300.00
	Go Fund Me	2,290.00
		<u>49,758.86</u>
		\$49,758.86
From Funds		
	PGF Building-Capital ¹	185,310.00
	PGF Outreach-Worship-Education ¹	43,940.00
	Building Restoration Fund	5,221.00
	Choir Fund ²	30,000.00
		<u>264,471.00</u>
		\$264,471.00
Total Income		<u>\$314,229.86</u>
Expenses ³		
	Critchley Hill Architecture	5,527.01
	Brolga Construction	8,185.88
	Thermo Coustics	13,884.30
	G&P Welding and Ironworks	5,859.10
	Designed Roofing	7,483.69
	Priestly Demolition Inc	256,435.90
		<u>297,375.95</u>
Total Expenses		<u>\$297,375.95</u>
Project Balance December 31st, 2020		<u>\$16,853.19</u>

NOTES:

1. Planned Gifts Fund (PGF) – This money from our PGF has been allocated towards the Belfry Project. At the November 26th, 2020 Congregational meeting a motion was passed (Motion 159/20) that we use this money with the intention that it be repaid from money raised from our fundraising campaign.
2. Choir Fund – This money was donated by the Choir as part of the fundraising campaign.
3. Expenses – Addition expenses that have been paid since December 31st include:
 - Critchley Hill Architecture \$22,500.00
 - Priestly Demolition Inc. \$29,677.29
 - Bernard Rochefort Ltd. \$15,830.00
 - Price Signs \$590.99\$68,598.28
4. Other - We have a quote of \$20,000 from Brolga Construction to complete the required repairs to the brickwork in the spring or summer of 2021 (depending on pandemic restrictions). There is also some finishing work required for the roof, the cost of which has not yet been determined. Including the \$20,000 quote for the brickwork, the estimated expenditures to April 2021 are **\$385,974.23**.

Prepared by Samantha Gravel & Karen Gooch

CHOIR REPORT

Choir this year was challenging! In March COVID19 closed down St. Andrew's, a few weeks before Easter arrived. We struggled to learn and make use of online technologies to somehow create choir music together from our separate homes, with lots of brick walls, learning curves and impossible challenges to get around on the way. It started slowly. For Easter we recorded our first musical/video contribution to Trinity's online service, which evolved into a weekly contribution of one choir hymn video a week for our joint North Bay United Church *YouTube* service.

Each 2 to 3 minute choir hymn took a week to prepare. Thanks to Chuck, my radio/TV tech spouse, who trouble-shot the technical chaos into submission, we worked out a system where I wrote out the music for the voices I had, record the piano accompaniment and send it and the printable music off to the choir members. Each then had a deadline to record their voice and/or video on their cell phone and send it back to me. Being so tech-challenging, only a handful felt up to singing this way – less than a third of our usual choir! One unexpected benefit of not meeting at church was that singers could contribute from wherever they were, so we had contributions from southern Ontario frequently!

Then all the piano and voice recordings (up to 16 – singers could send multiple takes) were lined up on a recording studio program and slowly edited into a blended sound. It was very educational to realize how much fine tuning goes on in a choir singing together that does not happen when they can't hear each other! It would take two days of careful painstaking editing, going through each phrase, voice by voice, note by note, selecting, balancing, fixing timing differences between consonants, fixing or disappearing glitches, deciding how many and which voices worked best in each phrase and looking to find a unified choir sound within it all – all for a 2 or 3 minute song!

Photos we could use legally then had to be found to go with the storyline of the music and assembled into a multi-track video with backgrounds, special effects, fade in/out, subtitles, etc. -- a completely different skill set handled by Chuck and Derek Stott! Finally, a week after starting, our song for the week was ready to insert in the service, often just in the nick of time. They weren't necessarily perfect, but they kept our church community connected and seeing familiar faces through COVID!

By September the pandemic had eased enough we could hold live church services again, which were also recorded and put on *YouTube* for those staying home. Our choir was limited to 3 or 4 singers in face masks, distanced 2 meters apart – but it was live music with a live congregation! The piano and singers could work together, though challenged by being spread out and singing toned down through masks! We even managed to put on our annual Candlelight Lesson and Music service, much adapted with a choir of five in the dim light and flicker of battery-operated candles in the sanctuary!

Then on Boxing Day Ontario went back into shutdown, forcing St. Andrew's to close and the choir to revert to online music again. To find out how *that* went, check next year's Choir Report!

Submitted by Ralph Johnston, Music Director



INCLUSIVITY COMMITTEE

On May 5th, 2013 St. Andrew's voted to become an Affirming Congregation of the United Church of Canada.

At the time the congregation adopted the following statement:

We the congregation of St. Andrew's United Church, declare publicly our commitment to creating a safe, inclusive and nurturing community where ALL people are welcome, not only to enter these doors but to take part in every aspect of our church life including membership, leadership, celebrating life's passages and marriage. We delight in God's goodness as expressed through variations in gender, sexual orientation; gender identity and family configuration – even as such rich diversity may challenge us.

On behalf of the congregation, the Inclusivity Committee continued to provide opportunities during 2020 to fulfill our commitment to be an Affirming Congregation. We were able to have our monthly Rainbow Potlucks for the LGBTQ2S+ until they were suspended in March 2020 due to COVID19.

Tracy Davis, DLM celebrated our Affirming Sunday anniversary online this year, in July 2020; with prayers offered by Jane Howe and Elizabeth Fraser and remembrance of early days provided by Jim Sinclair. Although different, our celebration went forward.

COVID19 may have slowed us down, but we continued to move forward and found new ways to celebrate our diversity and this past summer the Inclusivity Garden was created, planted and tended to. This little garden will continue to grow; and it was agreed/supported that the white picket fence will be painted in rainbow colours in the upcoming year.

This year also saw much changes due to COVID19, and our committee was no different with members stepping down from the committee, and myself as Chair resigning. If you are interested in becoming involved, please feel free to reach out to the Church Council.

I would like to take this opportunity to thank the committee members for their support, and the time which they gave so generously; but most importantly for their ongoing commitment and wisdom. The 2020 committee members were: Gailand MacQueen, Donna Sinclair, Nathalie Wilson, Jennifer Barnett, Katie Davis and Tracy Davis, DLM.

*Submitted on behalf of the above-named Inclusivity Committee
by Treanor Greer Delarosbel, Past Chair*



MEMORIAL COMMITTEE REPORT

All of us who share in the life of this congregation benefit from the generosity of thousands of people who have preceded us in this community of faith for the past one hundred and thirty-six years. The Memorial Committee endeavours to help members and friends of St. Andrew's to serve the congregation by providing a living memory of loved ones.

We thank families of the congregation who point out that expressions of sympathy through donations to the St. Andrew's Memorial Fund would be appreciated at the time of a loss of a family member. Providing "Memorials that Live and Serve" is a meaningful way of saying that this faith community was an important part of a person's life. We are grateful for donations made in 2020 in memory of the following people:

Evelyn Lefevre	Marilyn Goodhew	Jan Clarke	William Morland
Greg Brewer	Mae Adshead	Margaret Barton	Margaret Parsons
Michael Gauthier	Grace Hull	Jo Buchanan	Jake Buchanan
Barb Washburn			

The St. Andrew's tradition of placing Christmas poinsettias and Easter spring flowers in the sanctuary in memory of loved ones continues. However, St. Andrew's was shut down at Easter time this year due to the pandemic, so no beautiful Easter flowers were purchased. Funding to purchase poinsettias for Christmas Eve was received totaling \$345.00 and the cost of the poinsettias was \$33.83, with the balance of \$311.17 going to the Memorial Fund. For many years Raymond Gauthier and Lois Carey have taken on the task of choosing, arranging and looking after the flowers in these two seasons.

Thank you to Kim Robinson, our in-house calligrapher, who prints the names in the Memorial Book of people being remembered and the person remembering them. This book can be found in the narthex.

Looking back, you will find that in the last twenty-five years projects and improvements at St. Andrew's covered by the Memorial Fund totaled \$174,303.00.

The Memorial Fund was reactivated in 1981, thirty-nine years ago, with Greg Wright serving as Chair of the committee. This year Greg decided to step down from the committee. Thirty-nine years is a record that would be hard to beat. We thank Greg for all those years he helped us make decisions regarding the best use of donations. One job that the whole city could see was the new front door on Algonquin, made possible by donations to the Memorial Fund. Thank you to Greg – we will miss you and trust you have many interesting things to do in your retirement.

For 116 years St. Andrew's members have gathered to worship in this building at the heart of North Bay. We have celebrated events in people's lives from birth till the end of their days. We know that the church is more than the building, but we on the Memorial Committee have a mandate to maintain this heritage building to pass on to future generations of worshippers.

Members of the Memorial Committee

Lois Carey, Secretary
Joan Wurster, Treasurer
Helen Cole

Submitted by Lois Carey, Secretary

MEMORIAL FUND FINANCIAL STATEMENT

Balance forward from 2019 \$7,841.74

Income

Donations	7,193.51	
HST Rebate	625.11	
Christmas Poinsettias	345.00	
Bank Interest	<u>.79</u>	
Total Income	8,164.41	<u>\$8,164.41</u>

Expenses

Directed Donations		
- to General Fund	2,680.00	
Envelopes	50.85	
Christmas Poinsettias	<u>33.83</u>	
Total Expenses	2,764.68	<u>\$2,764.68</u>

Bank Balance December 31st, 2020 \$13,241.4

Submitted by Joan Wurster, Treasurer *J. Wurster*



MINISTRY & PERSONNEL COMMITTEE

The M&P Committee sustained a number of changes in the past year, with committee members stepping down and others coming on board. Many people provided time and effort in supporting the St. Andrew's team, and though they are not on the committee presently, their time and support did make a difference and was appreciated.

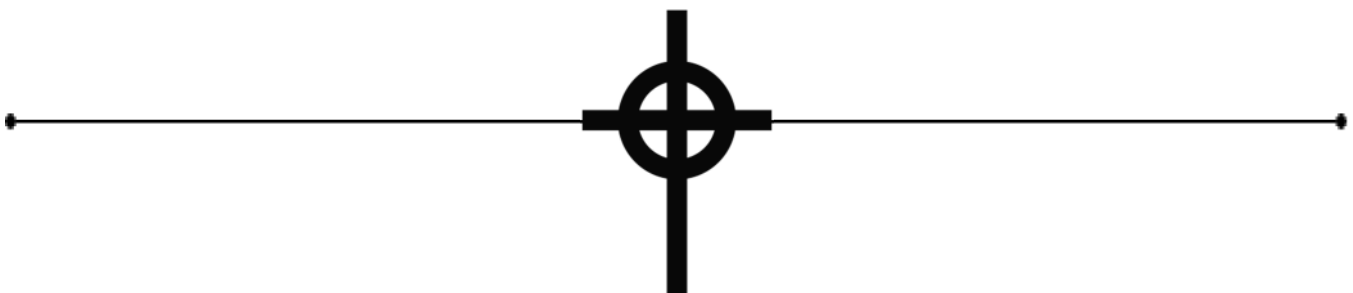
The Committee's role is to provide support and consultation to Ministry staff and others who do the work of running our church. We are expected to oversee the church's working conditions, manage annual evaluations, and ensure that our team is making use of their opportunities for continuing education and vacation time. It is a big role, and one that is meant to provide structure and continuity for those employed by St. Andrew's.

As we have also undergone several changes in staff in the past year, this is a key time for the M&P Committee. An M&P Team worked together to hire new custodians, and we are quite lucky to have the support of two dedicated individuals in that role – Kelly Miles and Andrea Church. Our other staff changes also happened in the midst of the ongoing flux of COVID cleaning and operating requirements, and so much of our committee work continues to be done by *Zoom* and email.

Currently, our M&P Committee is in need of new members, though we will continue to work at a number of tasks as we look to grow our numbers. Our Committee Chair worked with Church Council to hire the Temporary Office Administrator, and we were so grateful and pleased when Peter Haddow took on that role. Our two current members were also part of the Search Committee to hire the new Office Administrator. We will now move forward with developing some other record-keeping and administrative processes meant to make work easier and safer for our staff team.

We are looking forward to some training opportunities in the coming months, and would welcome others to join our committee.

Submitted by Natalie Wilson, M&P Chair



OUTREACH COMMITTEE

Committee Members:

Kay Heuer, Margaret Goodwin, Ellen Ramsey, Karin Robertson and Stuart Bailey

The Outreach Committee has been largely somnolent over the past year due to COVID. However, when I look at the rhubarb plants in my garden, I think we can rise again. They only showed red tips a few days ago, when it was very cold, but this did not slow their rise. Now the tips have been joined by closely crinkled leaves that will fold out like umbrellas. A good Easter plant.

Our Loaves and Fishes food bank did continue over the past year (not that this committee can claim credit) which made me feel good. Sometimes it has been the only activity taking place in, or partly in, our church building. We never let our neighbours in need down.

And we did our vegetable garden last summer, the produce from which went to the Gathering Place, which serves the same folk. Thanks should go to Margaret Goodwin, her partner Ryan and their boys. They did the planting and layout. Various people picked and delivered vegetables, although my youngest grandchild vacillated between eating green beans and donating them.

Submitted by Stuart Bailey, Chair of Outreach

LOAVES & FISHES



ST. ANDREWS COMMUNITY FOOD BANK

This year has not been like any other we have had at the food bank. Yet we continue to nourish the spirit and body of those who come through the doors. Our food bank has moved back and forth from the gym to the narthex as needed, keeping up to local protocols.

We have also started a Facebook page so everyone can keep up to date on what is happening www.facebook.com/StAndrewsChurchFoodBank. Please check it out.

Since the spring of last year, we have been blessed with several new volunteers. Volunteers play such an important role by not only helping distribute the food but spreading love, joy and hope to all. Many clients have said we make them feel like family. I feel that says a lot for who we are as a Community of Faith.

This important work would not be possible if it wasn't for your donations of time, food and money. We are deeply grateful also to the McIsaac Foundation for their support.

Thank you.

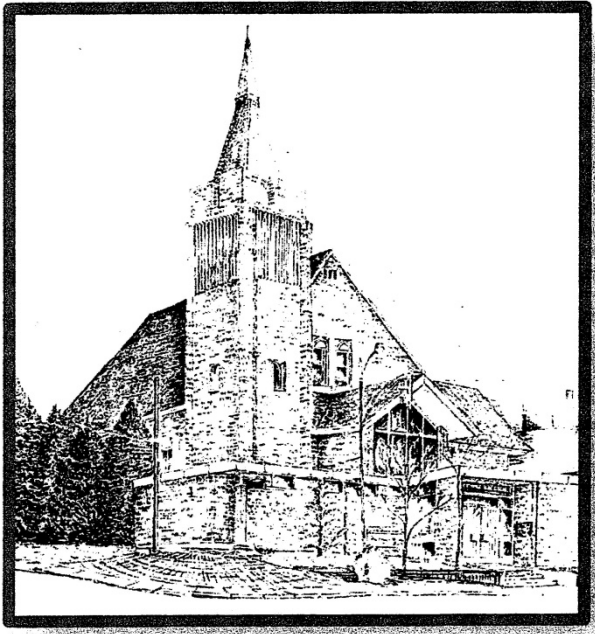
ST. ANDREWS UNITED CHURCH COMMUNITY FOOD BANK MISSION STATEMENT

Recognizing that God has called us to care for one another, St. Andrews United Church Community Food Bank – Loaves and Fishes serves as a vehicle to share the overwhelming abundance God has showered on us with those in need in our community. Emergency food is shared with love and respect to those who come for assistance. It is our intention that they receive not only food for their physical hunger, but generous portions of kindness and grace to feed their spiritual and emotional hungers. We believe the words of Jesus that this is one way we can respond directly to God's love for us: "For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in." Matthew 25:35

Submitted by Peter Hadow, Food Bank Volunteer Co-ordinator

Dreams of our Faith Community

Planning Today For Tomorrow



St. Andrew's United Church
North Bay, Ontario

PLANNED GIFTS FUND

In 2005 the Planned Gifts Fund was established to receive undesignated Planned Gifts. Planned Gifts are gifts from accumulated assets, usually in the form of bequests, gift annuities, charitable remainder trusts, shares, or life insurance. Gifts in this fund are used to support and enhance the ministry of St. Andrew's in the areas of Outreach, Worship and Christian Education; Building and Capital Improvements; 10% of each gift is used to meet the current year's operating expenses.

At the March 8th, 2020 AGM, a motion was passed that all future undesignated gifts will be allocated to Building and Capital portion of the fund until repairs to the steeple are completed.

Since its inception, the Planned Gifts Fund has received gifts from:

Edith Mick
Catherine Shields
Tracy Shelp
Betty Steele
Jean Wilson
June Lee
Archie Soule
Arthur Packwood
Marylyn Mitchell
Trish Schweitzer

Since 2005 St. Andrew's has also received designated bequests (where the will stipulates how the bequest can be used) from:

Queenie Buchanan
Stanley Hunnisett
Marylyn Mitchell
Trish Schweitzer

In life, in death, in life beyond death, these beloved members of our church family continue to support their faith community. We celebrate their lives and honour their legacy of generosity and faithfulness. We are grateful.





Keeping Connected During the COVID19 Pandemic

REACHING OUT NEWSLETTER

On Sunday, March 15th, 2020 the St. Andrew's Church Council held an emergency meeting – and suspended all in-person services at the Church until further notice due to the COVID19 pandemic.

Without any in-person worship, there was a definite need not only “get the word out” about the closure and subsequent church notifications, but also (more importantly) to keep the members of the congregation connected during the weeks and months ahead. The St. Andrew's *facebook* page and website were two means of getting the word out about what was happening at the church – but a more direct and regular means of keeping-in-touch was needed.

Thus, the **Reaching Out** newsletter was created – and starting on April 3 it was sent to approximately 200 households every week via e-mail. At the very start there was a limited list of “Members and Friends of St. Andrew's,” but provisions were made for people to sign up for the distribution list on the St. Andrew's homepage and more names were added to the contact list.

In order to keep newsletter campaigns organized, the online mailing platform called MailChimp was used. This free web-based utility sends mass mailings through the e-mail address reachingout@standrews-northbay.ca.

At the outset, the newsletter contained a reflection and a prayer from Minister Tracy, general church information, and a description of online services that were available provided by Trinity, Emmanuel or St. Andrew's. As time went on more was added and the letter was usually 4-6 pages long.

In September, with the return to in-person worship the information, the name of the newsletter was changed to **TOGETHER -Online** which mirrored the name of long-standing St. Andrew's newssheet “TOGETHER” which has been the main means of in-church and website news dissemination over the years. From September to December, the **TOGETHER-Online** newsletter still sent as a weekly e-mail, but copies were also included in the Sunday worship bulletin.

ONLINE SERVICES

When the pandemic closure was enforced in March, 2020, Trinity United was the first to offer online services as their congregation was familiar with video production. Emmanuel United was also at the forefront in providing online worship to their members. The services in May, June, July and August were primarily joint services with Trinity, Emmanuel and St. Andrew's contributing to various parts of the service. Each church – including St. Andrew's - had their own *YouTube* channel where online worship was posted and shared.

...continued

In early September 2020, with limited in-person worship (30%), St. Andrew's was producing its own videos which were recorded each Sunday morning at the in-person worship service – and then placed on the St. Andrew's *YouTube* channel later that day. The response to this new way of worship was quite favourable and it is probable that online delivery of Sunday worship will stay for a while. The title slides of some of the online services from 2020 are shown on the cover of this annual report.

Those involved in the production of the videos were Derek Stott (Videographer), Kim Delarosbel (Graphic Support), Chuck Haskins and Ralph Johnston (Sound technicians & hymn videos). Tim Robertson was also on hand to offer his video and editing skills as an additional support person in case backup was needed...

Submitted by Derek Stott

ST. ANDREW'S TRUSTEES

Present trustees of St Andrew's United Church, North Bay: Ed Mounce, Garth Goodhew, John Wallace, and Rev. Lillian Roberts (Ex Officio).

There were a number of changes in the St. Andrew's Trustees during 2020. On May 4th, 2020, Bill Morland passed away at the age of 90 after many years of service to our Community of Faith in a variety of positions. He was one of the last two Trustees that were appointed for life. The other lifetime Trustee, E.J. Roche offered his resignation during the summer of 2020. In June of 2020 we regretfully accepted resignations from two other Trustees – Julia Morton and Bill Ingwersen. We thank all of these members for their hard work and commitment to St. Andrew's over the years. In November John Wallace was appointed by the congregation as a Trustee for a 5-year term. He will join Ed Mounce and Garth Goodhew, who were re-appointed for 5 years at last year's AGM. Lillian Roberts is a Trustee by virtue of the fact that she is the appointed Ministry Personnel at St. Andrew's.

We continue to be insured through HUB International Limited who specializes in church insurance.

The manse money continues to be invested in secure certificates and the interest is applied toward the housing allowance of the minister.

An extensive inventory with photos was compiled in 2008 of everything on the church premises. It is checked yearly and added to and deleted as required by Lois Carey and is kept in the church safe.

The deed to the church states that the ownership is the Trustees of St Andrew's Church. It is in the church's safe.

Submitted by Karen Gooch

WORSHIP AND CHRISTIAN DEVELOPMENT TEAM

WORSHIP

2020 was quite a year! Worship at St. Andrew's has probably never been through quite as many changes and challenges in the past 137 years as it was in 2020! The year began with the deteriorating belfry tower becoming an urgent and expensive issue that also affected worship by forcing the balcony to be closed for safety reasons. Council had also amalgamated the Worship and the Christian Development Committees into one team with two co-chairs – Kim Delarosbel and me. This was a good move, but took adjusting and time to work out how to best blend our two roles together. We also had to adapt to not having Lois Carey on hand as our secretary and all knowledgeable historical memory bank, the one who could remind us who had served Communion two Christmases ago with the flip of a page. She gracefully retired from our team, one of the many roles she's enhanced in the church, to take life a little easier.

In early March the COVID19 pandemic suddenly forced St. Andrew's to close to live services, leaving us in limbo for a few weeks. By Easter, our choir, Tracy and other St. Andrew's people had started contributing pre-recorded music, scripture readings, etc. to Trinity's services on their *YouTube* channel – they were the first to work through the technical challenges and put up a United Church service in North Bay. Through May and June this evolved into a joint Trinity/Emmanuel/St. Andrew's service, each church contributing parts recorded in their own church so our congregations could still connect with familiar faces and buildings. This was a stressful time, both for the congregation and for those putting in long hours to keep church going and struggling through the massive learning curves of creating online church video.

In late June, when Trinity took their well-deserved annual 5 weeks holidays, St. Andrew's started recording these services, thanks to heavy input from the Worship Committee, particularly Derek Stott whose videoing skills kept expanding with the needs of the moment, and Elizabeth Brownlee who was both behind-the-scenes coordinator of those taking part in the service and frequently liturgist for services as needed, helping ease the load for Tracy. These services averaged 40 minutes each (recorded services need to be short and concise to keep watchers' attention – a skill that takes getting used to).

In September worship shifted drastically again. Live services were now permitted, but with strict restrictions to prevent COVID19 spread. A re-opening committee of Liz Brownlee, Kim Delarosbel, Derek Stott, Peter Haddow and Tracy Davis dealt with the challenging logistics of making church happen in a pandemic. Seating had to be measured out and labelled to keep the two-meter spacing between household bubbles. Sunday attendance was limited to 45, so calling ahead to reserve a spot became part of church. Everyone had to be masked and wait to be guided to their seats in a distanced manner. Congregational singing aloud wasn't allowed - only oo-ing or humming the words, and a choir of 4, each masked and well distanced from anyone else, replaced our usual choir of 16. Moving around the church to socialize was too high risk to allow. All this was hard not only on the congregation, for whom socializing was a life-giving part of church, but on the volunteer ushers who now took on the pressure of being part hosts and part security officers keeping everyone safe with protocols that were not always understood or appreciated.

...continued



But the challenges also unleashed amazing creativity. We started projecting pre-recorded readings and prayers on the big screen as a way to safely include more people in the service. Then the service liturgy and hymn lyrics were projected for people to follow along with. Kim Delarosbel, faithful projectionist, found an incredible array of stunning and profound images to include as backgrounds through the entire service, enriching and adding spiritual depth to what was in the service. When we couldn't share in-person communion, we had take-home communion, where only the presider at the table took Communion, and pre-packaged juice boxes and crackers were available for everyone to take home and share safely. And those at home watching the service later were invited to join in with whatever they had available in their home for juice and bread.

Both the Lessons and Carols service and Christmas Eve were heavily modified, but we still did everything we could to make the season be warm, meaningful, and hopeful in a challenging time. Our Christmas Eve was quiet, with just one 7:00 pm service with limited capacity and no Communion. Instead of passing the light with wax tapers, this Christmas Eve LED candles were left at everyone's seats – so at the end Silent Night still echoed softly into the warm glow of candlelight filling our darkened sanctuary as we carried hope forward into the coming year.

We'd also like to take a moment to recognize and thank Peter Haddow and Rod Desjardins as our stalwart ushers during the fall, Monique Peters as our faithful door person, Chuck Haskins as our video editor extraordinaire, as well as Treanor Greer-Delarosbel as sound manager, lifter, toter, runner, and general "whatever was needed" person? Also, appreciation and thanks to Lois Carey, Ray Gauthier and Adam Hewitt for decorating the sanctuary for the Advent & Christmas season.

CHRISTIAN DEVELOPMENT

Our small, committed Christian Development team joined forces with Worship this past year, and our long-time member Judi Brewer stepped down. We thank her for her commitment and service and miss her experience and presence.

Our Church School started off the year with twenty-two registered young people. We were supported by the leadership of Bella Barbeiro, alongside of the assistance of Jillian Hewitt and Carrie Graham. Before COVID19 the children were learning about love and participated in Have A Heart Day in February. In March we closed Church School ~ and we have missed them and feel their absence!!! We have provided mail outs and handouts via our weekly newsletter and Jillian Hewitt completed a mailout with a COVID19 Time Capsule for our Church School kids and members of the congregation to complete.

As well, our very own Mackenzie Hewitt, AKA Missy Macanoodle became our very own Roving Good News Reporter during the summer month of July, sending in video reports of hopeful things happening around our congregation for our online Sunday services.

Due to the hard work from the 2019 Christmas Pageant; we were once again blessed to have our Sunday School Children tell the Christmas Story this year. Alongside of Tracy Davis, Peter Haddow and myself and with the support of several deliverers we were able to send out an Advent Package to the children in preparation for and celebration of Christmas.

Unfortunately, COVID19 also impacted our adult theological education initiatives and it is something we are looking forward to resuming once it is safe to do so.

It was a year of huge challenges. It was a year of strength, resilience and grace in hard times. Blessings from the Worship & Christian Development Team at St. Andrew's for our coming year.

Submitted by Kim Delarosbel and Ralph Johnston, Co-chairs, Worship and Christian Development

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FINANCE COMMITTEE

As for many of us, this has been a challenging year for the Finance Committee. Although, Margaret Reid offered her resignation very early in the year after 15 years as our Treasurer, she continued her work until the end of the June 2020 until we were able to find a new Treasurer. Samantha Gravel has taken on this position and is working hard to keep the bills paid. Unfortunately, all the other members of the Finance Committee have stepped down as well. Thanks in particular to Julia Morton who was Chair of the Committee for many years. Ellen Ramsey has agreed to be part of the Committee moving forward, but if you feel you have the financial skills to be involved, please reach out to anyone on Council.

Here are some things to note about our finances for 2020 and 2021:

1. PRESENTATION OF UNREVIEWED FINANCIAL STATEMENTS

2020 was an exceptional year in a number of ways. The frequent “lock down” and “stay-at-home” orders meant that the administrative work of the congregation was disrupted in its normal practice. The resignation of the office administrator at the end of December and the absence of any administrative staff in January and February 2021 delayed administrative tasks that would have normally been done during that period. Further the transition to a new treasurer during the summer and the fact that 2020 year-end was the first for the new treasurer has involved a learning curve. Plans are in place for the financial statements to be reviewed in the coming weeks and the Council will receive the report for their final approval.

2. 2020 YEAR-END

In 2020, we received income of \$186,161 and our expenses were \$196,473 leaving us with a deficit of \$10,312 for the year. Our debt at the beginning of the year was \$28,823 leaving us with a total debt of \$39,135.

3. 2021 BUDGET

The proposed budget for 2021 includes an estimated income of \$207,000 and proposed expenses of \$209,700 and a projected deficit of \$2,700.

4. PLANNED GIFT FUND

In 2020 we received a bequest of \$135,678 from the estate of Marylyn Mitchell. This money was added to the PGF Building-Capital portion of the fund under the terms of the Planned Gift Fund as amended at the March 8th, 2020 AGM. This money was used in 2020 to pay Belfry Project invoices that we have received.

...continued

5. OTHER INCOME

The \$24,025.53 of other income included in the year-end financial statement includes:

- Canadian Emergency Wage Subsidy \$12,066.82
- Rental Income \$7,162.00
- Miscellaneous Income \$3,791.71
- Fun(d)raising Committee \$1,000.00

6. LIABILITIES

St. Andrew's has applied for and received \$40,000 in 2020 (and another \$20,000 in 2021) through the federal government pandemic business loan program (CEBA), as approved by the Council. Under the terms of the program, the church can repay the loan in part or in full at any time. On July 1st, 2021, the outstanding balance of the loan will convert to a term loan. If the church repays \$40,000 of the \$60,000 loan by December 31st, 2022, \$20,000 will be forgiven. No interest applies before January 1st, 2023 and after that the interest is 5%. The full amount of the loan is due on December 31st, 2025.

[Canada Emergency Business Account \(CEBA\) \(ceba-cuec.ca\)](https://ceba-cuec.ca)

7. MANSE FUND

The balance held in Manse Fund resulted from the sale of the manse and the principal portion cannot be accessed without the Regional Council's prior approval.

Correspondence dated August 26th, 2020 was received from the Canadian Shield Regional Council stating that St. Andrew's has the approval to borrow from this money to cover the costs of the Belfry Project, if needed. The yearly interest payment is distributed to the general fund. The principal is invested in term deposits with the following rates and maturity dates.

	<u>Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
\$	25,000	1.60%	August 8, 2021
	26,909	1.60%	August 2, 2022
	25,000	2.50%	August 24, 2023
	25,500	2.00%	August 8, 2024
	25,000	0.90%	August 4, 2025
<hr/>			
\$	<u>127,409</u>		

ST. ANDREW'S UNITED CHURCH
GENERAL FUND
FOR THE YEAR ENDING DECEMBER 31ST, 2020

	2019 ACTUAL	2020 BUDGET	2020 ACTUAL
INCOME			
Offerings	198,529	210,000	157,527
Offerings for Deficit	8,542		1,864
Fund Raising Committee	2,537		0
Interest-Manse	2,331		2,330
Other	35,034	40,000	24,439
TOTAL INCOME	246,973	250,000	186,161
EXPENSES			
Salaries	107,391	99,234	90,063
Benefits and Pensions	22,267	20,000	17,929
Telephone	540	540	540
Car	2,607	2,700	1,717
Library and Education Allowance	736	1,801	0
Treasurer/Accountant	0	0	1,900
Janitorial/ Honoria and Other	15,626	22,544	6,905
TOTAL PERSONNEL	149,167	146,819	119,054
Fuel	15,296	16,000	13,154
Utilities	5,919	7,500	5,044
Repairs	12,633	12,500	13,287
Insurance	12,644	12,000	12,936
Maintenance Contracts	4,062	4,200	3,246
Special Property Projects	0	3,000	0
Janitorial Supplies	2,176	0	1,799
Union Cemetery	200	200	0
TOTAL PROPERTY	52,930	55,400	49,466
Office, Postage	5,896	4,800	4,793
Regional Council Assessment	8,279	8,279	8,279
Office Equipment	2,682	2,800	2,965
Telephone/Internet	2,393	2,400	2,389
TOTAL ADMINISTRATION	19,250	18,279	18,426
Advertising	1,112	1,800	1,394
Worship Expenses	1,352	1,700	1,038
TOTAL WORSHIP	2,464	3,500	2,432
BROADVIEW	1,840	3,500	0
CHRISTIAN DEVELOPMENT	3,701	2,000	1,726
FINANCE	1,710	2,500	1,534
OUTREACH	0	200	0
PASTORAL CARE	177	200	0
CONGREGATIONAL LIFE	182	300	119
INCLUSIVITY	100	600	115
ALLOCATION FOR CAPITAL	3,600	3,600	3,600
CONTINGENCY FUNDS	554	500	0
TOTAL EXPENSES	235,675	237,398	196,473
SURPLUS (DEFICIT) FOR YEAR	11,298		(10,312)
SURPLUS (DEBT) - BEGINNING OF YEAR	(40,121)		(28,823)
GENERAL FUND - DECEMBER 31ST	(28,823)		(39,135)

Prepared by Samantha Gravel

Samantha Gravel

CAPITAL FUND

FOR THE YEAR ENDING DECEMBER 31ST, 2020

	<u>2019</u>	<u>2020</u>
Balance - Beginning of Year	2,600	6,273
Plus: Transferred from Operating Fund	3,600	3,600
Interest	73	29
Less: Disbursements		
Transferred to Building Restoration Fund	0	6,224
BALANCE - END OF YEAR	6,273	3,674

PLANNED GIFTS FUND

FOR THE YEAR ENDING DECEMBER 31ST, 2020

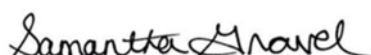
	<u>2019</u>	<u>2020</u>
<u>PGF OUTREACH-WORSHIP-EDUCATION</u>		
Balance - Beginning of Year	61,590	108,441
Plus: Receipts	48,941	0
Interest	298	242
Less: Disbursements	2,388	76,227
BALANCE - END OF YEAR	108,441	32,456
<u>PGF BUILDING-CAPITAL</u>		
Balance - Beginning of Year	0	49,240
Plus: Receipts	48,941	135,678
Interest	299	392
Less: Disbursements	0	185,310
BALANCE - END OF YEAR	49,240	0
TOTAL PGF - END OF YEAR	157,681	32,456

BUILDING RESTORATION FUND

FOR THE YEAR ENDING DECEMBER 31ST, 2020

	<u>2019</u>	<u>2020</u>
Balance - Beginning of Year	971	5,221
Plus: Transferred from other funds	0	0
Offerings	2,290	0
Other revenue	1,960	0
Less: Expenses	0	5,221
BALANCE - END OF YEAR	5,221	0

Prepared by Samantha Gravel



LOAVES & FISHES

FOR THE YEAR ENDING DECEMBER 31ST, 2020

	<u>2019</u>	<u>2020</u>
Balance - Beginning of Year	39,933	42,756
Plus: Receipts	27,414	34,734
Transferred from other funds	0	0
Less: Disbursements	24,591	18,728
BALANCE - END OF YEAR	42,756	58,762

CHOIR FUND

FOR THE YEAR ENDING DECEMBER 31ST, 2020

	<u>2019</u>	<u>2020</u>
Balance - Beginning of Year	35,973	68,799
Plus: Receipts	32,826	0
Interest		241
Less: Disbursements	0	30,000
BALANCE - END OF YEAR	68,799	39,040

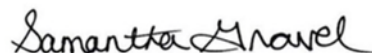
MISSION & SERVICE FUND

FOR THE YEAR ENDING DECEMBER 31ST, 2020

	<u>2019</u>	<u>2020</u>
Balance - Beginning of Year	0	0
Plus: Receipts	18,117	14,160
Less: Forwarded to United Church M & S	18,117	6,497
BALANCE - END OF YEAR	0	7,663 *

*There was an oversight in remitting the last quarter of the Mission & Service Fund. It will be forwarded and the amount will be added to the congregation's 2021 contribution.

Prepared by Samantha Gravel



ST. ANDREW'S UNITED CHURCH
STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31ST, 2020
(With comparative figures as at December 31, 2019)

	<u>2020</u>	<u>2019</u>
<u>ASSETS</u>		
Current		
Cash - General	\$ 65,831	\$ 133,295
Cash – Building	41,510	0
Investments	75,170	137,578
Accounts Receivable	<u>0</u>	<u>2,804</u>
	182,511	273,677
Long term		
Term Deposits - Manse	<u>127,409</u>	<u>126,909</u>
	<u>\$ 309,920</u>	<u>\$ 400,586</u>

<u>LIABILITIES</u>		
Current		
Accounts Payable	\$ 34,473	\$ 13,802
Funds Held in Trust	<u>97,802</u>	<u>111,556</u>
	132,275	125,358
Long Term		
CEBA (Federal Government Loan)	<u>\$ 40,000</u>	<u>\$ 0</u>
	172,275	125,358

<u>EQUITY (DEFICIENCY)</u>		
General Fund	(39,135)	(28,824)
Manse Fund	127,409	126,909
Capital Fund	3,674	6,273
Planned Gifts Fund	32,456	162,902
Memorial Fund	13,241	7,842
Turkey Fund	<u>0</u>	<u>126</u>
	137,645	275,228
	<u>\$ 309,920</u>	<u>\$ 400,586</u>

Prepared by Samantha Gravel

Samantha Gravel

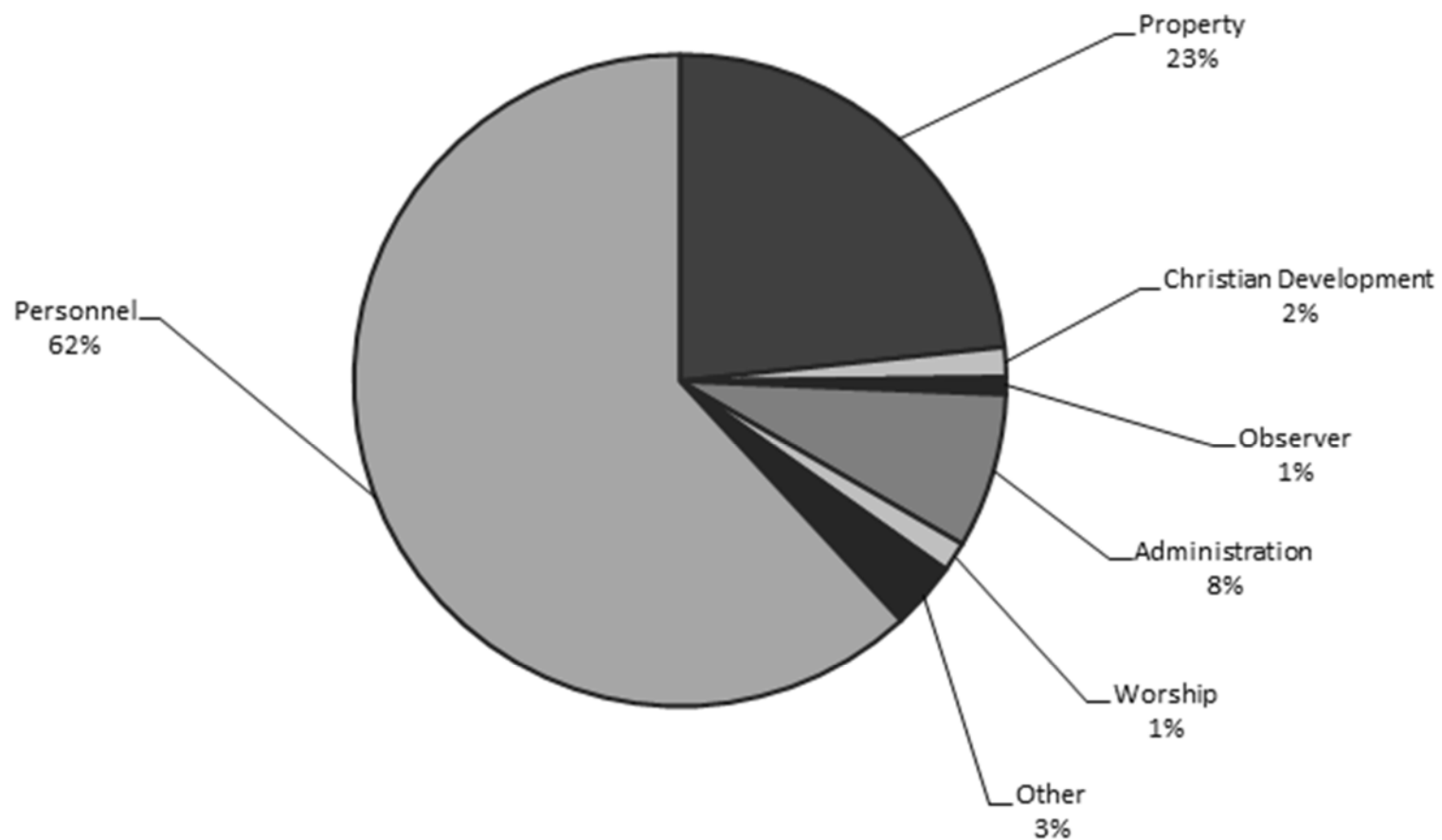
ST. ANDREW'S UNITED CHURCH
OUR PRAYER OF COMMITMENT FOR 2021
OPERATING BUDGET – GENERAL FUND

	2019 Actual	2020 Budget	2020 Actual	2021 Budget
REVENUE				
Offerings	207,072	210,000	157,527	175,000
Other Income	39,901	40,000	28,634	32,000
TOTAL REVENUE	246,973	250,000	186,161	207,000
EXPENSES				
Salaries	107,391	99,234	90,063	80,000
Benefits and Pensions	22,267	20,000	17,929	10,000
Telephone	540	540	540	1,200
Car Allowance	2,607	2,700	1,717	2,000
Continuing Education	736	1,801	0	1,450
Cleaning Contract	15,626	22,544	5,042	10,200
Treasurer	0	0	1,900	4,200
Honoraria	0	0	1,863	2,500
TOTAL PERSONNEL	149,167	146,819	119,054	111,550
Fuel	15,296	16,000	13,154	16,000
Utilities	5,919	7,500	5,044	7,500
Repairs	12,633	12,500	13,287	13,500
Insurance	12,644	12,000	12,936	16,000
Maintenance Contracts	4,062	4,200	3,246	4,200
Supplies	2,176	3,000	1,799	3,000
Union Cemetery	200	200	0	200
TOTAL PROPERTY	52,930	55,400	49,466	60,400
Office, Postage	5,896	4,800	4,793	5,000
Regional Council Assessment	8,279	8,279	8,279	10,000
Office Equipment	2,682	2,800	2,965	3,100
Computer Upgrades	0	0	0	600
Telephone/Internet	2,393	2,400	2,389	2,400
TOTAL ADMINISTRATION	19,250	18,279	18,426	21,100
Advertising	1,112	1,800	1,394	200
Worship Expenses	1,352	1,700	1,038	1,700
TOTAL WORSHIP	2,464	3,500	2,432	1,900
TRANSITION TEAM	0	0	0	500
CHRISTIAN DEVELOPMENT	3,701	3,500	1,726	2,900
BROADVIEW	1,840	2,000	0	4,000
FINANCE	1,710	2,500	1,534	1,800
OUTREACH	0	200	0	200
PASTORAL CARE	177	200	0	200
CONGREGATIONAL LIFE	182	300	119	300
INCLUSIVITY	100	600	115	750
ALLOCATION FOR CAPITAL	3,600	3,600	3,600	3,600
CONTINGENCY FUNDS	554	500	0	500
TOTAL EXPENSES	235,675	237,398		209,700

Prepared by Samantha Gravel

Samantha Gravel

**ST. ANDREW'S UNITED CHURCH
BUDGET - GENERAL FUND
2021**



2021 PERSONNEL BUDGET

	2019	2020	2021
ORDAINED MINISTER			
Total Compensation	35,662	0	0
DESIGNATED LAY MINISTER			
Salary	35,277	43,089	16,505
Salary Upgrade		3,767	0
Car Allowance	750	900	0
Telephone Allowance	540	540	135
Continuing Education	884	1,080	0
	37,451	49,376	16,640
INTENTIONAL INTERIM MINISTER			
Salary			44,172
Salary Upgrade			0
Car Allowance			1,450
Continuing Education			1,200
Other Costs			0
			47,590
Less Planned Gift Support			47,590
ADDITIONAL STAFF			
Half time for 1/2 year	15,371	0	0
Extra pulpit supply	5,088	2,592	2,500
Church School Teacher		2,880	550
Church School Assistant		900	550
Loaves & Fishes Supervisor		3,375	3,760
	20,459	9,747	7,360
OFFICE ADMINISTRATOR	11,354	11,745	8,610
JANITORIAL	12,766	13,213	10,200
MUSIC DIRECTOR			
Salary	12,127	12,518	12,924
Travel Allowance	1,200	1,200	1,200
	13,327	13,718	14,124
OTHER			
Treasurer	900	1,900	4,200
Organist Supply	150	150	150
Courses, Gifts	600	600	600
Pulpit Supply	848	864	900
Payroll Costs	300	325	350
Salary Upgrades			794
TOTAL	133,817	100,638	111,550

Prepared by Samantha Gravel

Samantha Gravel

FUN(D)RAISING/CONGREGATIONAL LIFE TEAM REPORT 2020

As I scrolled through my advance copy of the Annual Report (thank you, Karen Gooch, for another amazing compilation of the life in a year at St. Andrew's!) it became horrifyingly clear to me that I had not submitted a report from this new amalgamated team! So, my heartfelt apologies for just one more thing that has fallen through the cracks of 2020!

It was at a council retreat with Tracy Davis that the decision was made to merge Congregational Life and Fun(d)raising, as so many of the activities overlapped and the membership on these committees was almost identically duplicated. With the stepping down of our former leader and champion, the intrepid Frankie Syme, the two Lizes (Westbrook and Brownlee) offered to share the chair.

It was with great optimism that we began the year! Many successful projects from the past were slated to return to action.....*Deli Delights*, congregational dinners, the tea/bazaars, spaghetti suppers, the Strawberry Social and several exciting new endeavours were simmering! Then COVID19!

Lockdowns, isolation, legislation, masking and social distancing became part of our everyday vocabulary and reality. It was heartbreaking to be unable to provide our well-known hospitality and support to families who lost loved ones, and our major fundraisers were side-lined. Thankfully, the ever-faithful Betty Hurley continued with her baking and sewing ministry, and Liz Brownlee carried on a steady trade in jam and jelly, muffins and quilts from her front porch. The pre-*Christmas Soup Mix Project* conducted by Velma Yackobeck and Liz Brownlee netted over \$2,000 for the belfry restoration. Honourable mention here to Monique Peters, who purchased and flogged soup mix by the case!

Our little team has been brainstorming by e-mail for creative strategies to be relevant in this new reality. Stay tuned for some safe and exciting ways to support our beloved St. Andrew's in the coming days!

Respectfully (and apologetically) submitted by Liz Brownlee

