

**St. Andrew's Council Meeting**  
Held by *Zoom*, North Bay, ON  
Thursday October 1<sup>st</sup>, 2020 at 5:30 p.m.

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<b>Welcome and Opening (5:35 p.m.)</b>	Pat Kirton-Bailey welcomed everyone to our <i>Zoom</i> meeting. She opened with a moment of silence as we remembered Greg Brewer, father of Tracy Davis.
<b>Attendance</b>	Stuart Bailey, Joyce Boston, Elizabeth Brownlee, Kim Delarosbel, Marg Fleming, Karen Gooch (Secretary), Treanor Greer-Delarosbel, Peter Haddow, Pat Kirton-Bailey (Chair), Derek Stott, Beth Ward (Vice Chair) (11)
Regrets	John Balfe, Cathy Coleman, Tracy Davis (DLM), Kimberly Robinson
Guest	Rev. Rob Smith
<b>Agenda</b>	The agenda was accepted as circulated by consensus.
<b>Minutes of Previous Meeting</b>	Deferred
<b>Correspondence</b>	<p><b>Appendix 1</b></p> <p>A letter was received from Ralph Johnston regarding the re-installation of the carillon speakers. He offered a description of the system and some things which should be considered during the demolition and restoration of the belfry tower. He has contacted the Schulmerich Carillon Company asking for any suggestions they may have. (Appendix 1)</p>
<b>Business Arising</b>	None
<b>New Business</b>	
Belfry	<p>A discussion was held about the belfry project :</p> <ul style="list-style-type: none"> <li>• A contract has been signed with Priestly Demolition for \$259,990 by our Trustee Garth Goodhew. Other options were being explored as discussed at the last Council meeting, but no firm offers were received before our agreed deadline.</li> <li>• The demolition will begin on October 13, 2020 and will take 2-4 weeks. Access to the church at the Algonquin Street entrance will be maintained for the duration of the demolition.</li> <li>• We will now need to start exploring the completion of the project – the major work being the roofing and the masonry repairs. There was a discussion about the possibility of leaving the bulk of this work until the spring. We will get some advice from Priestly about using a more durable membrane to cover the roof following the demolition.</li> <li>• Some wondered about seeing the drawings of the completed project. Reid Milne should have access to these.</li> </ul>
Finances	<p>Karen Gooch provided a brief outline of our financial situation:</p> <ul style="list-style-type: none"> <li>• The investments as outlined in the July 4<sup>th</sup>, 2020 letter from Margaret Reid and Julia Morton are invested in money market funds which are generally unaffected by stock market volatility. <a href="https://standrews-northbay.ca/wp-">https://standrews-northbay.ca/wp-</a></li> </ul>

<content/uploads/2020/07/SAUC-Financial-position-May-2020.pdf>

- Some of this money will need to be re-designated to use for the project, but there is almost enough to cover the demolition costs. Fundraising will be needed to cover the rest of the project. The choir has agreed to provide \$30,000 of their designated funds for this project and may provide more if required.
- Unfortunately, our new Treasurer has not yet had time to prepare a statement of income and expenses to date. We still have some money in our bank account and have not had to make use of our \$50,000 line of credit, but we are likely running a deficit for the year since it appears as if donations are down from last year. We have received many generous donations to *Loaves & Fishes* which has seen an increase in the number of clients.

Treasurer Account Access In order for Samantha Gravel, our new Treasurer to do her work, the following motions were passed to allow her access to accounts on our behalf. Since the Finance Committee is not active at present to provide oversight, Karen Gooch will work with Samantha and will be given access to the same accounts.

**Motion 122/20**

Kim Delarosbel/ Stuart Bailey moved that the St. Andrew's Council appoint the Treasurer (Samantha Gravel) and the Council Secretary (Karen Gooch) as the representatives to access St. Andrew's Church Canada Revenue Agency (CRA) account.

**Carried**

**Motion 123/20**

Elizabeth Brownlee/ Peter Haddow moved that the St. Andrew's Council appoint the Treasurer (Samantha Gravel) and the Council Secretary (Karen Gooch) as the representatives to access St. Andrew's Church ADP payroll account.

**Carried**

**Motion 124/20**

Treanor Greer-Delarosbel/ Stuart Bailey moved that the St. Andrew's Council designate the Treasurer (Samantha Gravel) and the Council Secretary (Karen Gooch) to have online access to the St. Andrew's United Church accounts at RBC, 925 Stockdale Rd. Branch.

**Carried**

Custodian Given that Sebastian Gabela has been working as our custodian since August 27<sup>th</sup> and has yet to be paid, Karen Gooch proposed that we authorize a pay advance of \$300.00 to tied him over until he can be added to our ADP payroll account in the near future.

**Motion 125/20**

Karen Gooch/ Peter Haddow moved that the St. Andrew's Council authorize a pay advance of \$300.00 to Sebastian Gabela.

**Carried**

**Other Business** None

**Adjournment** Following a prayer by Rob Smith, the meeting adjourned at 6:25 p.m.

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<b>Congregational Meeting</b>	Thursday October 1 <sup>st</sup> , 2020 at 6:30 p.m.	<i>Zoom</i>
<b>Next Executive Meeting</b>	Tuesday October 13 <sup>th</sup> , 2020	TBA
<b>Next Council Meeting</b>	Tuesday October 20 <sup>th</sup> , 2020 at 6:30 p.m.	TBA

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Chairperson, Pat Kirton-Bailey

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Secretary, Karen Gooch

**Appendix I**

**Re-installing the Carillon Speakers in the Belfry**

Dear Council,

Now that St. Andrew's is moving ahead with the belfry de-construction and re-roofing, the question rises about what to do about the speakers for the Carillon that were in the belfry.

FYI our current system is a Schulmerich Electronic Carillon system, which basically plays a continuous tape cartridge (similar to an 8 track tape) on a large tape player in the Blower Room in the basement, which has a mechanical timer that can be set to play at various hours and days of the week, and which was wired up to speakers up in the belfry that broadcast outside to the city -- and possibly to a speaker high up above the choir loft (I'm not sure on this -- there's a sanctuary volume control on the carillon, but I haven't looked into this).

The speakers inside the belfry were brought downstairs by Reid, and I think are stored in the cave. I think Reid might have said there were two sets of speakers up there -- an old set from a previous installation that were left there because they were so big, and the speakers that were in use until they were disconnected and brought down for safe keeping a few months ago -- but I'm not sure on that.

Despite the system being quite old, it was still functioning and sending music outside before the speakers were disconnected. We have roughly 10 tape cartridges with a selection of hymns for various seasons that we can play. How long it will last is an unknown issue, but it's been durable so far, and if they can be re-installed in the renovated belfry for minimal cost, it would probably be worth doing to keep our carillons ringing out in the downtown for as long as the equipment lasts. We are one of the few (the only?) churches in North Bay to have carillons playing, and it's a distinctive feature of our church.

I don't know very much about the technical aspects of this system -- but to keep the options open for re-installing the carillons in the revised belfry, here's what I think would be helpful from Council:

- 1) Having pictures of the inside of the belfry, showing where the speakers were situated, particularly in relation to the open-air windows, and how they were wired. Hopefully Reid has pictures of these in his files and can share them with me and anyone else who would be working on this aspect.
- 2) Knowing the old placement of the speakers is important because if, as I'm guessing, they were indoor speakers that used the open belfry windows to project their sound outside, then if the revised belfry has sealed walls with no windows, there won't be anywhere to project the sound out.

Presumably either a) something structural would have to be worked into the plans to allow the existing speakers to be installed where they are protected from the weather while letting their sound escape -- or b) we would have to invest in new weatherproof outdoor speakers that would be installed outside somehow. With outdoor speakers, the issues would be a) where and how to structurally install them and b) how can they be accessed for future maintenance and repair issues? Would that involve something type of access door from inside the belfry, or would it require climbing a tall ladder leaning against the wall from the outside?

Obviously some of these options would require designing the appropriate feature in to the re-building of the upper wall/roof structure – so this is a matter for whoever is working with the architects/engineers to bring the issue up with them and consider options around the structural requirements, and costs that would entail. Obviously structural changes need to be included in the final design well in advance of starting the physical re-building work. Presumably there are standard options available for this kind of installation.

- 3) We need to ensure that the wires that were connected to the speakers in the belfry have had their bare ends wrapped in electrical tape to insulate them from touching each other and shorting out, which could damage the carillon tape player in the basement.

We also should turn off the power to the carillon tape player so no power is flowing through the wires during demolition and renovation.

- 4) The contractors doing the demolishing will need to be instructed to NOT RIP OUT the speaker wires that are there, but to keep them intact and wound up out of the way as the upper part of the tower is taken down – and whoever is supervising the demolition will need to make sure this happens. It would be very easy for them to think they are old useless wires and rip them out. A sign on them to NOT rip them out would be cheap insurance against an over-eager worker pulling them out.

Leaving the wires intact keeps them available to easily re-install speakers in the belfry, in whatever shape or form that ends up being.

In the meantime I've emailed the Schulmerich Carillon Company which made our original carillon, with a few questions about outdoor speakers and our equipment, and am waiting to hear back from them.

Thanks for your consideration in this,

Ralph Johnston