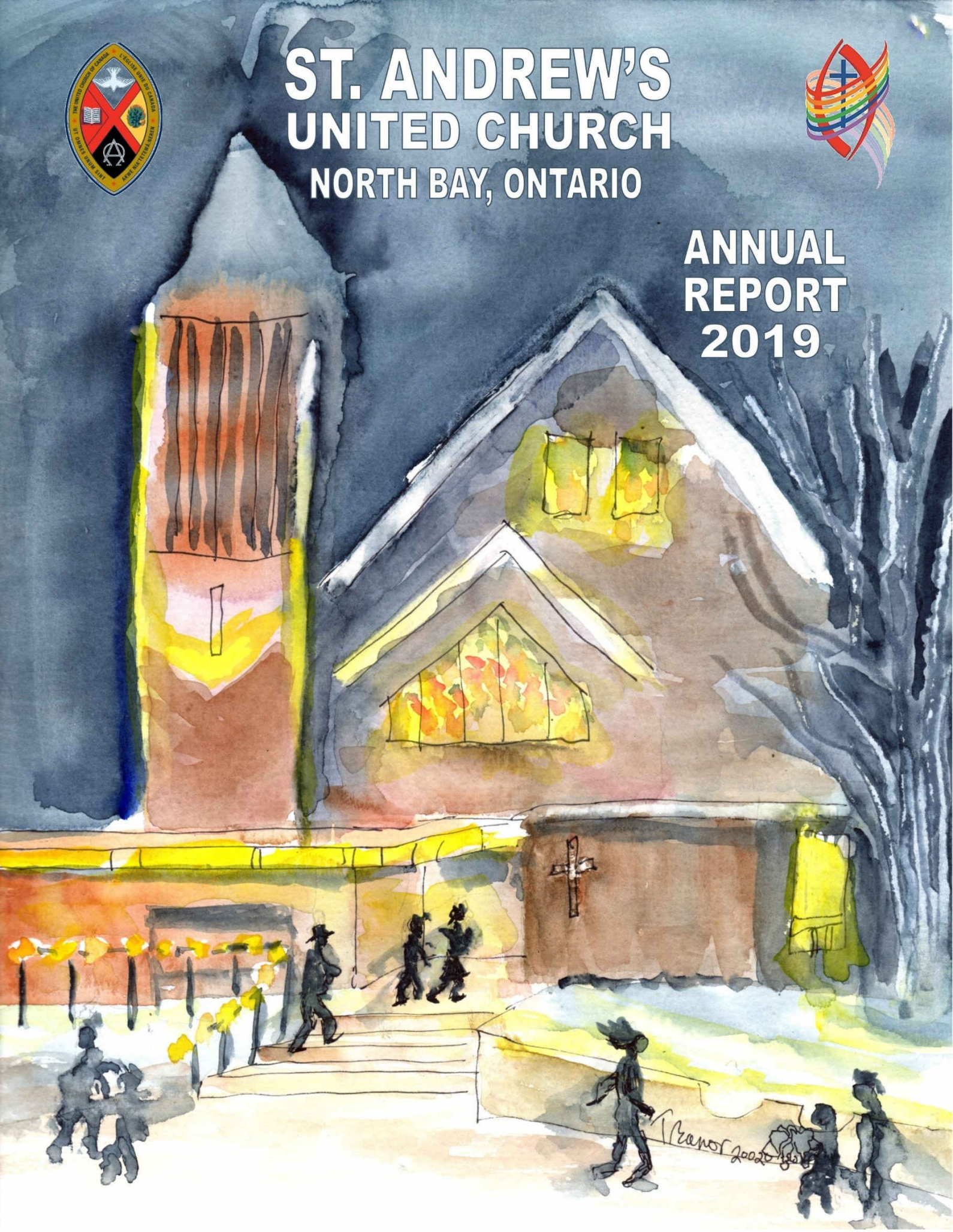




# ST. ANDREW'S UNITED CHURCH NORTH BAY, ONTARIO



## ANNUAL REPORT 2019



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*Annual Report cover pages designed by Derek Stott with artwork by Treanor Greer-Delarosbel.*  
*Report compiled by Karen Gooch.*



## FROM THE CHAIR OF ST. ANDREW'S COUNCIL

I began my annual report for 2018, 'What a challenging year to serve on St. Andrew's Council' and the same is true for this year's report. In this transition period your council has met monthly and for special meetings as we navigate the period after Jane's retirement. We have endeavoured to keep to our mission statement during this time of change:

*St. Andrew's is an inclusive and affirming Christian community of faith worshipping God and serving others.  
Inspired by Holy Scriptures and guided by tradition, reason and experience,  
we share the ministry of Jesus Christ by nurturing spiritual growth,  
caring for creation and being with those in need.*

The church has been a busy place during the last year. All the committees represented on council have been working very hard to fulfill the mission statement. Many of the committees have been augmented and all are moving forward strongly with a renewed vigour. I thank everyone on these committees and their chairs for a year of great effort and dedication in this transition time.

Some of the major activities of this past year involved the efforts of the Visioning Committee chaired by Pat Kirton-Bailey. This group is tasked with pointing the church towards our future ministry. Please refer to that committee's report to keep you up-to-date on the direction they propose we take. This group is one of the first to work under new guidelines from a changed United Church profile. I would like to thank Karen Brophay and Rev. Lillian Roberts of The Canadian Shield Regional Council for their guidance to the Vision Committee.

Another challenge that has arisen this year is the condition of our belfry. Due to over a century of standing against the elements, our belfry is tired. We have under the able guidance of Reid Milne and an appointed group undertaken the task of solving the bricks and mortar weakness. You will be hearing more of this in the near future. The hardworking Property Committee is dealing with this and, of course, the many other needs of an aging building.

A special thanks from me to Tracy Davis who has continued to minister to us in a difficult time. It is comforting to know she continues to minister to us in a changing role. Thank you also to Star, Bella and Lucy for their stable and able contributions at this time. The music that we appreciate and cherish and that is so much a part of what we love about St. Andrew's is a result of Ralph's incredible ministry. Thank you Ralph for your tireless service. Thanks to Lois Carey who, as secretary for council, has kept our minutes, made our agendas and fulfilled our church responsibilities in reporting and recording data: an enormous task.

I am also very grateful for the support and guidance from Julia Morton and the Finance Committee and for the careful and devoted financial management provided for many years by our trusted treasurer, Margaret Reid, who has donated thousands of hours to keeping our finances in order. Thanks to Margaret as she takes a well-deserved break from that position.

The year ahead will surely offer us all great opportunities to step forward and support the efforts of our church ministry. Please keep informed of our efforts in 2020. I thank you all for the opportunity to serve you and God for the last three and a half years in my role as Chair of Council.

May the Lord bless and keep us.

*Bill Ingwersen*

## FROM TRACY DAVIS' DESK

There is an old joke that says, as Adam and Eve left the garden, Adam turned to Eve and said, "Well, my dear, we are in a time of transition!" 2019 was a year marked by transition for both me and for our congregation of St Andrew's. In the early part of the year we made plans to end Jane's pastoral relationship with us and to move into a time with me as your lead minister. It has been a challenge for me to try and balance the work I had been doing as well as pick up the work that had been in Jane's work profile. I have very much enjoyed my time as worship leader and feel that I am offering creative and sustaining worship. I can say with sincerity that I am honoured to lead a thriving and vital congregation. This community of faith presents a spectrum of theological positions, social interests, a strong outreach ministry and musical appreciations. While some might find that daunting, to me it is exciting and invigorating to be part of a varied organization.

2019 was a significant year in the life of our congregation for many reasons:

- We continued to deepen into our identity and vision at St Andrew's
- We increased our understanding of ways to serve and have found places where folks can volunteer and find nourishment
- Our council team led us well as we prepared for the structural and financial changes in our denomination
- We developed new partnerships with community organizations
- We continued to better serve our downtown neighbours by increased awareness and a strong volunteer base to manage higher numbers of recipients

The role of Lead Minister at St Andrew's is a complex, intriguing, and evolving role for me. I am grateful to serve in the midst of the vision-keeping Council as well as to provide the linkage and coordination to our excellent staff team. We have many capable and impassioned volunteers who work hard to help us all as we deepen in living out our faith. God's Spirit is at work here, in the collaborative, imaginative and relational ministry that is going on in North Bay and throughout the United Church of Canada.

As I look to the future I am filled with gratitude for the faithfulness and courage of this congregation. 2020 will, no doubt, bring challenges and surprises of its own as we deal with continued building issues but we will face them together.

Look through this Annual Report and celebrate with me the treasures within. This report witnesses to the vibrant nature of Christ's mission that we pursue in North Bay and in the world. Whether you sing in one of the choirs that gathers here or are part of a packed congregation gathered to remember a beloved member who has died, you make a difference. Whether you attend every study group offered or you are intimidated by the learning, you are invited to grow into the walk of faith with joy. Whether you are older than God or just born into this treasure we call life, you are loved within this congregation. Praise be to God.



## HISTORIAN'S REPORT

### 'SO LONG IT'S BEEN GOOD TO KNOW YOU'

In 2019, after 22 years as our minister at St. Andrew's, Rev. Jane Howe moved into retirement. We knew it was coming, as Jane gave us the word in 2018, but we are never ready to say farewell to someone who has been such a big part of our lives.

So we celebrated with Jane and Elizabeth at their last Linger Lunch, May 5, 2019, remembering moments in that long history. We listened to Jane's last sermon May 12, 2019, which happened to be Mother's Day and baptism Sunday, entitled "Shepherding the Scattered".

History will remember Jane's expertise with people suffering great losses, taking time to share their grief and put together a service of remembrance, not to be forgotten. Jane holds the record for having the longest ministry at St. Andrew's. Of the 21 ministers who have served at St. Andrew's, nobody else has surpassed the 20 year mark.

Jane and Elizabeth, who also made a mark on our history as our intern in 1992/93, are remembered fondly at St. Andrew's and we hope that they are enjoying their retirement in Lac-Brome, Quebec where they are close to family members.

A Visioning Committee was formed to figure out where we go from here. They sent out a survey of the congregation in order to get ideas of what the congregation wants/needs. Pat Kirton-Bailey is the Chair and the work continues into 2020.

In June Tracy Davis, Designated Lay Minister, stepped up to take on as many of Jane's duties as time would permit. Tracy is in the pulpit at least two Sundays a month. She does the visiting, funerals, weddings and the many things that come up without any warning. She takes time with people who just happen to drop in. Tracy has been with us now for 16 years. What an asset to have someone on board who knows us so well and can carry on our traditions.

We have also had the opportunity to have other ministers and lay people who are happy to fill the pulpit on some Sundays and deliver interesting messages from their experiences.

In 2019 we had a "first in our history" – the Christmas pageant was televised and we watched three versions of the story by the Church School children and some helpers. The presentation on screen included reading the story, a puppet theatre and the story narrated by young church school members and acted out by bigger kids. We are grateful to a lot of people, young and slightly older, for bringing this creative presentation to the congregation leading up to Christmas.

The congregation changes over the years. When I look back from where I sit, I see many new faces and that's a good thing. So good to meet these new people at St. Andrew's.

In 2019 we faced a big job to deal with - the belfry problem. The organizing and work involved will continue into 2020. Well we faced a big job back in 2008 – 2010 with the buttress situation and we survived. "*We shall overcome*" - I believe they wrote a song about that!

*Lois Carey, Historian*



### ST. ANDREW'S INTERNS – WHERE ARE THEY NOW?

St. Andrew's was privileged to be the training congregation for eighteen theological interns and four lay interns in the 80's and 90's. These people are now spread across the country from one coast to the other and many points in between. It's always a pleasure to have visits with these ministers when they are in the area, to receive correspondence from them or to read about their present ministries in the Observer. Here is an update on these friends.

<u>THEOLOGICAL INTERNS</u>	<u>ST. ANDREW'S</u>	<u>PRESENT PASTORAL CHARGE OR LOCATION</u>
1. Rev. Rod Sykes	1980	St. Andrew's Pastoral Charge, Calgary AB
2. Rev. Bob McDowell	1980/81	New Maryland NB
3. Rev. Sharyl Marriott Lowry	1981/82	Hamilton ON
4. Rev. Dawn Vaneyk	1982/83	St. Peter's Pastoral Charge, Sudbury ON
5. Rev. Louise Cummings	1983/84	Peninsula Pastoral Charge, Surrey BC
6. Rev. Gordon McFadyen	1984/85	Edmonton AB
7. Rev. Kim Gilliland	1985/86	Cottam Pastoral Charge, Cottam ON
8. Rev. Ria Van Holten	1986/87	Coquitlam BC
9. Rev. Catherine Moore	1987/88	London ON
10. Rev. Kevin Annett	1988/89	Vancouver BC
11. Rev. Kate Crawford	1989	Huron Shores Pastoral Charge, Grand Bend ON
12. Rev. Marietta Marshall	1990/91	Guelph ON
13. Rev. Elizabeth Frazer	1992/93	Lac-Brome, QC
14. Rev. Deborah Elliott	1993/94	Heritage Pastoral Charge, Colborne ON
15. Rev. Meridith Marple	1994/95	Forbes Memorial Pastoral Charge, Antigonish NS
16. Rev. Toni Birtch	1995/96	Smithville ON
17. Rev. Gary Jones	1996/97	Tamworth ON
18. Rev. Jan Schenell	1997/98	Deceased February 12 <sup>th</sup> , 2020
<u>LAY INTERNS</u>		
1. Gerri (Preston) Butler	1986/87	Retired Lay Pastoral Minister, Rutherglen ON
2. Cindy Floyd	1989/90	Lay Pastoral Minister, Sudbury ON
3. David Melhorn-Boe	1991	Music Director, Chalmers United, Kingston ON
4. Rev. Mary (Rowe) Tingley (ordained 2002)	1997	Sheffield Pastoral Charge, Lakeville Corner NB

## CANDIDATES FOR MINISTRY FROM ST. ANDREW'S

CANDIDATE	DATE RECEIVED	ORDAINED/COMMISSIONED/RECOGNIZED	SERVED
Cecil Hobin	June 10 <sup>th</sup> , 1973	Ordained June 5 <sup>th</sup> , 1977 Laurentian University, Sudbury	<ul style="list-style-type: none"> <li>▪ Lay Minister, Carmichael-Phelps-Feronia, 1971-1973</li> <li>▪ South Porcupine United, South Porcupine ON, 1977-1996</li> <li>▪ Christ The King Chapel, CFB North Bay, 2001-2005</li> <li>▪ Retired October 31<sup>st</sup>, 2005</li> <li>▪ Deceased July 8<sup>th</sup>, 2006</li> </ul>
Kathy Toivanen	1976	Commissioned Diaconal Minister May 28 <sup>th</sup> , 1978, New Liskeard	<ul style="list-style-type: none"> <li>▪ Northminster, Oshawa ON, 1978-1984</li> <li>▪ Streetsville United, Mississauga ON, 1984-1988</li> <li>▪ Erin Mills United, Mississauga ON, 1988-2016</li> <li>▪ Retired</li> </ul>
Malcolm Huffman	May 26 <sup>th</sup> , 1976	Ordained May 22 <sup>nd</sup> , 1981 North Bay/Cathedral	<ul style="list-style-type: none"> <li>▪ Knox United, Cobalt/Latchford, 1981-1982</li> <li>▪ Knox United, Alton/Caledon, 1983-1984</li> <li>▪ Deceased 1992</li> </ul>
Bea Arnill	1987	Commissioned Diaconal Minister May 24 <sup>th</sup> , 1992	<ul style="list-style-type: none"> <li>▪ St. James Centennial, Parry Sound ON, 1992-1994</li> <li>▪ Trinity United, Capreol ON, 1994-2002</li> <li>▪ Retired June 2002, Barrie ON</li> <li>▪ Massey Pastoral Charge, Massey ON 2008-2009</li> <li>▪ St. Mark's, Sudbury ON, 2009-</li> <li>▪ Retired, Barrie and Manitoulin Island</li> </ul>
Gerri (Preston) Butler	1994	Recognized Lay Pastoral Minister May 28 <sup>th</sup> , 1995	<ul style="list-style-type: none"> <li>▪ Nipissing-Restoule, Nipissing ON, 1995-1998</li> <li>▪ Dungannon Union Pastoral Charge, Dungannon ON 1999-2004</li> <li>▪ Kingscourt United, Kingston ON, 2004-2007</li> <li>▪ Spiritual Direction, Tamworth ON, 2008-2012</li> <li>▪ Retired, Rutherglen ON</li> </ul>
Mary (Rowe) Tingley	September 21 <sup>st</sup> , 1997	Ordained May 25 <sup>th</sup> , 2002 St. Andrew's, North Bay	<ul style="list-style-type: none"> <li>▪ Hillsborough NB, 2002-2004</li> <li>▪ River John NS, 2004-2006</li> <li>▪ Tatamagouche NS, 2006-2007</li> <li>▪ Nashwaaksis Pastoral Charge, Fredericton NB, 2008-2011</li> <li>▪ Keswick Ridge Pastoral Charge, Keswick Ridge NB, 2011-2013</li> <li>▪ Carleton Pastoral Charge, St. Catharines ON 2013-2015</li> <li>▪ Sheffield Pastoral Charge, Lakeville Corner NB 2015-</li> </ul>
Teresa Jones	October 14 <sup>th</sup> , 2001	Commissioned Diaconal Minister 1986 Saskatchewan Conference Ordained May 25 <sup>th</sup> , 2002 St. Andrew's, North Bay	<ul style="list-style-type: none"> <li>▪ Interim Minister, St. Paul's, Sudbury ON, 2002-2003</li> <li>▪ Editor, Voyageur, 2002</li> <li>▪ Director, Camp Lorraine, 2001-2003</li> <li>▪ Powassan Pastoral Change, 2006-2019</li> <li>▪ Retired, North Bay</li> </ul>



## A SNAPSHOT OF ST. ANDREW'S

**Where do you  
see yourself  
in this picture?**

### SUNDAY WORSHIP

Central to our life together as a community of faith is our Sunday morning worship service at 10:30 a.m. when we gather in the spirit of God's love and grace.

### KID-FRIENDLY SPACE

We have a special space for young children who may not want to go to the nursery or church school during the service. At the back of the sanctuary there is a small table and chairs with books paper and crayons to keep the young ones occupied.

### CHURCH SCHOOL

Children are an integral part of our Sunday worship. After the "children's time" with the minister and congregation, children are invited to Church School, where they use the workshop rotation model where we pick a story and explore it for three to four weeks using different methods including drama, crafts, games, cooking and science.

### NURSERY

A nursery is provided during Sunday worship for those requiring this service for infants to age four.

### PRAYERS OF THE PEOPLE

Each week during Sunday Worship, lay members of the congregation present *Prayers of the People* As well as the traditional style, these prayers have been sung, presented as poetry, closed with a native blessing, offered in a Jewish style, etc. They are always from the heart and move us deeply into the presence of our God.

### LINGER LUNCH

Twice a month after worship we have Linger Lunch, a light lunch prepared by various families/groups within the congregation. This is a wonderful time for our church family and our downtown neighbours in need to gather informally, sharing each other's joys and sorrows.

### CHOIR

The Choir, under the direction of Ralph Johnston, provides musical leadership. Using a variety of musical styles, they convey the message in a manner that touches the very core of our being. They are a close-knit, fun-loving group who welcome new members.

### MUSICIANS

Musicians in the congregation occasionally help with our Sunday service music.

### REFLECTION GROUP

At 9:00 a.m. each Sunday morning an enthusiastic group meets to discuss various books on theology or spirituality. The topics may be challenging and controversial, but by respecting varying points of view we find our faith is deepened and our understanding of God broadened.

### **TOGETHER**

Each week the *Together* newsletter is published to keep us informed of events within the church and the broader community. It also provides inspirational stories, prayers and daily devotions.

### **SUNDAY FORUMS**

Occasionally after Linger Lunch, forums are held to present or discuss issues of concern within the community, the church or society. With a spirit of love and respect, we attempt to honour differences and to live the gospel.

### **WEDNESDAY NOON WORSHIP**

Each Wednesday at noon everyone is invited to a half-hour worship service in the Chapel. Joys and concerns are shared in prayer and love within this smaller, more intimate community. Also bring your bag lunch and stay for lunch in the parlour after the service.

### **INTERGENERATIONAL WORSHIP**

Several Sunday Intergenerational Worship Services are planned each year when the congregation as a whole experiences new and creative ways of hearing and seeing “the message” that are clear to all ages.

### **CHRISTMAS PAGEANT/ PALM SUNDAY PAGEANT**

Each year we are amazed at the talent within the congregation when people write, direct, and act in these pageants that tell the Christmas and Easter stories in new and creative ways.

### **CONCERTS**

Our sanctuary offers a beautiful setting and outstanding acoustics for local choirs including Near North Voices, Choral Society and Interlink Choir as well as instrumental groups to perform their annual concerts. Visiting choirs from as far away as Czechoslovakia have also performed in the St. Andrew's Concert Hall.

### **FRIENDSHIP GROUP**

The third Thursday of each month, the Friendship Group invites all women to meet in the parlour to enjoy interesting speakers, crafts, a time of devotion and the most wonderful potluck suppers. They support not only each other but also many activities in the church.

### **CHURCH PICNIC**

The church school year ends with a church picnic on the lawn. Games, watermelon, and hot dogs are enjoyed by children and adults alike.

### **ADULT STUDY GROUPS**

Two members of our congregation, Margaret Reid and Tim Robertson, facilitate adult study groups on a variety of topics, usually twice a year for nine to twelve week sessions. Modern liberal understanding of religious topics can open scriptures to people in new and relevant ways.

### **FAITH RENEWAL AND MEMBERSHIP INQUIRY**

This six-week program is designed to prepare people for confirmation, or reaffirmation of faith, or simply to examine various aspects of the Christian faith.

### **LENTEN REFLECTION BOOKLET**

Each year members from the congregation and others with ties to St. Andrew's write a reflection on the lectionary passage for each day during Lent. These are compiled into a booklet for use as a devotional resource during Lent.

### **TURKEYFEST**

The best turkey supper in town takes place at St. Andrew's in November. It is amazing how much fun peeling potatoes or washing dishes can be when working with the hundreds of volunteers who help make this event a successful fund-raiser and a time of camaraderie.

### **SPECIAL MEALS**

Depending upon who takes the initiative, other special meals such as the Harvest Dinner or St. Patrick's Supper are held to support various activities within the church and provide fellowship.

### **POTLUCK SUPPERS/ CABARET/ GAMES NIGHTS**

The annual Maundy Thursday potluck supper and communion hosted by Omond and St. Andrew's is our version of the Last Supper. Cabaret evenings provide an opportunity to visit with friends, feast on decadent desserts, enjoy a variety of musical entertainment and a hymn sing. In addition regular community potlucks are hosted at the church. Games Nights are held occasionally when we get together over board games, scrabble, a variety of card games and testing our skills at Crokinole.

### **RAINBOW POTLUCKS**

The congregation hosts regular potluck social gatherings for LGBT members of the congregation and their allies. Watch the Together newssheet and the church website for dates and times.

### **FALL AND SPRING TEAS AND BAZAAR**

Many groups and individuals pool their talents and energy to make these annual teas and bazaar a success. Thank you to the UCW for starting this tradition many years ago.

### **KIDS ONLY BAZAAR**

Children aged 4 – 13 years from all across North Bay know that this is the place to do your Christmas shopping all by yourself on a child's budget, and then relax with some Christmas cookies. Parents are not allowed in the gym, but can enjoy coffee in a separate room. Hundreds of items are donated and dozens of volunteers make this a truly unique event.

### **VISITATION AND PASTORAL COUNSELLING**

The Pastoral Care Committee and the ministerial team visit those in nursing homes or the hospital, or those confined to their homes. The minister provides pastoral counseling.

### **GARDENERS OF EDEN**

This green thumb gang ensures that the lawns and flower gardens reflect the welcoming, caring atmosphere for which St. Andrew's is known. They plant, weed, water, cut and generally take care of the flowerbeds and lawns.

### **ST. ANDREW'S GOES GREEN VEGGIES GARDEN**

Meant to be an invitation for others to use public spaces in creative and sustainable ways, St. Andrew's vegetable garden, tended by our Outreach Committee, provides produce for the Gathering Place Soup Kitchen.

### **ECO FAIR & SEED EXCHANGE**

For several years the Eco Fair & Seed Exchange has been held at St. Andrew's, featuring community people who promote local products.

### **CHURCH MICE**

Quietly and unobtrusively these church mice work behind the scenes to make our worship experience meaningful. They plan and prepare the worship space, decorate the sanctuary and set-up for communion.

### **SERVICES AT CASSELLHOLME**

Regular services are held at Cassellholme on a rotational basis with other churches.

### **LOAVES AND FISHES FOOD SHARING PROGRAM**

We are grateful for partnerships with corporate and charitable sponsors that allow us to provide food to over 100 people each Thursday morning. We try to remember the direction Jesus gave to "feed the hungry" and long for the arrival of his kingdom with abundance for all.

### **MISSION AND SERVICE FUND**

By contributing to the United Church Mission and Service Fund, we reach beyond our doors and our local community to support ministries throughout Canada and the world.

### **CHURCH COUNCIL AND COMMITTEES**

The Council is composed of an Executive, Chairs of Committees, Group Representatives and Members at Large. The full Council of twenty members meets once a month to facilitate the activities and life of St. Andrew's.

### **FUN(D) RAISING**

This group provides hospitality and support for special events throughout the year, at the same time raising funds to help decrease the deficit/operations of the church.

### **HOSTING A VARIETY OF COMMUNITY GROUPS**

Throughout North Bay, St. Andrew's is known as the "church with the open door". An important part of our ministry is providing space for many community groups to meet. Groups such as Transition Town, 12-step groups, The Choral Society, Baytones, Gateway Harmony and others regularly use our facilities.

*Detailed Drawing of St. Andrew's  
by Gord Hamden*



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# AGENDA

## 2020 ANNUAL MEETING AGENDA

Sunday, March 8<sup>th</sup>, 2020  
after worship

1. Opening and Welcome
2. Appointment of Chair and Secretary
3. Adoption of Agenda
4. Adoption of Minutes
  - Annual Congregational Meeting, March 3<sup>rd</sup>, 2019 (pg. 12-18)
  - Congregational Meeting, May 12<sup>th</sup>, 2019 (pg. 19)
  - Congregational Meeting, October 6<sup>th</sup>, 2019 (pg. 20)
  - Congregational Meeting, November 24<sup>th</sup>, 2019 (pg. 21-22)
5. Financial Report for 2019 (pg. 50-52)
6. Operating Budget for 2020 (pg. 53-55)
7. Mission & Service Goal for 2020
8. Slate of Officers for the 2020-2021 Council
9. Visioning Committee Report (pg. 23)
10. Ministry & Personnel Committee Affirmation
11. Trustees Affirmation
12. North Bay & Area United Churches Futuring
13. Belfry Report
14. In Memoriam (pg. 25)
15. New Business
16. Courtesies
17. Closing

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### **ST. ANDREW'S MISSION STATEMENT**

*St. Andrew's is an inclusive and affirming Christian community of faith worshipping God and serving others. Inspired by Holy Scripture and guided by tradition, reason and experience, we share the ministry of Jesus Christ by nurturing spiritual growth, caring for creation and being with those in need.*

## 2019 ANNUAL CONGREGATIONAL MEETING

2019-21-AM

Minutes of the Annual Congregational meeting of St. Andrew's United Church  
held Sunday, March 3, 2019, 12:00 p.m. in the gym

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### **Welcome**

Rev. Jane Howe welcomed the forty-five participants attending the meeting and offered a prayer.

### **Appointment of Chair and Secretary**

MOVED by Olive Cote and SECONDED by John Balfe that Pat Kirton-Bailey be Chair of the Annual Meeting.  
CARRIED

MOVED by Kim Delarosbel and SECONDED by Jeff Archambeault that Lois Carey be Secretary of the Annual Meeting. CARRIED

### **Adherents**

MOVED by Gailand McQueen and SECONDED by Natalie Wilson that adherents can vote on motions at this meeting. CARRIED

### **Adoption of Agenda**

MOVED by Karen Gooch and SECONDED by John Balfe that the following agenda be adopted for this Annual Meeting. CARRIED

- |   |   |
|---|---|
| 1. Opening and Welcome                      | 10. Two Representatives to Canadian Shield Regional Council |
| 2. Appointment of Chair and Secretary       | 11. Slate of Officers, 2019/2020 Council                    |
| 3. Adoption of Agenda                       | 12. Ministry & Personnel Committee Affirmation              |
| 4. Adoption of Minutes from March 4, 2018   | 13. Trustees Affirmation                                    |
| -Business arising from the minutes          | 14. Visioning Report  |
| 5. Appointment of Auditor for 2019          | 15. In Memoriam   |
| 6. Financial Report 2018                    | 16. New Business  |
| 7. Operating Budget 2019                    | 17. Courtesies  |
| 8. Mission and Service Goal 2019            | 18. Closing   |
| 9. Inclusivity Committee Terms of Reference |   |

### **Adoption of Minutes**

MOVED by Karen Gooch and SECONDED by Jeff Archambeault that the minutes of the March 4, 2018 Annual Meeting be accepted with one change: under Financial Report 2017, page 2018-23-AM - Loaves & Fishes spends close to \$28,000.00 (not \$36,000.00). CARRIED

### **Appointment of Auditor 2019**

MOVED by Margaret Reid and SECONDED by Marg Fleming that Peter Finch be appointed to perform a review of our financial statement for 2019. CARRIED

### **Financial Report 2018**

Julia Morton, Chair of the Finance Committee, presented the Financial Statement for the period ending December 31, 2018 which indicated the following:

Budget for 2018	260,674.00	Deficit for 2018	2,190.00
Total Income 2018	247,105.00	Carry-over from 2017	37,931.00
Total Expenses 2018	249,295.00	Total Deficit 2018	40,121.00

2019-22-AM

Minutes of the Annual Congregational meeting of St. Andrew's United Church  
held Sunday, March 3, 2019, 12:00 p.m. in the gym

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### **Financial Report 2018 (continued)**

#### Money in specific funds end of 2018

Capital Fund	2,600.00	Loaves & Fishes Fund	39,933.00
Planned Gifts Fund	61,590.00	Choir Fund	35,973.00
Building Restoration Fund	971.00	Mission & Service Fund	0.00

MOVED by Julia Morton and SECONDED by Frankie Syme that the Financial Statement as of December 31, 2018 be accepted as presented. CARRIED

### **Operating Budget 2019**

Margaret Reid, Treasurer presented a proposed budget for 2019 of \$247,021.00 which is a decrease of \$13,653.00 from the 2018 budget of \$260,674.00. The Personnel Budget, in the 2019 total, is \$156,817.00.

Rev. Will Kunder suggested that in the next year's report we change the title of Presbytery Dues to Regional Council Dues.

MOVED by Margaret Reid and SECONDED by Greg Brewer that the budget for the year 2019 of \$247,021.00 be accepted. CARRIED

### **Mission & Service Goal 2019**

MOVED by Kay Heuer and SECONDED by Elizabeth Brownlee that our Mission & Service goal for 2019, as recommended by Council, be \$18,000.00. CARRIED

### **Inclusivity Committee Terms of Reference**

Elizabeth Frazer introduced members of the Inclusivity Committee – Gailand McQueen, Donna Sinclair, Rod Desjardins, Natalie Wilson, Treanor Greer Delarosbel, Jennifer Barnett, Jane Howe and Elizabeth Frazer. The committee dates back six years to 2013 when St. Andrew's became an Affirming Church and a member of Affirm United. They have been an active presence in our community of faith. Last year members of the committee carried a "St. Andrew's Celebrates Pride" banner in the Pride parade. Today we placed a blue umbrella sign on one of our doors as we are now known as a supporter of the blue umbrella program which promotes acceptance of people with dementia. Rev. Will Kunder stated that he had joined St. Andrew's as it is an Affirming Church. Others have also stated this fact. There are presently 221 Affirming congregations across Canada. Elizabeth Frazer introduced the Inclusivity Committee Terms of Reference.

MOVED by Elizabeth Frazer and SECONDED by Kim Delarosbel that we approve the terms of reference for the Inclusivity Committee. CARRIED

Note: See Appendix A, page 2019-25-AM re Terms of Reference for the Inclusivity Committee.

### **Representatives to Regional Council**

St. Andrew's qualifies for two representatives to the Canadian Shield Regional Council. We can have one representative for each one hundred members in our congregation. Peter Haddow was nominated by Rod Desjardins. Karen Gooch was nominated by Lois Carey. There were no further nominations. Peter and Karen were elected by acclamation.

2019-23-AM

Minutes of the Annual Congregational meeting of St. Andrew's United Church  
held Sunday, March 3, 2019, 12:00 p.m. in the gym

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**Slate of Officers for 2019/2020 Council**

The secretary read the list of proposed officers for Council commencing in September 2019. A new committee will be added to the list – The Mission Committee. Members of the new committee are Beth Ward, Tammy Forth, Lise Anne Boissonneault and Karin Robertson. Their mandate is to make connections with the wider church worldwide and then share the information with our congregation.

A new Chair was voted in for the Inclusivity Committee.

MOVED by Jeff Archambeault and SECONDED by Tracy Davis that Treanor Greer Delarosbel be the Chair of the Inclusivity Committee. CARRIED

EXECUTIVE

Chair	Bill Ingwersen
Vice Chair	Pat Kirton-Bailey
Past Chair	Joyce Boston
Secretary	Lois Carey
Treasurer	Margaret Reid
Designated Lay Minister	Tracy Davis
Minister	

CHAIRS OF COMMITTEES

Accessibility	Derek Stott
Administration	Karen Gooch
Building Use	Karen Gooch
Christian Development	Kim Delarosbel
Congregational Life	Tracy Davis, Elizabeth Brownlee, Kim Robinson, Velma Yackobeck
Finance	Julia Morton
Fund Raising	Frankie Syme
Inclusivity	Treanor Greer Delarosbel
Memorial	Greg Wright
Ministry & Personnel	John Balfe
Outreach	Stuart Bailey
Pastoral Care	Margie Howard, Barb Van Herk
Planned Gifts	Rotating
Property	Olive Cote
Stewardship	Rotating
Worship	Ralph Johnston

REPRESENTATIVES

Choir	Marg Fleming
Friendship Group	Joyce Boston
Regional Council Rep	Karen Gooch
Regional Council Rep	Peter Haddow

MEMBERS-AT-LARGE

Liz Westbrook	Howard Wurster
Rod Desjardins	

2019-24-AM

Minutes of the Annual Congregational meeting of St. Andrew's United Church  
held Sunday, March 3, 2019, 12:00 p.m. in the gym

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### **Ministry & Personnel Committee Affirmation**

MOVED by Kathy Forth and SECONDED by Olive Cote that the members of the M&P Committee for 2019/2020 are John Balfe (Chair), Garth Goodhew, Elaine Hamden, Todd Horton, Joyce McQueen and Ian Martyn. CARRIED

### **Trustees Affirmation**

MOVED by Donna Sinclair and SECONDED by Kim Robinson that the trustees are Bill Morland and E.J. Roche (appointed for life); Garth Goodhew, Julia Morton and Ed Mounce (appointed for five year renewable terms from March 8, 2015) and Tracy Davis, Designated Lay Minister. CARRIED

### **Visioning Report**

Pat Kirton-Bailey, Chair of the Visioning Committee, advised that they meet every second week. The committee members are Jennifer Barnett, Bethany Brownlee, Olive Cote, Kim Delarosbel, Julia Morton, Margaret Reid, Kevin Smith, Derek Stott and Pat Kirton-Bailey. They met with Rev. Lillian Roberts, Pastoral Relations Minister for Canadian Shield Regional Council. They visited all the committees in the church and plan to meet with outside groups that use our space. They still don't know where they are going as far as ministerial staff but there will be a survey sent out soon to all the congregation. Possibilities for the immediate future would be pulpit supply or an interim minister. The group split into six groups of six to discuss two questions: What is St. Andrew's greatest need at present? and - How do you view St. Andrew's role in the community? Note: See Appendix B, pages 2019-26 & 27-AM for answers from the groups

### **In Memoriam**

Rev. Jane Howe read the In Memoriam list of fifteen persons as we remembered what a gift they were to this community of faith and how they live on in our memories

### **New Business – St. Andrew's Mission Statement**

Pat Kirton-Bailey, Chair, read the Mission Statement as it is now and advised that it is proposed by the Visioning Committee to add three words in the first sentence which would then read – St. Andrew's is an *inclusive and affirming* Christian Community of faith worshiping God and serving others. Inspired by Holy Scripture and guided by tradition, reason and experience we share the ministry of Jesus Christ by nurturing spiritual growth, caring for creation and being with those in need.

MOVED by Peter Haddow and SECONDED by Gailand McQueen that the Mission Statement include *inclusive and affirming* in the first sentence. CARRIED with one abstention.

### **Courtesies**

Pat Kirton-Bailey, Chair, thanked Secretary, Lois Carey, for recording the meeting. Pat also thanked members of the staff for their dedication to St. Andrew's – Rev. Jane Howe, Tracy Davis DLM, Ralph Johnston, Music Director, Star McGregor, Secretary and Lucy Emmott, Caretaker. She also thanked the group for attending this meeting and sharing their thoughts. Gail Thomsen thanked St. Andrew's for their prayers of the people that really worked, cards and visits. After her eighth and final surgery – she is back and we are grateful.

**Closing:** Rev. Jane Howe closed the meeting with prayer at 1:45 p.m.



2019-25-AM

Minutes of the Annual Congregational meeting of St. Andrew's United Church  
held Sunday, March 3, 2019, 12:00 p.m. in the gym

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## Appendix A - March 3, 2019

### **St. Andrew's United Church Inclusivity Committee / Draft Terms of Reference**

Preamble: Following an intentional educational process, on May 5, 2013 St. Andrew's United Church (North Bay) voted to become An Affirming Congregation of the United Church of Canada. At that time the congregation adopted the following statement:

**We the congregation of St. Andrew's United Church, declare publicly our commitment to creating a safe, inclusive and nurturing community where ALL people are welcome, not only to enter these doors but to take part in every aspect of our Church life including membership, leadership, celebrating life's passages and marriage.**

**We delight in God's goodness as expressed through variations in gender, sexual orientation, gender identity and family configuration – even as such rich diversity may challenge us.**

The Inclusivity committee, formed in April 2013 has been authorized by Church Council to:

- Promote inclusivity for all people in the congregation.
- Connect with Affirm United
- Be responsible for the yearly membership in Affirm United
- Plan events for LGBTQ2S members, allies and friends and any marginalized people who are seeking inclusion in the life and work of the congregation.
- Uphold and bear faithful public witness to the core values of St. Andrew's Affirming statement; safety, inclusion and being a nurturing faith community for ALL people.

Proposed revision Fall 2018

2019-26-AM

Minutes of the Annual Congregational meeting of St. Andrew's United Church  
held Sunday, March 3, 2019, 12:00 p.m. in the gym

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## Appendix B - March 3, 2019

### HOW DO YOU VIEW ST ANDREW'S ROLE IN THE GREATER COMMUNITY?

- Providing a place for people to come and meet and affirm their faith [Christian Faith]
- As a connection with the community; being outside the walls [e.g. social justice & networking, groups such as Special Olympics, Loaves & Fishes, Blue Umbrella, Mental Health & Addictions]
- Would like the new Minister to have a social justice mindset and skill level, and expecting them to continue being in/part of the greater community
- Importance of the new minister being a leader and representative, as well as to give public witness
- Recognizing that we do this work and it needs to be continued
- Wide acceptance that St Andrew's is an open caring community:
  - Loaves & Fishes, supporting those in need
  - Diversity of people who come and be in community, acceptance, non-judgemental & treated with respect
- St Andrew's is seen as a "Street Church", more open doors, more open to daily outreach
- Educating – conforming congregation [what it means]; more work, not a "gay" church but we are inclusive
- Take risks in what we believe in – e.g. Energy East; as well as the political situation
- Pride Parade
- Light in the community
- Humble corner stone
- Place of sanctuary and quiet
- Music concerts
- Safe place for everyone, special needs, LGBTQ
- Financial challenge
- Welcoming church community
- St Andrew's cares about you as a person
- Loaves and Fishes fundraising
- A transformative role
- Equipping individuals to do things in the community
- Degree of Activism [e.g. Energy East]
- "Chosen Frozen"
- Being an example of generosity
- Events [e.g. welcoming refugees] ?future initiative
- Amnesty International letter writing
- Relationship with the Synagogue
- Providing "a community within a community"
- Orlando Shooting Vigil

2019-27-AM

Minutes of the Annual Congregational meeting of St. Andrew's United Church  
held Sunday, March 3, 2019, 12:00 p.m. in the gym

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## Appendix B – March 3, 2019

WHAT IS THE GREATEST NEED OF THE CONGREGATION OF ST ANDREW'S UNITED CHURCH?  
(Other than financial)

- Strong direction / focus as a whole [without independent leadership]
- To determine our goals [as a whole]
- Building and respecting the consensus
- Membership – “bums in pews”
- Education around membership
- Follow up with those who leave
- Encourage to come back
- Get to know each other more, e.g. when we had church in the basement
- Leadership; someone who can facilitate relationships between the church and outside groups/wider community; as well as groups within
- Common Mission, Vision & Inclusive
  - Always some measure of adaptation
  - We should know what our church is about and be able to verbalize it
  - To be able to respond to the city's perception of us [e.g. Orlando shooting]
- Provide opportunities to be involved and give some focus to new folks
- Give permission for folks to take sabbaticals & encourage new people
- *Discernment Committee* to support folks taking a sabbatical

## MAY 12<sup>TH</sup>, 2019 CONGREGATIONAL MEETING

2019-54-CM

Minutes of a Congregational Meeting of St. Andrew's United Church  
held Sunday, May 12, 2019, 12 noon in the sanctuary

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### **Welcome & Purpose**

Bill Ingwersen, Chair of Council, welcomed the participants attending the meeting for the purpose of approving the revised position description for the DLM position during the pastoral relations process and revision to terms of appointment for Tracy Davis, DLM beginning May 15, 2019.

### **Appointment of Chair and Secretary**

MOVED by Kim Delarosbel and SECONDED by Jeff Archambeault that Bill Ingwersen and Lois Carey be Chair and Secretary of the Congregational meeting. CARRIED

### **Adherents**

MOVED by Gailand MacQueen and SECONDED by Joyce Boston that adherents can vote on motions at this meeting. CARRIED.

### **Ministry & Personnel**

Joyce MacQueen, on behalf of the Ministry & Personnel Committee, outlined the process which resulted in the change of the job description for Tracy Davis. Her time has increased by ten hours from 25 to 35 hours. The increase will cover worship and leadership duties. Not covered in the new job description are Wednesday Worship and Church School. This new job description was accepted by Church Council.

### **Position Description**

MOVED by Joyce MacQueen and SECONDED by Joyce Boston that the proposed revised position description, having been reviewed by the Regional Council, for the Designated Lay Minister of 35 hours per week beginning May 15, 2019 until January 31, 2020 be approved. CARRIED

### **Terms of Revised Appointment**

MOVED by Joyce MacQueen and SECONDED by Liz Brownlee that St. Andrew's United North Bay request the Canadian Shield Regional Council to approve the revision of the terms of appointment between St. Andrew's United North Bay and Tracy Davis, Designated Lay Minister beginning May 15, 2019 to January 31, 2020 with the following terms:

35 hours per week prorated amounts: minimum base salary DLM Cat F COL 2 \$49,295 plus 15% \$7,394, annual phone \$540; continuing education \$1,238; other car allowance \$1,000 (taxable benefit); and all other terms of the Record of Call/Appointment form. With the understanding that at the end of this appointment period, if there is no extension of the new appointment, that the terms of the previous appointment would be in place. CARRIED

### **Further Business**

As there was no further business the Chair, Bill Ingwersen, moved to adjourn the meeting.

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Secretary, Lois Carey

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Chair, Bill Ingwersen

## OCTOBER 6<sup>TH</sup>, 2019 CONGREGATIONAL MEETING

2019-77-CM

Minutes of a Congregational Meeting of St. Andrew's United Church  
held Sunday, October 6, 2019, 11:50 a.m. in the sanctuary

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### **Welcome & Purpose**

Bill Ingwersen, Chair of Council, welcomed members of the congregation attending the meeting for the purpose of hearing the results of the recent survey by the Visioning Committee and a presentation on interim ministry by Rev. Lillian Roberts, Canadian Shield Regional Council Pastoral Relations Minister.

### **Opening**

Bill Ingwersen opened the meeting with prayer.

### **Visioning Committee**

Pat Kirton-Bailey, Chair of the Visioning Committee, distributed the results of the recent survey. There were 83 responses returned of 350 surveys sent out. Kevin Smith & Derek Stott presented a video called Coffee Time with Mac, featuring Derek Stott giving the results of the survey.

### **Interim Ministry**

Rev. Lillian Roberts, Canadian Shield Regional Council Pastoral Relations Minister, gave us a clear picture of what intentional interim ministry is all about. She pointed out that we are in transition time, between Jane Howe and "what's next?" This is challenging for the congregation, with a variety of feelings going forward. There is a certain amount of anxiety and we can expect some instability.

### **Stages of interim ministry**

The stages include ending of the old – in between time – new beginnings.

### **Work of an Interim Minister**

Introducing change will focus on heritage, mission, leadership, connections and future. An interim minister would help the congregation refocus and clarify our identity. Clarity of roles would be the work of Council and Ministry & Personnel. The work of the congregation would be to get a transition team to work with the interim minister. This is a process that could take 18 months to 2 years. At the end of the process it was mentioned that we may not like the interim minister as that person will be pushing us towards a resolution of what we need and want.

### **Questions**

Rev. Lillian Roberts answered questions from the congregation. She suggested that a decision should be made this fall if we want an interim minister at St. Andrew's.

We have three choices. 1. Start searching for a minister ourselves, but need to know what we are looking for. 2. Search for an interim minister. 3. Use existing staff.

The question was posed – how far are we locked in with an interim minister? They receive a full time salary. A coaching consultant is different. Pulpit supply receives \$212.00 for a Sunday service.

### **Closing**

Bill Ingwersen thanked Lillian Roberts for her presentation on interim ministry and asked her to close the meeting with prayer at 1:05 p.m.



## NOVEMBER 24<sup>TH</sup>, 2019 CONGREGATIONAL MEETING

2019-95-CM

Minutes of a Congregational Meeting of St. Andrew's United Church  
held Sunday, November 24, 2019, 11:45 a.m. in the sanctuary

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### **Welcome & Purpose**

Bill Ingwersen, Chair of Council, welcomed members of the congregation attending the meeting after the church service and offered a prayer. Approximately fifty people stayed for the meeting. He advised that the following items would be addressed. 1. Bruce Downey of the Interim Support and Advisory Committee would report on what they are doing. 2. Reid Milne will report on the belfry problem needing repair. 3. Kevin Smith of the Visioning Committee will report on where we might be going.

### **Interim Support & Advisory Committee**

Bruce Downey of the Committee, reported on what they have been doing for the church. They are a support team for Tracy Davis who they feel meets all the expectations of the group, preaching at least two times a month. She supports all the events we are used to and keeps them going with care and expertise. As our Chair of Council stated in a recent letter – there is no doubt that we would be lost without Tracy's loving and devoted ministry to us in this period of our church's ministry. She is holding us in the palm of her hand.

### **The Chimney Issue**

Reid Milne, Project Manager, for the belfry problem, explained another building issue we are faced with. He explained what will happen the week of December 9 when Broga Construction will take down the chimney, on the McIntyre side, that is no longer in use, is losing some of its bricks and is unsafe to leave up. Once it is down there will be some roof repair in that area. While this work is being done the McIntyre entrance will be closed and we will have to enter by the front door. The required work on this project will cost \$14,400.00 for demolition of the chimney, scaffolding \$12,916.00 and for Designed Roofing to repair the roof \$7,400.00 plus HST of \$3,551.08 on the lot for a total of \$38,267.08. This will be covered by the Planned Gifts Fund.

### **The Belfry Issue**

Bob Morton took photos of the condition inside the belfry which were up on the screen. Reid pointed out that the belfry was not designed the best way and thus there are problems. The architect who spoke to Council last week advised that we can't leave the belfry as it is. The job is expensive and challenging because it is 70 to 90 feet in the air and has two levels. There is a deterioration of the bricks coming off. The question still un-answered - was there ever a bell in the tower? Nobody seems to know. Reid discovered the falling bricks when he was cutting the grass in the summer. The question posed - were there other options and the advice from architects was this needs to be done sooner rather than later. It would take 4 to 5 months to do this job. Rebuilding should not be an option. The tower needs to come down 16 to 30 feet, the spire taken off and capped. Reid will get another contractor to look at the job and give us a cost estimate.

Some questions asked: Will the chimes still work in the tower? – yes. Why is the balcony cordoned off? – you have to have two exits from the balcony and the one at the spire end is blocked by the scaffolding. The work on the tower would take it down to below the windows of the tower. What is the estimated cost of this job – Reid will bring this information forward when he gets another estimate, or maybe two. What is our Heritage Building status? – we are a category 2 which means the city cannot say what we do at St. Andrew's regarding the building. Reid is checking out possible funding for this type of work. Melody Duncanson-Hales from the Regional office, our speaker at the service today, advised that there is possibility for a grant or help with the funding. One member was against expansion or restoration but removal and cap was fine - our long range plan should be thinking about the future. Reid was asked for a minimum amount for the work and the reply was \$300,000.00, but we have no choice but to fix the problem.

## 2019-96-CM

Minutes of the Annual Congregational meeting of St. Andrew's United Church  
held Sunday, November 24, 2019, 11:45 a.m. in the sanctuary

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### **Visioning Committee**

Kevin Smith of the Visioning Committee advised that the committee was struck to help the congregation negotiate through the process at hand, get approval from council and then the congregation. They will be working on a job description eventually. Members of the congregation have asked about the possibility of Intentional Interim Ministry which was created for situations like ours. Lillian Roberts, Pastoral Relations Minister from the Canadian Shield Regional Council is offering information on this possibility.

Our problem: A long term minister leaves and we struggle. The congregation immediately tries to fill the void, not knowing what they in fact need. An interim minister would help us fill the needs.

Suggestions: We go with Tracy Davis instead of an interim minister. There could be problems with an interim minister. Let us not waste our money on one.

Comments on what we have: We have a minister who is here. No matter what, we have a real gift in Tracy and she has the capacity to work with us and is doing a good job. She has the strength to continue with the work. We appreciate what the Visioning Committee has done. We have had a team ministry, but we need to shrink the size of that team a bit.

Kevin appreciated opinions from the congregation. We are in the midst of a process and we are not prepared to vote today on anything. There are a lot of areas where we don't have consensus. The reality is that possibly one person is what we can afford. One person always thought that the only way was with an ordained minister, but is prepared to change. Another comment was that Tracy doesn't need help as she is doing it all now. The problem is with committees. At present an Interim Minister is the committee's choice, but it would have to be voted on.

Kim Delarosbel of the committee created and distributed an Informational Brochure on: Intentional Interim Ministry, Consultant Lead Ministry & the Belfry.

### **Costs Involved With Two Issues**

Margaret Reid, Treasurer, explained costs and what funds we have at present. The chimney job will cost about \$35,000.00 and will be paid from the Planned Gifts Fund that presently has \$49,000.00 in it. There is another bequest coming which will be \$132,000.00. Policy allows us to use the money in the capital fund for this type of work. Despite what we presently have it will be necessary to have a fund raising campaign. We managed the buttress fund raising campaign and it was successful. Cost of an interim minister would be \$85,000.00 for a year if we choose to go that route. Presently there is \$109,000.00 accumulated in Planned Gifts. She advised that there is still \$91,000.00 received from a bequest. She recommends giving some of our funds available for an interim minister. A question was asked about the cost of a consultant - \$15,000.00 to \$20,000.00 for eight months.

### **Closing**

Bill Ingwersen, Chair of Council, closed the meeting at 1:15 p.m. He thanked Margaret for the financial information and stated that people are working hard on complex issues.

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Secretary, Lois Carey

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Chair, Bill Ingwersen

## VISIONING COMMITTEE MOTIONS

The Visioning Committee was set up in October 2018 following Jane Howe's retirement, to look the future staffing needs of our Community of Faith. In order to assess our needs as a community, the committee has met with all the church committees and groups and surveyed members and friends of St. Andrew's. They have worked closely with Rev. Lillian Roberts, Pastoral Relations Minister at the Canadian Shield Regional Council throughout this process. After many hours of work and the consideration of several staffing models, the committee is bringing the following motions for approval at the Annual Meeting. These motions were passed by the church council on February 25<sup>th</sup>, 2020. There are a number of documents related to these motions and a printed package of them will be made available ahead of the Annual Meeting. They can also be found on our church website. <http://www.standrews-northbay>

The documents include:

- Our *Living Faith Story*
- Financial Viability Review
- Job Description for Ministry Personnel
- Job Description for Congregational Designated Minister (CDM)

1. PREAMBLE TO THE MOTIONS: Our *Living Faith Story* and our Community Profile. *The Living Faith Story* came from the questionnaire and interviews with committees and our congregation. Please note the Canadian Shield Regional Council has seen our *Living Faith Story* and has approved it.

**Motion:** That the congregation of St Andrew's Church approve the *Living Faith Story* prepared by the Visioning Committee, which has been approved by the Canadian Shield Regional Council and the Church Council.

**Motion:** That the congregation of St Andrew's Church approve the Financial Viability Review prepared by the Visioning Committee, which has been approved by the Church Council.

2. PREAMBLE TO THE MOTION: After much review and listening to the needs identified via our questionnaire, interviews, congregational input and subsequent information gathering we are recommending one full time Minister and a part time Congregational Designated Minister. Based on information from our financial viability report and reviewing several staffing scenarios the Visioning Committee believes that we can sustain this staffing scenario. The term Congregational Designated Minister is a lay person from a community of faith who will work within our staffing team looking after Christian Development and Volunteer Coordination [although the term states minister, please note this is a lay position with clear roles and responsibilities who is accountable to our community of faith, and supervised by the M&P Committee, and their responsibilities do not extend to the wider church, or the sacraments or leading worship or representing St Andrew's within the wider church and community]

**Motion:** That St. Andrew's Church congregation accept the recommendation of the Visioning Committee and approved by Church Council that the ministry staffing profile consist of two positions, one full time Ministry Personnel and one part time Congregational Designated Minister (CDM).

3. PREAMBLE TO THE MOTION: Based on the approval of the staff configuration, we have developed job position descriptions for these two positions which have been reviewed by the Region, and their terms of employment are also reviewed in the position descriptions.

**Motion:** That St. Andrew's Church congregation accept the recommendation of the Visioning Committee and approved by Church Council for the full time Ministry Personnel position description and the part time Congregational Designated Ministry position and the accompanying remuneration for each

4. PREAMBLE TO THE MOTION: based on the approval of the staff configuration and remuneration for each, the Visioning Committee recommends to begin a search for a Minister firstly, and upon a successful applicant being located that the search for a CDM begin subsequent to this – with the goal of having both positions start at the same time for team development and planning and so on. Please note that if the Council approves this motion and a Search Committee is struck/named that they cannot move forward in this role until they are trained in the process and Lillian Roberts will be completing the training. The budget recommendation is at the discretion of the search committee to use if/as required/needed.

**Motion:** That St. Andrew's Church Council strike a Search Committee to be named by Council and be given the directive to conduct an internal search for the full-time ministry personnel position in the first instance; and if unsuccessful to then conduct an external search. As well, that the same Search committee also conduct an external search for the part time Congregational Designated Minister.

**Motion:** That the following people be named (names to be presented at the Annual Meeting) to the Search Committee for both positions in the staffing model. The recommendation regarding the full-time ministry personnel position to be presented to the congregation for approval. The recommendation for the part time Congregational Designated Minister to be presented to the Council for approval.

**Motion:** That the Search Committee be given a budget of \$1,000.00

Members of the Visioning Committee:

Pat Kirton-Bailey (Chair), Kim Delarosbel (Secretary), Jennifer Barnett, Bethany Brownlee, Olive Cote, Julia Morton, Margaret Reid, Kevin Smith, Derek Stott, Bill Ingwersen (Council Liaison)

## OUR LIFE TOGETHER

The following names are part of the story of 2019 at St. Andrew's.

### BAPTISMS

Ethan Jeffrey Carriere



Brooklyn May James

### MEMBERSHIP TRANSFERS

Kim Delarosbel

Dennis Landry

Donna Landry

Beth Ward

### IN MEMORIAM

Joanne Elizabeth Fortin

Margaret Ann Barton

Neil Gordon Forth

Walter Gerald Lockett

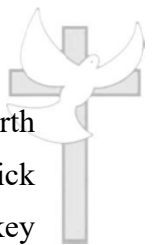
Patricia (Trish) Louise Schweitzer

William Frederick

Tammy Lynn Pessah

Fred Saunders

Velma Hickey



### MARRIAGES

Nickolis Douwe Nauta

Danielle Elizabeth Cheverie

Justin Alexander Vardy

Samantha Gaetane Joan Larouche

Michael Peter Houghton

Cristy-Ann Faith Vallas

Trevor Scott Ridgway

Susan Catherine Gooch

Kevin James Wilton

Sheena Marie Long

Michael Scott Carr

Katie Lynn Barber

Andrew James Roberts

Lucy Mae Kervin

Jerry James Curry

Melissa Marie Ashton Daigle

Michael John Archie MacLean

Amber Leigh Nagle

Steven Trahan

Crystal MacKenzie





## PASTORAL CHARGE INFORMATION FOR 2019

	<u>2017</u>	<u>2018</u>	<u>2019</u>
1. Number of households under pastoral care			
Member and Adherent	500	478	437
2. Number of people under pastoral care			
Adults	644	613	553
Children	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>
Totals	644	613	553
3. Number of baptisms			
12 Years of age and over	0	0	0
Under 12 years of age	7	5	2
4. Number of Marriages	21	11	10
5. Number of funerals and memorial services			
Members	4	3	2
Adherents	2	7	3
Other	<u>5</u>	<u>6</u>	<u>4</u>
Totals	11	16	9
6. Members received by profession of faith (confirmation)			
Under 18	0	0	0
Age 18 or older	0	0	0
7. Members received by Certificate of transfer	3	2	4
Otherwise (reaffirmation & clerical update)	0	2	0
8. Members removed by death	4	3	2
9. Members removed by Certificate of transfer	0	0	0
Otherwise	0	0	0
10. Total confirmed membership <sup>1</sup>			
Resident	247	246	242
Non-Resident	76	73	65
11. Number of identifiable givers to local expenses <sup>2</sup>	193	184	185
12. Number of households giving to local expenses <sup>2</sup>	187	176	179
13. Number of identifiable givers to Mission & Service fund <sup>2</sup>	58	53	54
14. Number of PAR givers	74	75	74
15. Number of new Households	32	0	0
Number of new Adults	34	0	0
16. Average weekly attendance Sunday services (Oct & Nov)	111	99	94

<sup>1</sup> Only people with a St. Andrew's assigned roll number

<sup>2</sup> Items 11, 12 and 13 do not include anyone whose total givings for the year were less than \$50.00



### CHAIRS OF COUNCIL

1. Ken Hull	September 1971 – December 1972	1½ years
2. Ed Capstick	January 1973 – January 1976	3 years
3. Galen Driver	February 1976 – January 1977	1 year
4. Tim Scorer	February 1977 – December 1978	2 years
5. Eunice Phillips	January 1979 – December 1980	2 years
6. Ivan Clysdale	January 1981 – December 1982	2 years
7. Andy Boothroyd	January 1983 – June 1984	1½ years
8. Bob Hunter	July 1984 – December 1984	½ year
9. Marie Liddle	February 1985 – May 1987	2½ years
10. Hugh Drouin	June 1987 – June 1988	1 year
11. Doug Walsh	July 1988 – May 1990	2 years
12. Wanda Wallace	June 1990 – June 1992	2 years
13. Garth Goodhew	July 1992 – August 1994	2 years
14. Mike Marrs	September 1994 – August 1996	2 years
15. Al Cunningham	September 1996 – August 1998	2 years
16. Stephen Glass	September 1998 – August 2000	2 years
17. Marie Pyper	September 2000 – August 2001	1 year
18. Doug McCausland	September 2001 – August 2004	3 years
19. Pat Kirton-Bailey	September 2004 – August 2008	4 years
20. Derek Stott	September 2008 – August 2010	2 years
21. Gordon Hamden	September 2010 – August 2012	2 years
22. Howe Saunders	September 2012 – August 2014	2 years
23. Joyce Boston	September 2014 – August 2016	2 years
24. Gail Thomsen	September 2018 – August 2018	2 years
25. Bill Ingwersen	November 2018 –	

## ACCESSIBILITY AT ST. ANDREW'S

*"I was a stranger and you welcomed me..." (Matthew 25:35)*



In fulfilling its mission, St. Andrew's United Church is committed to include people with disabilities as full and active participants. Information about St. Andrew's Customer Service Accessibility can be found on the church website at: <http://www.standrews-northbay> and looking under the "Inclusivity" menu choice.

It is important that people who need assistance are identified as soon as possible so that the best accommodation can be made for their disability. Since the greeters and ushers are usually the first to encounter a special-needs person, they need to know how the components of "Customer Service" apply to St. Andrew's. Revisiting the training that is already in place for staff and volunteers will help make sure that we are up to date.

The Committee always welcomes any feedback and suggestions (especially from those who are taking advantage of accessibility-related modifications) that might help our Church to better serve the needs of all users of the St. Andrew's building.

*Derek Stott,  
Chair, St. Andrew's Accessibility Committee*

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## ADMINISTRATION

Administration is an important part of the life of the church, but it is usually something that happens in the background. It involves a variety of tasks such as answering phone calls, checking emails, preparing bulletins for worship, tracking donations, scheduling church and non-church activities and general record keeping. It is our job to support the staff and provide them with the tools they need to be able to do their jobs to the best of their abilities. Most of this work falls to our Office Administrator. Star (Tracey) McGregor has provided a warm welcoming presence in the office. Next time you're in the church during the week, take the time to stop and offer her your thanks. Star has become an important part of our community and has become actively involved with *Loaves and Fishes* and is currently on a short term contract as the food bank coordinator. Thanks also to Tracy Davis who takes on some of the administrative workload.

Volunteers are also an important part of keeping the church running smoothly. Thanks to all who have taken the time to help. Two people deserve special recognition - Bruce Fleming assembles our *Together* newsheet ready every week and Derek Stott keeps our website up to date. If you feel you can spare some time to help in any way, please contact the church office.

*Submitted by Karen Gooch*

## BROADVIEW REPORT

Hello to all of you *BROADVIEW* (formerly *OBSERVER*) readers!

2019 brought us another year of good reading under a different name and somewhat different format. To some of us it has taken time to get used to the changes. But the articles are stimulating and they still stretch our minds and hearts to see things infinite with our finite thinking.

Some of the articles that appealed to me last year were March/April - *How the Inclusion of an Atheist Minister Could Redefine a Denomination*, May - *Nobel Winner/Scientist/ Church Lady*, September - *Inside the Youth Movement Fighting the Climate Crisis*, November - *Losing my Belief in Eternal Damnation*, *Why We Need to Apologize More* and *A Minister's Support During the Final Days*.

I also enjoy the letters to the editor as they show that our membership has very diverse views on the subjects presented and that is good. I like that the United Church has a big 'tent' where all are welcome. 'Come in, come in and sit down, you are a part of the family.'

I like that the magazine shows us what is happening in our churches across the vast stretches of our country and what is happening to our fellow beings around the world. It expands our horizons and whets our appetites to know more.

I, for one, read the *Broadview* from cover to cover as soon as it arrives. It is quoted many times in conversations around the church and in the coffee shops. It surely keeps us up to date regarding our church and the community at large.

*Broadview* is a significant communication tool in our spiritual journey.

Please see me if you are interested in subscribing. We have back-dated copies available in the back hallway that you can take to read and see if this magazine is for you. The cost to receive it is \$25.00 per year for 10 issues. That's \$2.50 per issue. Good value for our spiritual nourishment.

You can pay for it with your *Broadview* envelope in your envelope package or if you are on PAR, you put the money/check in a white envelope marked BROADVIEW/ NAME/ PAR#. Enjoy our award-winning magazine and please keep reading and supporting it in 2020.

*Submitted by Frankie Syme, Broadview Rep*

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## BUILDING USE COMMITTEE

At the inaugural meeting of the Canadian Shield Regional Council last May, Communities of Faith were encouraged to look the use of single-use plastics in their buildings. As a result, council voted in June to update our Building Use Policy. The use of single-use plastic and Styrofoam beverage containers is now banned on our premises. People using the building are encouraged to bring their own water bottles. Alternatively, water pitchers are available for use if required.

Along with our church related functions such as worship services, committee meetings, dinners, study groups, and social activities, we have opened the building to a variety of activities that help us maintain a connection with the community and also help to pay the cost of keeping the building running.

*...continued*

Choirs who regularly practice and perform here include the North Bay Choral Society, the Baytones, Gateway Harmony and Near North Voices. These groups along with other occasional performers such as the North Bay Symphony help to enrich our cultural life. The building is also used by the Special Olympics organization, several self-help groups and others hosting private functions. We encourage events that promote a healthy environment. The annual Seed Exchange and Eco-Fair has become very popular. We have also hosted fundraising dinners for other groups such as the Special Olympics.

If you know of anyone who may be interested in using our space, have them contact the church office to arrange a booking. Our Building Use Policy and rental rates are available on our church website.

<https://standrews-northbay.ca/about-st-andrews/renting-space-at-st-andrews/>

The Building Use Committee meets on an as needed basis to review policy and deal with issues around the use of the building. If you have any questions or suggestions or, if you would like to be part of the Committee, please speak with any of our members.

Committee members: Karen Gooch, Frankie Syme, Julia Morton, Stuart Bailey, Tracy Davis (staff liaison)

*Submitted by Karen Gooch*

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## CHRISTIAN DEVELOPMENT COMMITTEE

Our small committed team consists of Pat Kirton Baily, Judi Brewer, Tracy Davis and myself and the committee's focus is part of what each of us do every Sunday. We take opportunities to listen, educate, encourage, appreciate other's reflections and listen to wonderful music and pray. It provides stewardship to our congregation by providing educational opportunities to meet the needs of all persons – ideally at each stage of their life.

Our Church School has twenty-two registered young people and we are excited about our growing numbers and the quality of programming offered. Our teachers – Bella Barbeiro has taken on a leadership role planning and implementing lessons with the assistance of Jillian Hewitt and Carrie Graham. As well she has organized two Messy Church events – a Carving party and a Soup Swap. Not to mention our School children were the stars of this year's Christmas Pageant – the Christmas Story told three unique ways.

As well, Tim Robertson and Margaret Reid continue to lead wonderful adult theological re-education initiatives spring and fall every year, otherwise known as the Monday night bible study group – and having been a part of this group, it is much more than that. It's a great opportunity to gather with other people to learn, have meaningful conversation and enjoy the company of others and not to mention the tasty treats!

As well under the umbrella of the Christian Development Committee there is the Sunday morning reflection group, The Pema group, and the Saturday morning meditation Group. As well, this past summer there was a Wednesday early morning reflection/meditation group. Thank you everyone involved and in the many ways you contribute.

*On behalf of the Christian Development Committee,  
Kim Delarosbel*

## FIVE INITIATIVES OF THE CHRISTIAN DEVELOPMENT COMMITTEE

**Friday Evening Pema Group** is a Buddhist book study group that meets in the parlour on the first and third Fridays of the month. In 2019, the Pema Group completed the book *The Places that Scare You: A Guide to Fearlessness in Difficult Times* by Pema Chödrön, and started *What the Buddha Taught* by Walpola Rahula. We also held our annual August Movie Nights. This year we watched two Buddhist-themed movies: *Hector and the Search for Happiness*, a comedy from 2014 starring Simon Pegg; and *The Secret Life of Walter Mitty*, a comedy from 2017 directed by and starring Ben Stiller. For more information on our current activities, please visit [www.shieldsangha.org](http://www.shieldsangha.org).

**Saturday Morning Meditation Group** meets every Saturday for one hour of silent sitting meditation from 11 a.m. to 12. Although currently on hiatus, we also offer The Saturday Morning Teaching Sessions on an occasional basis throughout the year from 9 a.m. to 10:45 a.m. to provide helpful information about meditation. A prayerful, contemplative, meditative practice is an essential practice for everyone.

**Sunday Morning Book Study** (newly renamed) meets every Sunday morning at 9 a.m. in the parlour. If you love reading, this group is for you. In 2019, before Jane retired, we finished reading *The More Beautiful World Our Hearts Know Is Possible*, by Charles Eisenstein, about embracing and practicing the principle of interconnectedness, to be more effective agents of change in the world. In the fall we started *The Universal Christ: How a Forgotten Reality Can Change Everything We See, Hope for, and Believe*, by Richard Rohr, a deep dive into the contemporary, contemplative, mystical understandings of Christianity through a Franciscan lens.

**Monday Evening Adult Study Group** In the winter/spring of 2019 we did the DVD-based series *First Light: Jesus and the Kingdom of God* with two of the world's leading Jesus scholars, Marcus Borg and John Dominic Crossan, on location throughout the Galilee and Jerusalem. Then in the fall we started *Living the Questions 2.0, Part I: Invitation to Journey*, a seven-week DVD-based course. Instead of systematic theology, the series offers a thematic overview of the kinds of conversations and questions that arise in church communities everywhere. And instead of pat answers to questions about God and faith, we are invited into a deeper engagement with every aspect of religion and spiritual practice. All are welcome at any time.

**Early Morning Summer Bible Study** meets for an hour at 6:30 a.m. on Wednesday mornings in the summer. This year we read *Peace Is Every Step: The Path of Mindfulness in Everyday Life*, by world-renowned Zen master Thich Nhat Hanh, showing us how to make positive use of the very situations that usually pressure and antagonize us.

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**If you have an interest in any of these groups**, please join us whenever you are able. All are welcome at any time! For more information, please call Tim Robertson at (705) 497-1227, or email at [timothyrobertson@hotmail.com](mailto:timothyrobertson@hotmail.com).

*Submitted by Tim Robertson*

## CHOIR REPORT

2019 has been a year of change. In April we lost a steadfast member of the choir when Trish Schweitzer passed away. Trish sang Soprano in the choir for about 30 years. She was notable for her drama skills (she was also a dedicated member of the Gateway Theatre Guild) and her enthusiasm to participate in anything with a dramatic flair. She was strong minded, loved being the Angel Gabriel in Christmas pageants, and had a dedicated sense of community. She preferred traditional hymns to more modern songs. Her disapproval of *More Voices* became a running joke (although in weaker moments she would admit some MV songs weren't so bad...) – so in tribute to her passing, Liz Brownlee and Velma Yackobeck donated nine copies of *More Voices* to the church in her name, with the dedication, “In memory of Trish Schweitzer... who always hated this book.” She would have laughed at that! She is missed.

Jane's retirement in May also made for change and adjustment as we shifted to an interim stage of staffing with Tracy plus guest speakers taking care of Sunday services en route to our future staffing layout. One of the choir's roles through this time was to provide continuity and a familiar style through all the interesting and thoughtful guest speakers who contributed and are still contributing so much to our church life. The choir also played its part in providing hymns and anthems that aimed to speak to some of the concerns, hopes, and emotional uncertainties swirling through our congregation in this time of change and assessment.

This all happened, of course, while the steady changing rhythm of our church year kept unfolding – Lent with its Palm/Passion Sunday of music and readings followed by Easter bursting forth, summer with its fascinating profession of faith series with guests sharing insightful accounts of their wide ranging spiritual journeys, days focusing on Indigenous issues and awareness, the richness of autumn and Thanksgiving, our winter Christmas Candlelight Lessons & Music service, the wonder of birth Christmas Eve and the gentle warmth of Low Sunday – all against the backdrop of singing and music that flows us along through the spirituality within each passing season.

We also had the gift of guest musicians, including Bradley Delarosbel who we were fortunate enough to have sing for us while he was home on sabbatical after performing in the musical *Cats* in the Far East.

It's been an interesting, challenging and fruitful year. We look forward to seeing what 2020 brings.

*Submitted by Ralph Johnston, Music Director*



## CONGREGATIONAL LIFE COMMITTEE

The Congregational Life team's mandate is to provide social support for the work of the congregation of St. Andrew's. In 2019, we were successful in hosting an event each month, including Jane's retirement luncheon in May, a Blue Umbrella lunch in September and a World Food Day lunch in October. We dispelled the mid-winter blues by helping Liz Westbrook and her sisters with a tropical birthday celebration in February and welcoming new members in March. We celebrated St. Patrick's Day and the beginning of Advent with congregational potlucks, and shared table Communion with folks from other United Churches at our annual Maundy Thursday potluck.

In October we were delighted to hold a launch for Donna Sinclair's new book, *A is for Activist*, and we provided the traditional apple cider and nibblies on Low Sunday as we reflected on Gailand MacQueen's thoughts on Christmas carols. We were also able to offer several greeting card workshops (Cards in the Clubroom) early in the year.

Our team is small, but has lots of spirit! If you are interested in this aspect of church life, please speak to Tracy Davis, Velma Yackobeck or Liz Brownlee.

*Submitted by Elizabeth Brownlee*





## FRIENDSHIP GROUP



Members of the friendship Group meet in the parlour on the third Thursday of the month except in June, July and August.

Olive Cote is President of the Club.

This year we enjoyed the following speakers:

- Kim Robinson
- Marg Fleming
- Mary Marrs
- Joyce MacQueen
- Marillee O'Neil

We donated to the Memorial Fund, the deficit and a family at Christmas.

We helped out at:

- Mother's Day Tea
- Fall Tea & Bazaar
- Turkey Fest
- Kids Only Bazaar

We greet every fourth Sunday and whenever we are needed.

The Friendship Group offers friendship and support to each other and all women of St. Andrew's. Come and join us.

*There are big ships,  
There are small ships,  
There are mighty ships at sea.  
But the best ships are friendships  
And may they always be.*

*Respectfully submitted by Anna Mortson, Secretary*

## FRIENDSHIP GROUP FINANCIAL STATEMENT

For Year ending December 31<sup>st</sup>, 2019

Balance January 1<sup>st</sup>, 2019 \$162.05

### Income

Offerings 233.00

Bakeless Table 90.00

Total Income 485.05 \$485.05

### Disbursements

Donation to Church General Fund 200.00

Bank Charges 23.40

Speakers' Gifts 75.00

Memorial Committee 50.00

Other 34.13

Total Expenses 382.53 \$382.53

**Bank Balance December 31<sup>st</sup>, 2019 \$102.52**

*Respectfully submitted by Audrey Sullivan, Treasurer*



## FUN(D) RAISING COMMITTEE

This is my last report as the FUN(d) Raising Committee chair. I gave my resignation at our January 2020 meeting. It has been a pleasure and a lot of fun to lead such a dedicated group of people. They are always willing to try new ventures and keep doing the annual ones year after year.

Much thanks to my Committee of Lois Carey, Liz Brownlee, Betty Hurley, Liz Westbrook, Janet Crites, Velma Yackobeck, Reid Milne and Rev. Jane Howe with special mention of Candy Stott (member emeritus).

And I'm happy to report that the Liz's - Liz Brownlee and Liz Westbrook have volunteered to co-chair our committee, so we are still open for business.

Now, on to 2019.

In my mind, the most important events we host are the ones that provide hospitality to folks as they celebrate and cherish the milestones in their lives.

This year we provided Easter eggs at Easter and cookie tins at Christmas to all folks receiving pastoral care.

We hosted funeral receptions for the families of Marg Barton, Gerry Lockett, Trish Schweitzer, Fred Yackobeck and Mary Sandziuk.

A spaghetti dinner called PASTA PALOOZA was held with great food and entertainment. We worked hard at the Mother's Day Tea and the Fall Tea/Bazaar/Cookie Walk.

Many delicious Easter Eggs were fashioned and sold to one and all!

We provided refreshments and cookies to the members of Living Fit as they enjoyed their Mystery Tour. They were serenaded in the church by the banjo group.

We helped out at Turkeyfest, Kid's Only Bazaar, and Linger Lunches and really anytime we were asked.

Our Muffin Lady (Liz Brownlee) and our Turkey Pot-Pie Lady (Betty Hurley) were busy all year with their respective projects.

Many thanks to all who helped us with our work, as well as the countless folks who came to buy and enjoy our tasty offerings. We were able to raise \$11,080.00 in 2019.

Again, we enjoy providing hospitality and building community for St Andrews.

*Respectfully Submitted, Chairperson, Frankie Syme*

## INCLUSIVITY COMMITTEE

On May 5, 2013 St Andrew's voted to become an Affirming Congregation of the United Church of Canada. At the time the congregation adopted the following statement:

***We the congregation of St. Andrew's United Church, declare publicly our commitment to creating a safe, inclusive and nurturing community where ALL people are welcome, not only to enter these doors but to take part in every aspect of our church life including membership, leadership, celebrating life's passages and marriage.***

***We delight in God's goodness as expressed through variations in gender, sexual orientation; gender identity and family configuration – even as such rich diversity may challenge us.***

On behalf of the congregation, the Inclusivity Committee continues to provide opportunities during the year to fulfill our commitment to be an Affirming Congregation.

We continue to host the monthly Rainbow Potlucks for the LGBTQ2S+ community, their friends, family, allies and questioners. The potlucks have been well attended and have supported and participated in the Amnesty International's *Write for Rights* campaign, we learned about and walked an indoor labyrinth, as well as joining together with good conversation and wonderful food. Upcoming events include a film night, learning about the 2 Spirit Flag and traditions, and drumming! Come join us – our potlucks are the first Saturday of the month.

We participated in Pride North Bay 2019 by hosting Prom Night for LGBTQ2S+ youth and their friends. Once again we carried our ***St Andrew's Celebrates Pride*** banner in the Pride Parade on July 20<sup>th</sup>, 2019. We have developed a partnership with Pride North Bay and recently hosted a Valentine Youth Dance.

We celebrated Affirming Sunday Anniversary on April 28, 2019. Reverend Gailand MacQueen was our guest preacher and the Church was decorated with a deconstructed rainbow.

The draft revision of the committee Terms of reference were reviewed and approved at the last Annual Meeting and St Andrew's Mission Statement was amended to include that we are an Affirming Christian community.

The Inclusivity Committee hosted its first P.I.E. (Public, Intentional, Explicit) second hour forum and facilitated a second one focusing on welcoming people in our midst who are living with mental illness [in partnership with the Canadian Mental Health Association]. We are looking forward to this year's second P.I.E. event – please stay tuned for more information.

I would like to take this opportunity to thank the committee members for their ongoing support, and their time which they continue to give so generously; but most importantly for their commitment and wisdom: Gailand MacQueen, Donna Sinclair, Nathalie Wilson, Jennifer Barnett, Tracy Davis, DLM and a welcome to our newest member, Katie Davis.

*On behalf of the Inclusivity Committee,  
Teanor Greer Delarosbel*



## MEMORIAL COMMITTEE REPORT

All of us who share in the life of this congregation benefit from the generosity of thousands of people who have preceded us in this community of faith for the past one hundred and thirty-five years. The Memorial Committee endeavours to help members and friends of St. Andrew's to serve the congregation by providing a living memory of loved ones.

We thank families of the congregation who point out that expressions of sympathy through donations to the St. Andrew's Memorial Fund would be appreciated at the time of a loss of a family member. Providing *Memorials that Live and Serve* is a meaningful way of saying that this faith community was an important part of a person's life. We are grateful for donations made in 2019 in memory of the following people:

Margaret Barton	Evelyn Lefevre	Gerry Luckett	Denny Mee
Michael Gauthier	Lorraine Hobin	Velma Hickey	Trish Schweitzer
Candy Stott	Mary Sandziuk		

The St. Andrew's tradition of placing Christmas poinsettias and Easter spring flowers in the sanctuary in memory of loved ones continues. This year the plan resulted in a total of \$1,370.00 in donations; \$1,119.96 for Memorial projects and \$250.04 to create attractive floral displays for Easter and Christmas. For many years Raymond Gauthier and Lois Carey have taken on the task of choosing, arranging and looking after the flowers in these two seasons.

In 2019 we were happy to fund the replacement of the counter tops in the large downstairs kitchen at a cost of \$6,125.00 and purchase some More Voices hymn books.

Looking back you will find that in the last twenty-five years projects and improvements at St. Andrew's covered by the Memorial Fund totaled \$174,303.00.

Thank you to Kim Robinson, our in-house calligrapher, who prints the names in the Memorial Book to be found in the narthex. We are also grateful for the many years of volunteer services of Jack Aiton who did the repairs when required to the outside lighting on Cassells Street. He has surely earned his retirement from climbing ladders to fix the lighting for many years. The original lights were installed in 1997 for \$1,905.00, just one of the many projects that we had been able to complete through donations to the Memorial Fund. They were replaced in 2019 with a newer type of lighting.

For 115 years St. Andrew's members have gathered to worship in this building at the heart of North Bay. We have celebrated events in people's lives from birth till the end of their days. We know that the church is more than the building, but we on the Memorial Committee have a mandate to maintain this heritage building to pass on to future generations of worshippers

### **Members of the Memorial Committee**

Gregory Wright, Chair  
Lois Carey, Secretary  
Joan Wurster, Treasurer  
Helen Cole

*Submitted by Lois Carey, Secretary*

## MEMORIAL FUND FINANCIAL STATEMENT

Balance forward from 2018 \$8,138.10

### Income

Donations	1,650.00	
Easter and Christmas Flowers	1,470.00	
Loaves & Fishes	50.00	
Bank Interest	<u>1.01</u>	
Total Income	7,982.51	<u>\$7,982.51</u>

### Expenses

Kitchen counters and sinks	7,505.73	
<i>More Voices</i> hymn books	365.10	
Easter and Christmas Flowers	229.99	
Postage	124.05	
Loaves & Fishes	50.00	
Bank Charges	<u>4.00</u>	
Total Expenses	8,278.87	<u>\$8,278.87</u>

**Bank Balance December 31<sup>st</sup>, 2019 \$7,841.74**

Submitted by Joan Wurster, Treasurer  
January 27<sup>th</sup>, 2020



## MINISTRY AND PERSONNEL COMMITTEE

Our committee has seen some changes in personnel.

After a long term with the M&P Committee, Garth Goodhew, Ian Martyn, Todd Horton and Elaine Hamden have taken their leave and we are grateful for their contributions. Garth is a former Chair of the committee.

Our present committee consists of Joyce MacQueen, Gail Thomsen, Jean Jamieson, and Chairperson John Balfe.

Our role has expanded now to include the custodial service of Lucy Emmott and Kelly Miles. Kelly also does custodial work at Trinity and has worked with Lucy to become familiar with St. Andrews services and layout allowing the two of them to work together and spare each other off.

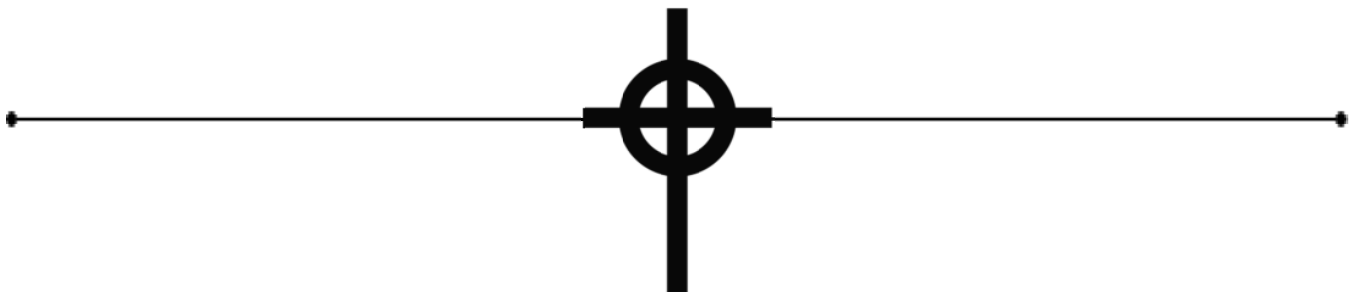
Star McGregor our Office Administrator has, after a trial period with the *Loaves & Fishes* food bank, taken on the role of coordinator as an extended part of her work, adding to her hours with us. This will continue to June 30<sup>th</sup>, 2020.

Ralph Johnston our trusted organist, pianist, and choir director, continues to nourish us with song and hymn forms that strengthen our spirit.

We are approaching the first anniversary of Tracy Davis being our minister. This has been a period of adjustment in so many ways for our community of faith. Moving from a 1.6 full time equivalent to a .85 full time equivalent staffing model has been challenging for Tracy as our minister and us as congregation. It has been an interesting learning curve as we grow to realize we can't have it like it was with 2 ministers around.

An exit interview was held with Rev. Jane Howe in April 2019 prior to her leaving and we thanked her for her years of wonderful service with us.

*Submitted by John Balfe, M&P Chair*



## OUTREACH COMMITTEE

Committee Members:

Kay Heuer, Margaret Goodwin, Ellen Ramsey, Karin Robertson and Stuart Bailey

Life is what happens when one makes other plans. The Outreach Committee of St. Andrews did its best to cope with that which was thrown its way last year.

To begin with, there was the departure of Rosalie, the longtime volunteer coordinator of our church's *Loaves and Fishes* food bank, the second biggest in North Bay. We met twice with Tracy in an attempt to fill the void which her departure created and drafted a job description for the position, but there was no certainty when this was being written, except for some favorable developments, which I will get to.

Next there were the shocks to *Transition Town* (T.T.), with whom the Outreach Committee partners in its programming, due to the departure of T.T. board members. We still managed to have some stimulating speakers for our monthly pot lucks through the year however, and we have a new St. Andrew's board member. This means most of the people on the T.T. board are St. Andrew's people.

One of T.T.'s projects, the solar power panel demonstration down at the waterfront, got a buy in from the city and North Bay Hydro; contractor *Bur Oak Resources* was ready to make it happen too. Not, tragically, our host site, even after many meetings and proposals. But our Active Transportation project was successful and our Green Burials initiative is going well. Kay and Sister Sharon (who thinks she can use church staff parking) spent some of the last year honing their pitch on the latter. And our newest Outreach Committee member is also, of course, our newest T.T. board member. Finally on the topic of T.T., a different set of people, with St. Andrew's participation, put on the annual *Ecofair and Seed Exchange* in February, when spring does not seem possible. This year it will be at the beginning of May.

Our committee also planted, tended and harvested produce from our *Loaves and Fishes* vegetable garden this past summer, with the aid of other St. Andrew's people. We were expertly directed in the planting by committee member Margaret Goodwin. This year neighbors from the synagogue helped out as well as people from the *Association for Community Living* who spent time tending and picking. We also umbrellaed an *Amnesty International* letter writing afternoon.

One thing we did not do was work in isolation, as the above should make clear. We got lots of help. The best example is our church's new Mission Committee, which raised awareness with the congregation of the important work done by *Loaves and Fishes*. As a result, donations to the food bank increased and several St. Andrew's people stepped forward to volunteer there. Now, if we could only get someone to run it for five hours a week, possibly as a paid position. Star McGregor our Office Administrator has taken on this task in the short term.

*Stuart Bailey, Chair of Outreach*



## PASTORAL CARE COMMITTEE

The Pastoral Care Ministry was developed to be supportive to church members who are experiencing trying times in their lives or in the lives of their family members. There are many situations when Pastoral Care is comforting. Examples of these times include illness or death of a family member, loss of a job, break down of a marriage, transitioning to a new home, retirement home or long term care facility, as well as illness or injury preventing them from attending weekly church services.

Studies have shown that individuals who are part of a community who loves, cares and looks after one another have an improved quality of life and live longer. St. Andrew's is a very large and caring community. We all take on the responsibility of the Pastoral Care Ministry. This is accomplished by conversation, correspondence and visits to members who would benefit from loving support.

The Pastoral Care team is the face of St. Andrew's. Tracy Davis is the leader of the committee. She ministers to those who are ill, in the hospital or in palliative care. Her specialized training gives comfort to both the ill member and their family. Visiting the shut-ins is a special privilege the members of the pastoral care committee carry out with a huge heart.

Throughout the past year the dedicated and compassionate team regularly touched base with Church members who wished visits. During their visits the Team shared the weekly church bulletins and *Together* newssheet to keep the members connected with St. Andrew's.

The Committee extended the love of the Church through its card mailing program. This included sympathy, get well, thinking of you, congratulations, thank you, special birthday Valentine, Easter and Christmas cards. We hope this initiative showed the recipient that we were thinking of them, we grieved with them, we prayed with them in their time of need, we missed them at St. Andrew's.

Thank you to all who have donated stamps and cards throughout the past year.

The following are the dedicated members of the Pastoral Care team. It is headed by Tracy Davis. Active members include, Joyce Boston, Mary Marrs, George and Doris Cole, Janie and Bill Holmes, Kathy Payne and Kathy Forth. We would like to acknowledge and thank the following members who are no longer active: Rev. Jane Howe, Greg Brewer, Janet Crites, Debbie Lee and Dianne Barnes.

A special thank you goes to Judi Brewer for her quiet guidance.

A huge thank you also goes to Peter Haddow and Rev. Will Kunder for their presentations at our meetings that were held throughout the past year. Their knowledge and first hand experiences helped us on the team to develop a deeper meaning of Pastoral Care.

A special thank you is offered to Frankie Syme for her generous Easter egg and Christmas cookie donations.

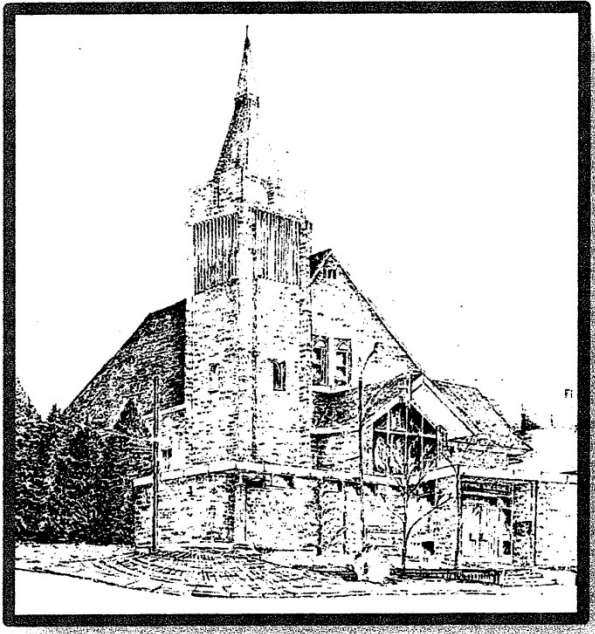
A kind thank you also goes to Star McGregor for her ongoing assistance with room bookings for our meetings and providing us with up-to-date addresses. Thank you to Lucy Emmott for helping with setting up the meeting rooms.

A very special thank you to the congregation for the pastoral care each member gives at St. Andrew's. The 'check in' each Sunday, keeping their pew mates in mind and if they are absent a huge thanks for the follow up phone call, to say I am just checking in, can I help? Thank you to the many members who are visiting and assisting church members in their own caring way. Pastoral Care is very active here at St. Andrew's. This is truly a congregation that cares about each other.

*Respectfully submitted by Co- Chairs, Margie Howard and Barbara Van Herk*

# Dreams of our Faith Community

## Planning Today For Tomorrow



St. Andrew's United Church  
North Bay, Ontario

### PLANNED GIFTS FUND

In 2005 the Planned Gifts Fund was established to receive undesignated Planned Gifts. Planned Gifts are gifts from accumulated assets, usually in the form of bequests, gift annuities, charitable remainder trusts, shares, or life insurance. Gifts in this fund are used to support and enhance the ministry of St. Andrew's in the areas of Outreach, Worship and Christian Education; Building and Capital Improvements; 10% of each gift is used to meet the current year's operating expenses.

In 2019 the Planned Gifts Fund paid for a Church School teacher and subsidized the purchase of a computer used for church presentations.

Since its inception, the Planned Gifts Fund has received gifts from:

Edith Mick  
Catherine Shields  
Tracy Shelp  
Betty Steele  
Jean Wilson  
June Lee  
Archie Soule  
Arthur Packwood  
Marylyn Mitchell  
Trish Schweitzer

Since 2005 St. Andrew's has also received designated bequests (where the will stipulates how the bequest can be used) from:

Queenie Buchanan  
Stanley Hunnisett  
Marylyn Mitchell  
Trish Schweitzer

In life, in death, in life beyond death, these beloved members of our church family continue to support their faith community. We celebrate their lives and honour their legacy of generosity and faithfulness. We are grateful.

*Prepared by Margaret Reid*

## PROPERTY COMMITTEE

We have had another busy year looking after our church building. We had a tile patch put on the floor in front of the elevator upstairs. A number of volunteers helped out with the spring clean-up in May. A dumping sink was installed in the men's bathroom downstairs and the drain from the kitchen upstairs was connected properly. We had the club room repainted, as well the baseboards in basement and hand rails on staircase. We had a carpet cleaning day, where all carpets in the church were cleaned. Shut off taps were installed where needed, and sink from room five removed. Outside fixtures were replaced, had a valve replaced on furnace. We are still working on the belfry issue and will let everyone know what is happening in the near future.

Committee Members: Chairperson Olive Cote, Reid Milne, George Etches, Mike Morrison, Treanor Greer-Delarosbel, Robert Morton

*Submitted by Olive Cote, Property Committee Chair*

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## ST. ANDREW'S TRUSTEES REPORT

Present trustees of St Andrew's United Church, North Bay: Bill Morland, Julia Morton, Ed Mounce, E.J. Roche, Garth Goodhew, and Tracy Davis. There is a hope that new trustees will be appointed at the March Annual meeting.

A quorum of trustees meets after church on an ongoing, as need basis.

We continue to be insured through HUB International Limited who specializes in church insurance.

The manse money continues to be invested in secure certificates and the interest is applied toward the housing allowance of the minister.

An extensive inventory with photos was compiled in 2008 of everything on the church premises. It is checked yearly and added to and deleted as required by Lois Carey, Secretary of Council and is kept in the church safe.

The deed to the church states that the ownership is the Trustees of St Andrew's Church. It is in the church's safe.

Because our church is looking at a major repair in the coming year we have been in contact with the appropriate representatives of the Canadian Shield Regional Council and will continue to keep them informed as we progress.

Meetings will continue to be held after church as needed.

*Submitted by Julia Morton, Recording Secretary*

## TURKEYFEST 2019

Friday, November 16<sup>th</sup>

This year's dinner was our 33<sup>rd</sup> annual TURKEYFEST. We served close to 400 delicious suppers and received many compliments about this yearly event that some have nicknamed *The Gobblers' Get-Together!*

One of the great features of TURKEYFEST is the large number of volunteers who are involved in all the aspects of the dinner - preparing, serving, and cleaning up. Over 100 people offer their time and talents each year to make sure that the dinner goes as smoothly – and as deliciously as possible. This kind of active involvement builds community and creates a sense of “working together” for a common cause. Not only are St. Andrew's congregation members involved, but also folks from the community join in to help St. Andrew's and support the good work that our Church does.



The Committee would like to extend a TURKEYFEST “Thanks!” to Frankie Syme who headed the *Sponsor-a-Turkey* initiative. Many thanks to all who sponsored a bird.

This year, the Committee was able turn over the total sum of **\$8,000** to the St. Andrew's general operating fund. Thanks go out to all who helped with the dinner – in any way. Special acknowledgement, of course, goes to this year's TURKEYFEST Committee: Elizabeth Craig, Stuart Bailey, Liz Brownlee, George Cole, Mike Marrs, Bob and Frankie Syme, Wanda Wallace, and Reid Milne. The dedicated effort of each committee member was sincerely appreciated. Their commitment remains one of the main reasons that we are still able to proudly host “The Best Turkey Supper in Town!”

➡ **Circle FRIDAY, NOVEMBER 20<sup>th</sup>, 2020 as the date for our 34<sup>th</sup> annual TURKEYFEST!**

<b><u>REVENUE:</u></b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Tickets	7,797	7,452	7,504	7556	6,814
Food sales	55	175	162	851	1,392
Donations & Silent Auction	5,576	5,740	4,848	4733	2,377
Bank Interest	1	1	1	—	—
<b>(A) TOTAL REVENUE</b>	<b>13,429</b>	<b>13,268</b>	<b>12,515</b>	<b>13,140</b>	<b>10,583</b>
<b><u>EXPENSES:</u></b>					
Turkeys	1,429	1,472	1,439	1651	2,252
Other Food	657	571	588	355	incl. above
Supplies & rentals	260	125	281	817	419
Miscellaneous	106	352	67	—	—
<b>(B) TOTAL EXPENSES:</b>	<b>2,452</b>	<b>2,520</b>	<b>2,375</b>	<b>2,823</b>	<b>2,671</b>
<b><u>SUMMARY:</u></b>					
Opening Balance	118	145	93	233	215
(+) Profit (A-B)	10,977	10,748	10,140	13140	7,912
(-) Equipment Purchased	350	nil	nil	nil	nil
Total Available	10,745	10,893	10,233	10,550	8,127
<b>TO CHURCH FUNDS</b>	<b>10,600</b>	<b>10,800</b>	<b>10,000</b>	<b>10,400</b>	<b>8,000</b>
Closing Balance: (December 31)	145	93	233	150	127

Respectfully submitted,

Derek Stott, Chair, TURKEYFEST 2019

## WORSHIP COMMITTEE

The big change for the Worship Committee this year, of course, was Rev. Jane Howe's well deserved retirement in May, followed by her and Elizabeth's move to Quebec to be near family. This made for a huge shift in the Worship Committee's duties and responsibilities as we essentially shifted from 1 ½ full time ministers (putting in the time of 2 full time ministers) down to just one full time minister, plus guest speakers 2 to 3 times a month.

A surprising amount of planning and background work goes into worship services, the area our committee looks after – and worship is in addition to all the other pastoral care and assorted duties that church ministers and staff have to deal with in the allotted time the church hires them for. In the past, many small but important details were done in the background by Jane and Tracy, but once Jane was gone and we were down to one full time minister for worship and pastoral work, we had to re-assess what Tracy could reasonably do, and find alternate ways to do everything beyond that.

The Worship Committee, like other committees, deliberately stepped up to the plate and took on additional tasks to support our continuing community life at St. Andrew's. For us, that meant taking on the "staffing" for Sunday services – a detailed plan running 3 to 4 months into the future. We lay out with Tracy which Sundays she will preach and be liturgist at, which she will be liturgist only at, and which she will be away for. We then fill in the blanks, considering potential guest speakers along with themes and ideas for particular services. We are incredibly fortunate at St. Andrew's to have a wide selection of potential guest speakers in our congregation and friends to draw from – retired ministers, lay ministers, and others with rich in-depth spiritual experience.

Lois Carey takes care of contacting and scheduling guest speakers. Once they're scheduled in, Tracy organizes the service, pulling together the bulletin, finding and writing liturgy and prayers to enhance the theme for each Sunday, coordinating with guest speakers about the theme and any specific liturgy or music they might want, then checking in with Ralph to coordinate the hymns before assembling it all into a finished bulletin format and passing it on to Star to print and arrange for folding and inserts. Meanwhile Elizabeth Brownlee is searching out and scheduling people to read the scriptures and do the Prayers of the People, so that those important roles fall seamlessly into place on Sundays.

On Sundays with guest speakers, Tracy is usually the Liturgist – the "glue" of the service, the person welcoming everyone, making announcements, leading the spoken liturgy and opening prayer, announcing hymns, etc. When Jane was here, Tracy would step in as liturgist and preacher when Jane was away on a Sunday. With no "spare" minister on staff now, when Tracy is away on a Sunday, Elizabeth Brownlee on the Worship Committee now steps in as our liturgist. This is a major role to take on, which Elizabeth has grown into with confidence and warmth.

Being liturgist when our minister is away involves more than just hosting the service – it involves all the other things they would do – opening the church, turning on lights, checking the heating system, shovelling snow, turning on the sound system, checking the sanctuary is ready, greeting early arrivals, ensuring the coffee is out, putting out bulletins, dealing with jammed photocopiers, plugged toilets or other issues, etc. before the service begins.

*...continued*

After the service, our building has to be closed down and secured. All lights have to be turned off, sound system turned off, windows closed, all doors checked that they are locked, things tidied away, coffeepot and dirty cups dealt with, heating turned on/off if needed, office doors closed, any jammed photocopiers, plugged toilets or other mishaps dealt with or the person responsible contacted, etc.

In fact, keeping the building secure is something those of us who tend to be around after church Sundays have become more aware of – and take on ourselves if it doesn't seem to have been done. A simple thing like an unlocked door or a coffee maker left on could have unintended disastrous repercussions for the building and our community – and it's easy, especially when rushed or busy, to miss such things. With only one minister, and she often on a tight time-frame, it behooves the rest of us to take responsibility when we are the last ones leaving the building, to do a check-around that front and back doors are locked, all the lights are out, and things look secure before we leave ourselves.

Organizing and leading Wednesday Worship has also changed. Wednesday Worship is a warm, intimate half hour service at noon on Wednesdays with a regular attendance of 15 to 30 people. With no staff time available to organize it, Wednesday Worship has become self-directed, with attendees sharing the organizing and leading of these weekly services to ensure they continue.

When Jane retired, she presented one final gift – a rich red Pentecost tablecloth overlaid with shimmering colours and hints of flame shapes swirling through that she had woven herself. It's one of several Communion table cloths she wove for our sanctuary through the years – a little treasure trove.

In this year of change and journey, there were many powerful and creative moments in our ongoing celebration of life and God. In January Jeff Archambeault and Lise Anne Boissonneault Sang the Prayers of the People in French and English, to the tune of *This Little Light of Mine*.

Lent opened with our Lenten Reflection Booklet, that amazing annual collection of readings and contemplations by our congregation and friends compiled by Lois, Liz and Kim. In the sanctuary a large printed labyrinth was mounted on a metal board with small stones and magnets to move along the path during the six weeks of Lent. In Holy week, prayer stations were set up in the chapel and sanctuary with themes and suggestions for activity and contemplation.

In June, we wrote prayers on strips of cloth and hung them as prayer flags outside on the flowering crab tree. August was Profession of Faith month, with guest speakers sharing powerful and varied spiritual journeys – an intimate glimpse into the rich lives of people we might see in our pews and not realize what lay behind them.

In October we celebrated World Food Sunday with Lucy Emmott, who not only takes care of our church building, but has her degree in biology, is an astute environmentalist and gives talks, walks and workshops about the natural world. We celebrated Lorraine Hobin's life, a strong vibrant woman who loved animals and treasured them, by hosting a warm wonderful Animal Blessing service. Advent and Christmas poured over us with their winter magic, and the year finished with Low Sunday and Gailand MacQueen opening up the rich and challenging poetry living in our Christmas carols.

As we move into 2020, what can we say but thanks – thanks for blessings and challenges received. May our growth keep blossoming forth.

*Submitted by Ralph Johnston, Chair of Worship Committee*



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## FINANCE COMMITTEE

Members: Margaret Reid (Treasurer), Julia Morton (Chair), Frankie Syme (Secretary), Betty Hurley, Donna Landry, Bob Syme (Usher Captain)

The Finance committee meets towards the end of each month to approve the paying of each month's bills. We authorize the paying of the bills generated by the many activities of the other church committees. We monitor the *Loaves and Fishes* account. We ensure that all donations to Mission and Service are forwarded to the head office of the United Church. We offer assistance to anyone new to ushering or tellering.

It is part of our responsibility to keep the council and the congregation at large informed as to our financial situation. It is not the mandate of the Finance Committee to raise the money. However, some members of this committee wear second (and third) hats. They have been integral parts of the Stewardship, Building Usage, Fund Raising and Visioning Committees.

But this is 2020 and I must start at the top of this report. Margaret Reid has stepped down after 15 full and adventuresome years as Treasurer. Bob Syme has taken off his Usher Captain hat. We have decided to split the job of finding weekly ushers and tellers. Bethany Brownlee has agreed to look after the usher positions. Others of us have stepped down from some of the other committees.

At present we are very much in need of a new Treasurer and someone who will train and organize a roster of tellers.

The story of our financial position is getting to be an old one, but the positive side is that at the end of 2019 we had a balance of about \$11,000 on the year. This was the result of a generous bequest. This brought our outstanding debt from previous years down to \$29,000.

But unfortunately we are presently looking at a major repair of our sagging steeple. This is going to require that as a congregation we pull together to be able to repair our building and maintain all the programs that we have been so proud of in the past.

If you think that your skills are useful as treasurer, teller organizer or fund raiser please let someone know.

*Submitted by Julia Morton*



ST. ANDREW'S UNITED CHURCH  
GENERAL FUND  
FOR THE YEAR ENDING DECEMBER 31<sup>ST</sup>, 2019

	2018 ACTUAL	2019 BUDGET	2019 ACTUAL
<b>INCOME</b>			
Offerings	192,989	220,000	198,529
Offerings for Deficit	13,341		8,542
Fund Raising Committee	3,077		2,537
Interest-Manse	2,280		2,331
Other	35,418	41,000	35,034
<b>TOTAL INCOME</b>	<b>247,105</b>	<b>261,000</b>	<b>246,973</b>
<b>EXPENSES</b>			
Salaries	125,007	107,559	107,391
Benefits and Pensions	24,468	23,000	22,267
Telephone	540	810	540
Car	3,150	2,850	2,607
Library and Education Allowance	500	1,946	736
Cleaning Contract and Other	14,833	20,652	15,626
<b>TOTAL PERSONNEL</b>	<b>168,498</b>	<b>156,817</b>	<b>149,167</b>
Fuel	17,054	16,000	15,296
Utilities	6,521	10,000	5,919
Repairs	12,151	12,000	12,633
Insurance	5,160	10,200	12,644
Maintenance Contracts	3,343	4,000	4,062
Special Property Projects	1,315	0	0
Janitorial Supplies	3,665	3,000	2,176
Union Cemetery	200	200	200
<b>TOTAL PROPERTY</b>	<b>49,409</b>	<b>55,400</b>	<b>52,930</b>
Office, Postage	4,771	4,800	5,896
Regional Council Assessment	7,526	8,279	8,279
Office Equipment	2,682	2,800	2,682
Telephone/Internet	2,477	2,400	2,393
<b>TOTAL ADMINISTRATION</b>	<b>17,456</b>	<b>18,279</b>	<b>19,250</b>
Advertising	1,542	1,800	1,112
Worship Expenses	1,419	1,700	1,352
<b>TOTAL WORSHIP</b>	<b>2,961</b>	<b>3,500</b>	<b>2,464</b>
BROADVIEW (FORMERLY OBSERVER)	1,954	2,000	1,840
CHRISTIAN DEVELOPMENT	3,157	3,500	3,701
FINANCE	1,668	2,500	1,710
OUTREACH	0	225	0
PASTORAL CARE	0	200	177
CONGREGATIONAL LIFE	133	300	182
INCLUSIVITY	459	200	100
ALLOCATION FOR CAPITAL	3,600	3,600	3,600
CONTINGENCY FUNDS	0	500	554
<b>TOTAL EXPENSES</b>	<b>249,295</b>	<b>247,021</b>	<b>235,675</b>
<b>SURPLUS (DEFICIT) FOR YEAR</b>	<b>(2,190)</b>		<b>11,298</b>
<b>SURPLUS (DEBT) - BEGINNING OF YEAR</b>	<b>(37,931)</b>		<b>(40,121)</b>
<b>GENERAL FUND - DECEMBER 31<sup>ST</sup></b>	<b>(40,121)</b>		<b>(28,823)</b>

Prepared by Margaret Reid



**CAPITAL FUND**  
FOR THE YEAR ENDING DECEMBER 31<sup>ST</sup>, 2019

	<b><u>2018</u></b>	<b><u>2019</u></b>
Balance - Beginning of Year	9,864	2,600
Plus: Transferred from Operating Fund	3,600	3,600
Interest	136	73
Less: Disbursements		
Transferred to Building Restoration Fund	11,000	0
<b>BALANCE - END OF YEAR</b>	<b><u>2,600</u></b>	<b><u>6,273</u></b>

**PLANNED GIFTS FUND**  
FOR THE YEAR ENDING DECEMBER 31<sup>ST</sup>, 2019

	<b><u>2018</u></b>	<b><u>2019</u></b>
<b><u>PGF OUTREACH-WORSHIP-EDUCATION</u></b>		
Balance - Beginning of Year	61,590	61,590
Plus: Receipts	0	48,941
Interest	0	298
Less: Disbursements	0	2,388
<b>BALANCE - END OF YEAR</b>	<b><u>61,590</u></b>	<b><u>108,441</u></b>
<b><u>PGF BUILDING-CAPITAL</u></b>		
Balance - Beginning of Year	31,839	0
Plus: Receipts	0	48,941
Interest	0	299
Less: Disbursements	31,839	0
<b>BALANCE - END OF YEAR</b>	<b><u>0</u></b>	<b><u>49,240</u></b>
<b>TOTAL PGF - END OF YEAR</b>	<b><u>61,590</u></b>	<b><u>157,681</u></b>

**BUILDING RESTORATION FUND**  
FOR THE YEAR ENDING DECEMBER 31<sup>ST</sup>, 2019

	<b><u>2018</u></b>	<b><u>2019</u></b>
Balance - Beginning of Year	1,413	971
Plus: Transferred from other funds	11,000	0
Offerings	26,790	2,290
Other revenue	206	1,960
Less: Expenses	38,438	0
<b>BALANCE - END OF YEAR</b>	<b><u>971</u></b>	<b><u>5,221</u></b>

Prepared by Margaret Reid 

**LOAVES & FISHES**

FOR THE YEAR ENDING DECEMBER 31<sup>ST</sup>, 2019

	<b><u>2018</u></b>	<b><u>2019</u></b>
Balance - Beginning of Year	39,216	39,933
Plus: Receipts	28,032	27,414
Transferred from other funds	0	0
Less: Disbursements	27,315	24,591
<b><u>BALANCE - END OF YEAR</u></b>	<b><u>39,933</u></b>	<b><u>42,756</u></b>

**CHOIR FUND**

FOR THE YEAR ENDING DECEMBER 31<sup>ST</sup>, 2019

	<b><u>2018</u></b>	<b><u>2019</u></b>
Balance - Beginning of Year	36,132	35,973
Plus: Receipts	0	32,826
Less: Disbursements	159	0
<b><u>BALANCE - END OF YEAR</u></b>	<b><u>35,973</u></b>	<b><u>68,799</u></b>

**MISSION AND SERVICE FUND**

FOR THE YEAR ENDING DECEMBER 31<sup>ST</sup>, 2019

	<b><u>2018</u></b>	<b><u>2019</u></b>
Balance - Beginning of Year	0	0
Plus: Receipts	18,350	18,117
Less: Forwarded to United Church M & S	18,350	18,117
<b><u>BALANCE - END OF YEAR</u></b>	<b><u>0</u></b>	<b><u>0</u></b>

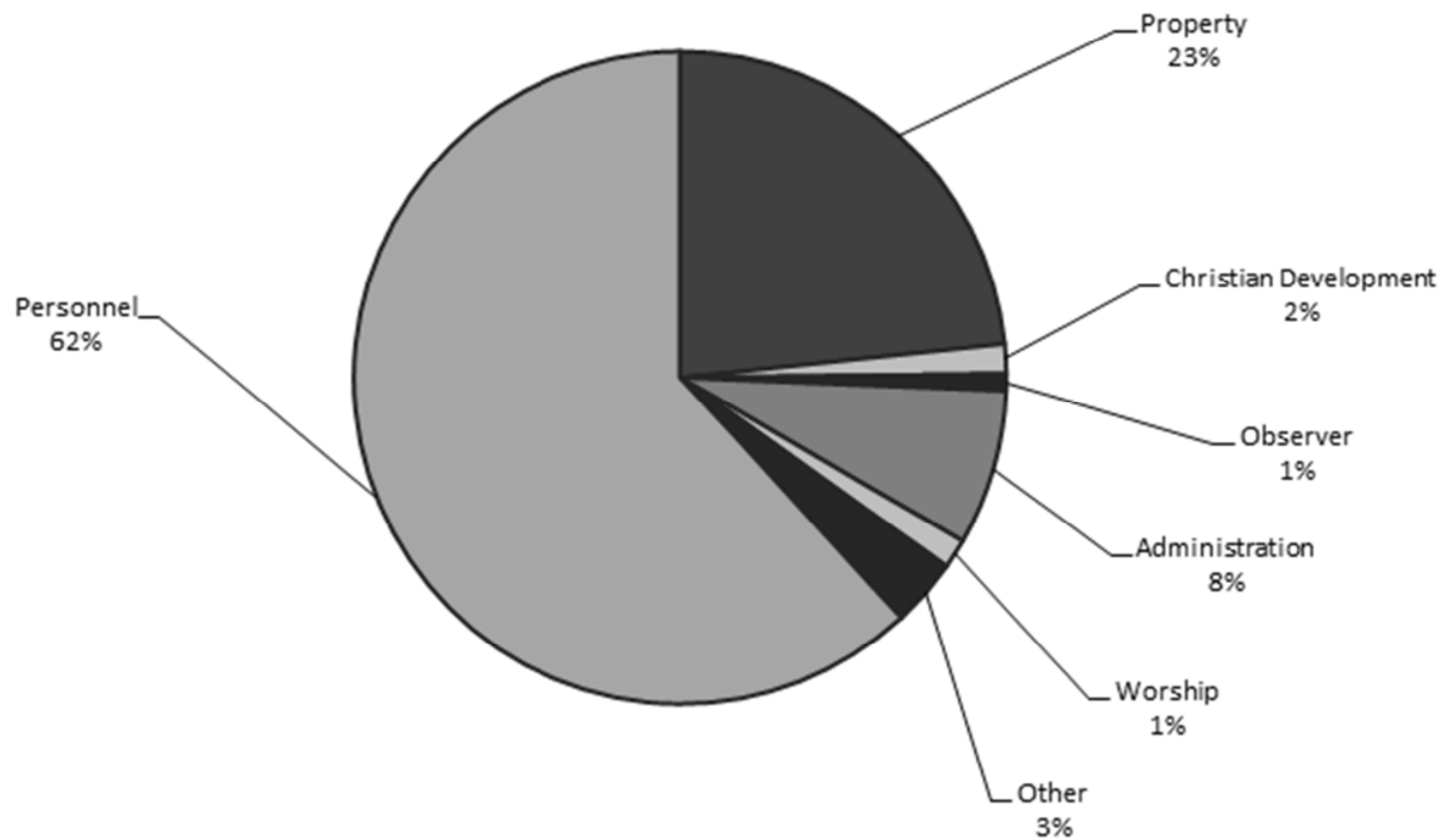
Prepared by Margaret Reid



ST. ANDREW'S UNITED CHURCH  
OUR PRAYER OF COMMITMENT FOR 2020  
**OPERATING BUDGET – GENERAL FUND**

	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2019 Actual</b>	<b>2020 Budget</b>
<b>REVENUE</b>				
Offerings	206,330	220,000	207,072	210,000
Other Income	40,775	41,000	39,901	40,000
<b>TOTAL REVENUE</b>	<b>247,105</b>	<b>261,000</b>	<b>246,973</b>	<b>250,000</b>
<b>EXPENSES</b>				
Salaries	125,007	107,559	107,391	99,234
Benefits and Pensions	24,468	23,000	22,267	20,000
Telephone	540	810	540	540
Car Allowance	3,150	2,850	2,607	2,700
Continuing Education	500	1,946	736	1,801
Cleaning Contract and Other	14,833	20,652	15,626	22,544
<b>TOTAL PERSONNEL</b>	<b>168,498</b>	<b>156,817</b>	<b>149,167</b>	<b>146,819</b>
Fuel	17,054	16,000	15,296	16,000
Utilities	6,521	10,000	5,919	7,500
Repairs	12,151	12,000	12,633	12,500
Insurance	5,160	10,200	12,644	12,000
Maintenance Contracts	3,343	4,000	4,062	4,200
Supplies	3,665	3,000	2,176	3,000
Maintenance Upgrades	1,315	0	0	0
Union Cemetery	200	200	200	200
<b>TOTAL PROPERTY</b>	<b>49,409</b>	<b>55,400</b>	<b>52,930</b>	<b>55,400</b>
Office, Postage	4,771	4,800	5,896	4,800
Regional Council Assessment	7,526	8,279	8,279	8,279
Office Equipment	2,682	2,800	2,682	2,800
Telephone/Internet	2,477	2,400	2,393	2,400
<b>TOTAL ADMINISTRATION</b>	<b>17,456</b>	<b>18,279</b>	<b>19,250</b>	<b>18,279</b>
Advertising	1,542	1,800	1,112	1,800
Worship Expenses	1,419	1,700	1,352	1,700
<b>TOTAL WORSHIP</b>	<b>2,961</b>	<b>3,500</b>	<b>2,464</b>	<b>3,500</b>
CHRISTIAN DEVELOPMENT	3,158	3,500	3,701	3,500
BROADVIEW (FORMERLY OBSERVER)	1,955	2,000	1,840	2,000
FINANCE	1,667	2,500	1,710	2,500
OUTREACH	0	225	0	200
PASTORAL CARE	0	200	177	200
CONGREGATIONAL LIFE	133	300	182	300
INCLUSIVITY	459	200	100	600
ALLOCATION FOR CAPITAL	3,600	3,600	3,600	3,600
CONTINGENCY FUNDS	0	500	554	500
<b>TOTAL EXPENSES</b>	<b>249,296</b>	<b>247,021</b>	<b>235,675</b>	<b>237,398</b>

**ST. ANDREW'S UNITED CHURCH  
BUDGET - GENERAL FUND  
2020**



## 2020 PERSONNEL BUDGET

	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>ORDAINED MINISTER</b>			
Total Compensation	70,390	35,662	
<b>DESIGNATED LAY MINISTER</b>			
Salary	34,723	35,277	43,089
Salary Upgrade			3,767
Car Allowance	750	750	900
Telephone Allowance	540	540	540
Continuing Education	871	884	1,080
	<u>36,884</u>	<u>37,451</u>	<u>49,376</u>
<b>INTENTIONAL INTERIM MINISTER (for 6 moths)</b>			
Salary			29,444
Salary Upgrade			4,416
Car Allowance			600
Continuing Education			721
Other Costs			<u>3,000</u>
			38,181
Less Planned Gift Support			<u>(12,000)</u>
			26,181
<b>ADDITIONAL STAFF</b>			
Half time for 1/2 year		15,371	
Extra pulpit supply		5,088	2,592
Church School Teacher			2,880
Church School Assistant			900
Loaves & Fishes Supervisor			<u>3,375</u>
		20,459	9,747
<b>OFFICE ADMINISTRATOR</b>	10,962	11,354	11,745
<b>CONTRACT JANITORIAL</b>	12,516	12,766	13,213
<b>MUSIC DIRECTOR</b>			
Salary	11,735	12,127	12,518
Travel Allowance	1,200	1,200	1,200
	<u>12,935</u>	<u>13,327</u>	<u>13,718</u>
<b>OTHER</b>			
Treasurer	900	900	900
Organist Supply	125	150	150
Courses, Gifts	600	600	600
Pulpit Supply	836	848	864
Payroll Costs	300	300	325
<b>TOTAL</b>	<b><u>146,448</u></b>	<b><u>133,817</u></b>	<b><u>126,819</u></b>

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**FINANCIAL STATEMENTS**  
**ST. ANDREW'S UNITED CHURCH**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**





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## NOTICE TO READER

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On the basis of information provided by management, we have compiled the statement of financial position of **St. Andrew's United Church as at December 31, 2019** and the statements of continuity of general and other funds, schedules of other receipts and funds held in trust and statement of cash flows for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

North Bay, Ontario  
February 10, 2020

*Kendall, Sinclair,  
Cowper & Daigle LLP*  
Chartered Professional Accountants  
Licensed Public Accountants

**ST. ANDREW'S UNITED CHURCH**  
**STATEMENT OF FINANCIAL POSITION**

**AS AT DECEMBER 31, 2019**

**(With comparative figures as at December 31, 2018)**

	<u>2019</u>	<u>2018</u>
<b><u>ASSETS</u></b>		
Current		
Cash	\$ 133,295	\$ 119,915
Investments	137,578	2,600
Accounts receivable	<u>2,804</u>	<u>3,954</u>
	273,677	126,469
Long term		
Term deposits - Manse (Note 1)	<u>126,909</u>	<u>126,909</u>
	<u>\$ 400,586</u>	<u>\$ 253,378</u>

**LIABILITIES**

Current		
Accounts payable	\$ 13,802	\$ 17,235
Funds held in trust (Note 2)	<u>111,556</u>	<u>75,905</u>
	<u>125,358</u>	<u>93,140</u>

**EQUITY (DEFICIENCY)**

General fund	(28,824)	(40,121)
Manse fund (Note 1)	126,909	126,909
Capital fund	6,273	2,600
Planned gifts fund (Note 3)	162,902	62,561
Memorial fund	7,842	8,138
Turkey fund	<u>126</u>	<u>151</u>
	<u>275,228</u>	<u>160,238</u>
	<u>\$ 400,586</u>	<u>\$ 253,378</u>

**UNAUDITED - SEE NOTICE TO READER**

**ST. ANDREW'S UNITED CHURCH**  
**STATEMENT OF CONTINUITY OF GENERAL FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**  
**(With comparative figures for 2018)**

	<u>2019</u>	<u>2018</u>
Revenues		
Offerings	\$ 207,072	\$ 206,330
Other (Schedule 1)	39,902	40,776
Outreach	<u>18,117</u>	<u>18,350</u>
	<u>265,091</u>	<u>265,456</u>
Expenses		
Salaries and benefits	130,934	150,515
Outreach	18,117	18,350
Repairs and maintenance	16,695	15,494
Heat	15,296	17,054
Insurance	12,644	5,160
Outside services	11,425	11,270
Utilities and telephone	8,313	8,998
Regional dues	8,279	7,526
Postage and office supplies	5,896	4,772
Other expenses	4,182	1,033
Christian development	3,701	3,158
Office equipment	2,682	2,682
Vehicle expense	2,607	3,150
Janitorial supplies	2,177	4,979
Broadview	1,840	1,955
Worship	1,352	1,419
Advertising	1,112	1,542
Bank charges and interest	983	940
Other personnel	772	2,730
Professional fees	728	728
Congregational life programs	<u>459</u>	<u>592</u>
	<u>250,194</u>	<u>264,047</u>
Excess of revenues over expenses for the year	14,897	1,409
Balance (deficiency) beginning of year	<u>(40,121)</u>	<u>(37,930)</u>
	<u>(25,224)</u>	<u>(36,521)</u>
Transfer to capital fund	<u>(3,600)</u>	<u>(3,600)</u>
Balance (deficiency) end of year	<u>\$ (28,824)</u>	<u>\$ (40,121)</u>

**UNAUDITED - SEE NOTICE TO READER**

**ST. ANDREW'S UNITED CHURCH**  
**STATEMENT OF CONTINUITY OF OTHER FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**  
**(With comparative figures for 2018)**

	<u>2019</u>	<u>2018</u>
<u>Memorial Fund</u>		
Revenues		
Donations	\$ 6,462	\$ 3,294
Flowers	1,470	
Loaves and fishes	50	
Interest	<u>1</u>	<u>1</u>
	<u>7,983</u>	<u>3,295</u>
Expenses		
Building restoration	7,506	(269)
Office	493	
Flowers	230	283
Loaves and fishes	<u>50</u>	
	<u>8,279</u>	<u>14</u>
Excess (deficiency) of revenue over expenses for the year	(296)	3,281
Balance beginning of year	<u>8,138</u>	<u>4,857</u>
Balance end of year	<u>\$ 7,842</u>	<u>\$ 8,138</u>
<u>Turkey Fund</u>		
Revenues	\$ 10,583	\$ 13,140
Expenses	<u>2,608</u>	<u>2,823</u>
Excess of revenues over expenses for the year	7,975	10,317
Balance beginning of year	<u>151</u>	<u>234</u>
	8,126	10,551
Transfers – general fund	<u>8,000</u>	<u>10,400</u>
Balance end of year	<u>\$ 126</u>	<u>\$ 151</u>
<u>Capital Fund</u>		
Revenues - interest	\$ 73	\$ 136
Expenses	<u>73</u>	<u>136</u>
Excess of revenue over expenses for the year	73	136
Balance beginning of year	<u>2,600</u>	<u>9,864</u>
	<u>2,673</u>	<u>10,000</u>
Transfers - from general fund	3,600	3,600
- to planned gifts funds	<u>3,600</u>	<u>(11,000)</u>
	<u>3,600</u>	<u>(7,400)</u>
Balance end of year	<u>\$ 6,273</u>	<u>\$ 2,600</u>

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**ST. ANDREW'S UNITED CHURCH**  
**STATEMENT OF CONTINUITY OF OTHER FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**  
**(With comparative figures for 2018)**

	<u>2019</u>	<u>2018</u>
<u>Planned Gifts Fund</u>		
Revenues		
Donations and bequests (Note 3)	\$ 102,729	\$ 26,997
Expenses		
Outreach	2,388	
Building restoration		70,278
	<u>2,388</u>	<u>70,278</u>
Excess (deficiency) of revenue over expenses for the year	100,341	(43,281)
Balance beginning of year	<u>62,561</u>	<u>94,842</u>
	162,902	51,561
Transfers from (to) – capital fund	<u>          </u>	<u>11,000</u>
Balance end of year	<u>\$ 162,902</u>	<u>\$ 62,561</u>
 <u>Manse Fund</u>		
Revenues - interest (Note 1)	\$ 2,331	\$ 2,281
Balance beginning of year	<u>126,909</u>	<u>126,909</u>
	129,240	129,190
Transfers - general fund	<u>2,331</u>	<u>2,281</u>
Balance end of year	<u>\$ 126,909</u>	<u>\$ 126,909</u>

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**ST. ANDREW'S UNITED CHURCH**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**  
**(With comparative figures for 2018)**

	<u>2019</u>	<u>2018</u>
Cash was provided by (used for):		
Operating activities		
Net excess (deficiency) for the year – planned gift fund	\$ 100,341	\$ (32,281)
- general fund	11,297	(2,191)
- capital fund	3,673	(7,264)
- turkey fund	(25)	(83)
- memorial fund	<u>(296)</u>	<u>3,281</u>
	114,990	(38,538)
Changes in non-cash working capital		
(Increase) decrease in:		
Investments	(134,978)	7,264
Accounts receivable	1,150	(172)
Increase (decrease) in:		
Accounts payable	(3,433)	7,345
Funds held in trust	<u>35,651</u>	<u>557</u>
Increase (decrease) in cash	13,380	(23,544)
Cash beginning of year	<u>119,915</u>	<u>143,459</u>
Cash end of year	<u>\$ 133,295</u>	<u>\$ 119,915</u>

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**ST. ANDREW'S CHURCH**  
**SCHEDULE OF OTHER RECEIPTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**  
**(With comparative figures for 2018)**

	<u>2019</u>	<u>2018</u>
Donations re building	\$ 20,741	\$ 17,534
Turkey fund	8,000	10,400
Sundry	4,013	3,360
Fundraising committee	2,537	3,077
Manse fund	2,331	2,281
Weddings and funerals	1,350	2,775
Broadview	685	770
Envelopes	140	349
Administration	105	210
Christian development	<u>          </u>	<u>20</u>
	<u>\$ 39,902</u>	<u>\$ 40,776</u>

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**ST. ANDREW'S UNITED CHURCH**  
**SCHEDULE OF FUNDS HELD IN TRUST**  
**FOR THE YEAR ENDED DECEMBER 31, 2019**  
(With comparative figures for 2018)

	<u>2019</u>	<u>2018</u>
<b><u>OTHER</u></b>		
<u>Loaves and Fishes</u>		
Balance beginning of year	\$ 39,932	\$ 39,216
Add: receipts	<u>27,414</u> 67,346	<u>28,031</u> 67,247
Deduct: disbursements	<u>24,590</u> 42,756	<u>27,315</u> 39,932
Balance end of year	<u>42,756</u>	<u>39,932</u>
<u>Choir</u>		
Balance beginning of year	35,973	36,132
Add: receipts	<u>32,827</u> 68,800	<u>36,132</u>
Deduct: disbursements	<u>        </u>	<u>159</u>
Balance end of year	<u>68,800</u>	<u>35,973</u>
Total	<u>\$ 111,556</u>	<u>\$ 75,905</u>

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**ST. ANDREW'S UNITED CHURCH**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

**1. Manse**

The balance held in manse fund resulted from the sale of the manse and the principal portion cannot be impaired without presbytery's prior approval. Interest is distributed to the general fund.

The principal is invested in term deposits with the following rates and maturity dates.

	<u>Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
\$	25,000	1.50%	August 4, 2020
	25,000	1.60%	August 8, 2021
	26,909	1.60%	August 2, 2022
	25,000	2.50%	August 24, 2023
	25,000	2.00%	August 8, 2024
	<hr/>		
\$	<u>126,909</u>		

**2. Funds Held In Trust**

These funds represent monies administered by the church on behalf of programs conducted within the Church.

**3. Planned Gifts Fund**

These funds represent monies donated or bequeathed to the Church and designated by the individual or the Church for special projects.

**4. Capital Expenses**

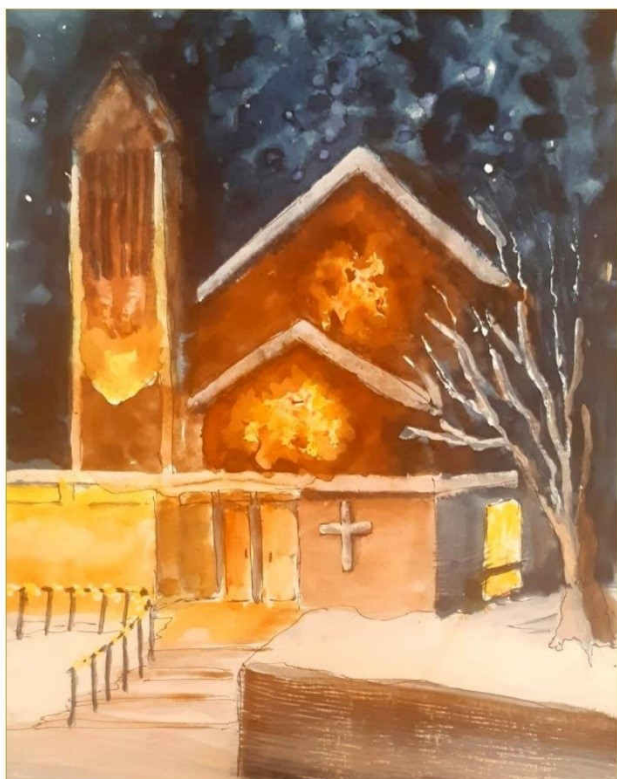
\$Nil (2018 - 70,278) in building restoration expenses were paid from the planned gift fund for 2019

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On a Sunday morning, **Treanor Greer-Delarosbel** can often be seen with pen or brush in hand as he captures the inspirational ambience of the St. Andrew's sanctuary on paper.

Treanor originally came north as a geological technician working in the bush and prospecting for gold. He then attended Laurentian University to obtain a BSW and then a MSW and certification as a Native Human Services Social Worker. Since 1998, Treanor has been working in the social services and counselling field in North Bay. He uses a love of art and nature, together with his experiences from working in the bush, to help clients understand themselves and their challenges.

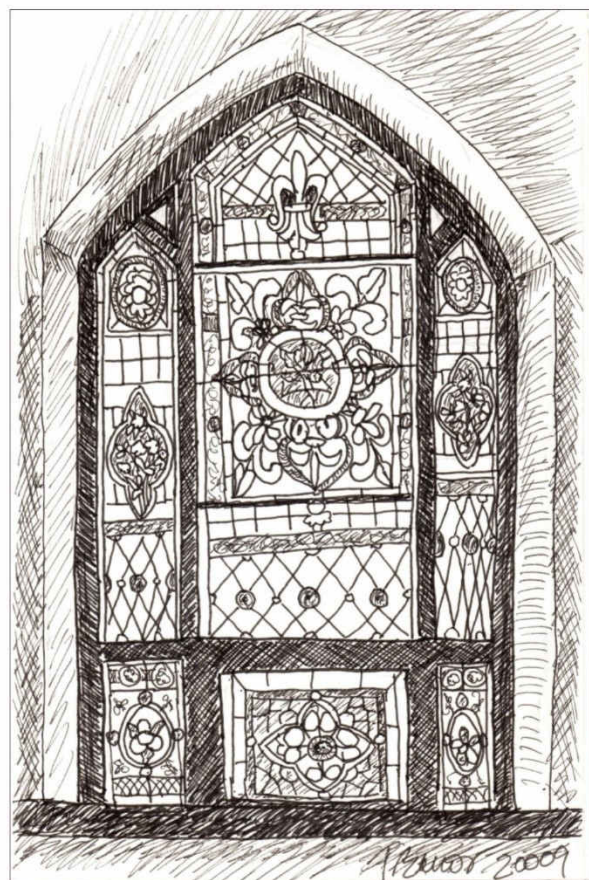


A LIGHT IN THE DARKNESS - A VARIATION  
WATERCOLOUR - 2020

Art is one of Treanor's personal joys, having developed a love of art at an early age while growing up in Hamilton. He works in different mediums such as graphite, charcoal, watercolor and oil, but claims that watercolour is a favourite because there is always an element of surprise. "Watercolour paint seems to have a mind of its own!" he remarks with a chuckle.

Treanor's painting of the church on the front cover of this report reminds one of John 1:5 "*The light shines in the darkness, and the darkness has not overcome it.*" May Christ's light continue to be spread by the people and the good works of St. Andrew's for many years to come.

Thank you, Treanor, for sharing your gift with us!



WINDOW AT ST. ANDREW'S PEN & INK - 2009



Art makes the spirit soar.  
And when the spirit is  
lifted, life follows

Adriana Trigiani



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